



ABC Virtual JOB Fair

Thursday 6 May | 9.00am-12noon



**EXPLORE CAREER OPPORTUNITIES
WITHIN THE BOROUGH!**



Armagh City
Banbridge
& Craigavon
Borough Council

ABC Virtual JOB Fair

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Virtually meet companies who are currently recruiting, and support organisations who will provide information and advice to help you brush up on your job search and interview skills.

Check out the full schedule of employers and support organisations below.

COMPANY NAME	LOCATION	JOB ROLE	FULL/PART TIME	SKILLS REQUIRED	HOW TO APPLY
Armagh City, Banbridge & Craigavon Borough Council	Various locations across the Borough	Various			https://armaghibanbridgecraigavon.getgotjobs.co.uk/home
Mc Shane Packaging Ltd	Armagh	Operations Manager	FT	Production Management	www.mcshanepackaging.com or send a CV to: deirdre@peoplemtgsolutions.com
		Quality Manager	FT	Quality Systems	
		Quality Technician	FT	Quality Systems	
		Operators	FT/PT	Good level of English, previous experience in a production environment (desirable)	
Avondale Foods Ltd	Lurgan	Production Operatives	FT	Previous Production Experience Ideal	https://avondalefoods.getgotjobs.co.uk
incredABLE	Richhill	Cafe Assistant	PT	One year experience in a similar role	Email: info@incredible.org.uk or https://bit.ly/3u6dTj5
		Support Workers	FT	A Health and Social Care Qualification, a driver's licence and access to a car.	
		Support Workers	PT	A Health and Social Care Qualification, a driver's licence and access to a car.	
		Cafe Coordinator		Highly organised Café Coordinator with experience managing a busy kitchen	
Thompson Aero Seating Ltd	Portadown	Supply Chain Analyst	FT		How to apply link - https://thompsonaero.getgotjobs.co.uk/
		Materials Planner	FT		
Daily Bake Manufacturing Ltd	Armagh	Production Operative	FT	<ul style="list-style-type: none"> Quality - to work within the internal quality system ensuring that a high standard of production is maintained through to finished product stage Health & Safety - all employees must work to the guidelines laid down in the factory and operate at all times in a safe and responsible manner Hygiene - employees are expected to maintain a high level of hygiene in every aspect of the production process and maintain regular hygiene checks. Machine Operation - monitoring the operation of automatic and semi-automatic machines involved in the manufacturing process. Packing - Packing finished goods in appropriate storage containers and ensuring goods are properly sealed, labelled and stored. Cleaning - undertake some cleaning duties related to maintaining the hygiene levels within the factory Other Duties - Any other duties requested which are deemed reasonable for the post 	Send CV to info@dailybake.com
		Floor Manager	FT	<ul style="list-style-type: none"> Manage production staff including scheduling Organise and schedule agency staff requirements as needed Constantly monitoring the production processes and adjusting the schedules to ensure all products are produced on time and of a high quality and conform to customer specification Creating and implementing the production plan Manage stores - stock rotation, waste management etc. Purchase factory supplies and negotiate pricing with suppliers Control deliveries to the site and goods inward Oversee vehicle and machine/factory maintenance Any other duties, within reason and capability, as determined by the Managing Director 	
Moy Park	Craigavon	Process Operative	PT	Food experience	Moy Park Careers (current-vacancies.com)
		Engineers	FT	Relevant Qualifications	
Allied Fleet Services	Armagh	Customs Agent	FT	High attention to detail	Send CV to stephen@allied-fs.co.uk
Slurrykat Ltd	Waringstown	Welder/Fabricator	FT	2yrs experience of welding, steelwork fabrication	careers@slurrykat.com or www.slurrykat.com
		Spray Painter	FT	2yrs experience of machinery painting	
		Fitter	FT	Experience of final assembly of machinery	
MPA Recruitment	Armagh	Care Assistant	FT	6 months + experience working in Healthcare or a current Nursing Student	https://www.mparecruitment.co.uk/jobs Candidates can Telephone 02837537591 or alternatively via email armagh@mparecruitment.co.uk
		Support Worker	PT	6 months + experience working in Healthcare or you're a current Nursing Student	
		Nursing Auxiliary	FT	6 months + experience working in Healthcare or you're a current Nursing Student	
		Administration	FT	at least 1 year previous admin experience	
		Administration	PT	at least 1 year previous admin experience	
		General Operative	PT	previous relevant experience	
		Registered General Nurse	FT	<ul style="list-style-type: none"> 1st Level Nurse on the live NMC Register Ability to communicate effectively at all levels Satisfactory Police Check 	
		Social Worker band 5/6	FT	<ul style="list-style-type: none"> Hold recognised Professional Social Work qualification (CQSW/ Dip SW/ CSS). Hold appropriate NISCC registration. Hold a full current driving license valid for use in the UK and have access to a car. Must be willing to complete access check 	
Domestic Cleaner	PT	previous cleaning experience			
Sean Cavanagh & Co	Moy	Accountant	FT	Part Qualified	recruitment@seancavanaghandco.com
		Accountant	FT	Newly Qualified	
		Accountant	FT	3+ years experience	
MD Healthcare	Lurgan	Healthcare Assistant	FT	Caring nature	www.domesticcareni.com

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It's A Small World	Lurgan	Relief Cook		<ul style="list-style-type: none"> to be able to prepare and cook fresh healthy meals for children aged 3 months to 12 years. To have experience cooking for large numbers (e.g 65 -90) Level 2 food hygiene certificate food allergy training 	smallworldlurgan@outlook.com
		Childcare Assistant	PT	<ul style="list-style-type: none"> candidate must have obtained level 2 or 3 in childcare. They must have paid experience working with children aged 3 months to 12 years. must be willing to complete training in paediatric first aid and child protection. candidate must be flexi with their hours of working. 	
K G Byrne & associates Ltd	Katesbridge	Trainee Mortgage Broker and Financial Advisor	FT	Communicating with existing clients and sourcing new business as well. Happy to record a piece to camera to explain job in more detail	www.kgb.ie and apply by emailing kieran@kgb.ie
Fibrus Networks Ltd	Belfast	Accounts Payable Administrator	FT	<ul style="list-style-type: none"> Monitor incoming supplier invoices Processing high volume of invoices Ensuring correct coding on invoices Reconcile supplier statements to ledger Liaise with internal departments to ensure invoices are approved for posting/payment Work closely with Procurement admin to ensure POs are receipted in for month end closing Weekly reporting on invoice status and actioning Strong IT skills – Proficient in Excel 	send CV to careers@fibrus.com
		Installation Supervisor	FT	<ul style="list-style-type: none"> The day to day supervision of installation teams, Make sure all site safety is being adhered to. Supporting the Installation Manager with ad hoc duties PIA data capturing Conduct on site assessments of quality and workmanship 	
		Senior Network Engineer	FT	<ul style="list-style-type: none"> End to end design, Planning, implementation and support of Core network. Configuration, Management and troubleshooting of network related issues. Operational (Tier 2/3) support. Documentation of standards while ensuring compliance across platform. Participation in on-call support/escalation rota. Mentor and Train team members. <p>Key Competencies</p> <ul style="list-style-type: none"> Knowledge and experience of Juniper/Nokia/Mikrotik/Cisco routers. In-dept knowledge and experience with routing protocols BGP, MPLS, ISIS, OSPF, IPv6. Experience with the following protocols and concepts: TCP/IP, UDP, NAT, QoS, HSRP, VRRP, DNS, ARP, HTTP, SNMP, SSL, IPSec and TLS. Certification: JNCIS/CCNP 	
		Regional Build Manager	FT	<ul style="list-style-type: none"> Providing strong day to day leadership for a team of Delivery Managers responsible for delivery of the Fibrus network build programme Owens the overall delivery of all end to end customer outcomes and high-quality services, delivering to time, cost and quality in your area. Providing weekly progress, budget resources and forecasting Strong day to day management of the construction activity in geographic area of responsibility Accountable for creating a safe working environment with a zero-incident mentality and implementing the appropriate governance to ensure all health and safety and working time checks are completed to the required timescale and quality. Responsible for dealing with any non- compliance safety issues to prevent re-occurrence and continually auditing the safety checks carried out by their team. Drive compliance and any other regulatory measures that may apply Ensuring works are completed to Fibrus specifications and NIRAUC requirements. Manage NISRAN CAT A/B/C defects and non-compliance. Ensure all work sites are to Chapter 8 requirements. Fully understand and implement the company safety policy and procedures To ensure planning and build partners are aligned to achieve efficient build progress towards monthly and quarterly objectives Working closely with our build and planning partners to form a strong working partnership on site 	
		Project Coordinator		<ul style="list-style-type: none"> You will be the Key Business Planning interface with projects and overarching company objectives. Expected to routinely operate up to Director-level. Experience in the Telecommunications sector Develop a routine cycle of frequent engagement with the programme leads/managers, anticipate, track and (with Resource Planning) assess the impact of in-year forecast variance Support Resource Planning Analysis and Insight through the collation and reporting of actual deliverable completions by month and programme Ensuring full visibility of activity, costs and risks across all areas of the project Creating and maintaining comprehensive project documentation – ensuring Microsoft Project Plans and Microsoft Teams documents are updated and maintained Assisting the Project Manager to define the project scope, project activities and dates, involving all relevant stakeholders (internal and external) 	
Fibre Champion (Door to Door Sales)	FT	<ul style="list-style-type: none"> Promote the brand new Hyperspeed Fibre Network Make contact with local residents and businesses and assist them in applying for government funding broadband vouchers Achieve sales targets Arrange public meetings and represent Fibrus to communicate the benefits of the scheme as well as the project roll out with regards to the physical build Liaise with delivery team and partners to feedback any concerns raised by residents and communicate any relevant local information 			

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AG Wilson Limited	Portadown	Groundworkers	FT	<ul style="list-style-type: none"> Highly motivated and able to work as part of a team Good attendance and time management skills Ability to understand and follow safe working practices Demonstrate a positive attitude to work Ability to use own initiative 	careers@agwilsoncivilengineering.com or by telephoning 028 3834 1255
		Pipelayers	FT	<ul style="list-style-type: none"> CSR card (or industry equivalent) in relevant skill Highly motivated and able to work as part of a team Good attendance and time management skills Ability to understand and follow safe working practices Demonstrate a positive attitude to work Ability to use own initiative Previous experience in water/wastewater industry is desirable 	
		Plant Operatives (360 Exc)	FT	<ul style="list-style-type: none"> CSR card (or industry equivalent) in relevant skill Highly motivated and able to work as part of a team Good attendance and time management skills Ability to understand and follow safe working practices Demonstrate a positive attitude to work Ability to use own initiative Previous experience in water/wastewater industry is desirable 	
Derry Refrigerated Transport	Craigavon	Warehouse Operative, Night	FT		Send CVs to jobs@derrytransport.com
		Warehouse Operative, Afternoon	FT		
		Warehouse Operative, Day	FT		
		HGV Class 1 Driver, Day	FT		
		HGV Class 1 Driver, Part time	PT		
		HGV Class 1 Driver, Casual	PT		
		Shunter & Warehouse Operative, night	FT		
		Payroll Officer	PT		
Accounts Assistant	FT				
Road Tankers Armagh Ltd	Armagh	TIG Welder	FT	<ul style="list-style-type: none"> TIG Welding experience – minimum 2 years. A relevant NVQ – advantageous. Good communication skills. Ability to work as part of a team. 	sales@roadtankersarmagh.com
		Welder/Fabricator	FT	<ul style="list-style-type: none"> Previous Welding experience is essential. Attention to detail and a high level of accuracy with detail and excellent Quality of work. Highly motivated with strong communication skills. Working to tight deadlines and the ability to prioritise tasks. The ability to work on own initiative and as part of a team. Good time management skills. Ability to deal with technical queries and problem solving 	
		General labourer	FT	<ul style="list-style-type: none"> Previous experience in general labouring / manufacturing is desirable but not essential Ability to Follow safe working procedures Flexible to work in an outdoor environment Proven ability to work as part of a team but also on own initiative 	
Homecare Independent Living	Milford	Care Assistant	PT	<ul style="list-style-type: none"> Banbridge - As a Carer, you will be involved in supporting the daily activities of our clients in the community, in a person-centred manner, promoting their dignity, independence and well-being, and becoming an integral part of their lives. We are keen to hear from you if you have: A full driving licence. A desire to deliver high quality care. A passion for helping others. 	https://homecareindependentliving.postingpanda.uk
		Care Assistant	FT	<ul style="list-style-type: none"> Craigavon- As a Carer, you will be involved in supporting the daily activities of our clients in the community, in a person-centred manner, promoting their dignity, independence and well-being, and becoming an integral part of their lives. We are keen to hear from you if you have: A full driving licence. A desire to deliver high quality care. A passion for helping others. 	
		Care Assistant	PT	<ul style="list-style-type: none"> Craigavon- As a Carer, you will be involved in supporting the daily activities of our clients in the community, in a person-centred manner, promoting their dignity, independence and well-being, and becoming an integral part of their lives. We are keen to hear from you if you have: A full driving licence. A desire to deliver high quality care. A passion for helping others. 	
		Care Assistant	FT	<ul style="list-style-type: none"> Armagh- As a Carer, you will be involved in supporting the daily activities of our clients in the community, in a person-centred manner, promoting their dignity, independence and well-being, and becoming an integral part of their lives. We are keen to hear from you if you have: A full driving licence. A desire to deliver high quality care. A passion for helping others. 	
		Care Assistant	PT	<ul style="list-style-type: none"> Armagh- As a Carer, you will be involved in supporting the daily activities of our clients in the community, in a person-centred manner, promoting their dignity, independence and well-being, and becoming an integral part of their lives. We are keen to hear from you if you have: A full driving licence. A desire to deliver high quality care. A passion for helping others. 	

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Alternative Heat	Banbridge	HSEQ Officer			send CV to hr@alternativeheat.co.uk
		Fabricator/Welder			
		General Skilled Labourer			
		Saw Operator/Machinery Operative			
Almac Group	Craigavon	Artwork Support Administrator			Visit careers website: www.almacgroup.com/careers to keep up to date with new vacancies.
		CAD Technician			
		On the Job Trainer – Business Systems Adoption			
		Product Quality Specialist			
		QA Governance Analyst			
		Supplier Quality Auditor			
		Graduate Quality Compliance Officer			
		Scientific Affairs Officer			
XSRE.ME Ltd	Lurgan	Graphic Designer	FT		Send CV to littlebambino.uk@gmail.com Company website is www.littlebambino.net
		Ecommerce Sales Online	FT	Online experience and knowledge of computer software	
T-GEM Healthcare	Dundrum	Community Care Worker	FT	Must have a caring nature and be able to work with vulnerable adults in the community. Must be a car driver.	Send CV to admin@tgemhc.com
		Live in Carer	FT	Working with our vulnerable adults on a 24/7 basis providing all of the clients care as they require.	
		Cleaner	PT	Working in various locations around the South Down area providing a cleaning service to our clients	
		Nurse	PT	Working in organisations providing a nursing service	
C.J.Trading t/a Auctions N.I.	Lurgan	Auction Assistant/Organiser	FT	Computer Literate and able to lift or move auction items and use initiative for display	Email: info@auctionsni.co.uk FAO Colin
		Accounts/Postal Dispatch Assistant	PT	Computer literate , ability to learn computer software and deal with billing/account queries on own initiative	
Empire Beauty & Day Spa	Portadown	Fully Qualified Beauty Therapist	FT	NVQ level 3 or equivalent	info@empire-beauty.co.uk
The Head o The Road	Portadown	Waiting/bar staff	PT	Taking food and beverage orders. Serving food and beverage to customers. Cleaning duties	Send CV to headotheroad@yahoo.co.uk
		Waiting/bar staff	FT	Taking food and beverage orders. Serving food and beverage to customers. Cleaning duties	
Greenhill Property	Banbridge	Finance analysis	FT	Budgeting, Financial Projections, Chart Forecasts	Send CV to ivanjwmartin@hotmail.com with brief outline of available hours and previous experience
		Home help	PT	Domestic duties Social Skills, Partial weekend availability	
NFU Mutual	Portadown	Office Manager	FT	Ability to manage a dynamic sales team.	Send CV to lawson_burnett@nfumutual.co.uk
		Customer Service Advisor	FT	Ability to be part of a sales team dealing with all aspects of general insurance.	
Mobility Direct NI Limited	Armagh	Sales and Marketing	FT	Digital Marketing and Social Marketing, Website updating and Blog updating,	mobilitydirectni@gmail.com
Glaze & Roll	Armagh	Head Chef	PT		Send CV to eventcateringspecialist@hotmail.com
		Sous Chef	PT		
		Barista	FT		
John McAleese Marine	Scarva	Mechanic	FT	Mechanic	Send CV john@mcaleesemarine.com
		Valeter,Handyperson	PT	Ability to Valet ,Powerwash,compound and clean boats and premises	
AW Control Systems Ltd	Armagh	Electrical Design Engineer	FT	Essential Criteria: <ul style="list-style-type: none"> Educated to HNC or higher in Electrical Engineering Minimum of 2 years' experience in a similar design or project management role. Excellent communication and interpersonal skills to interface with clients, suppliers and colleagues. Positive attitude & willing to develop and learn new skills with on and off the job training. Willing to travel throughout UK, Ireland and abroad as and when required Experience of a range of PLC's, HMI's and Variable Speed Drives Desirable Criteria: <ul style="list-style-type: none"> Experience with Eplan electrical schematic software Experience with the development of PLC and HMI software, preferably with Siemens, Allen Bradley or Mitsubishi. 2-3 years project management experience Good understanding of electrical standards 	Send CV to andrew@awcontrolsystems.com
		Installation Electrician	FT	Essential Criteria: <ul style="list-style-type: none"> Time served electrician / electrical engineer qualified to 17th edition IEE wiring regulations with minimum of 5 years post apprenticeship experience Excellent communication and interpersonal skills to interface with clients, suppliers and colleagues. Positive attitude & willing to develop and learn new skills with on and off the job training. Willing to travel throughout UK , Ireland and abroad as and when required Ability to manage workload on a day to day basis and work independently using their own initiative with minimum supervision as and when required Ability to understand and interpret electrical schematics Desirable Criteria: <ul style="list-style-type: none"> 18th Edition IEE wiring regulations Experience of PLC's, HMI's and Variable Speed Drives C&G 2391 or 2394/5 	

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GCD Technologies	Lurgan	Senior Software Developer		https://gcdtech.com/jobs/senior-software-developer	https://gcdtech.com/jobs All applications are to be in the form of CVs to careers@gcdtech.com
		Intermediate Software Developer		https://gcdtech.com/jobs/intermediate-software-developer	
		Support Engineer		https://gcdtech.com/jobs/support-engineer	
Digby's Bar & Restaurant	Killylea	Waiting/ bar staff	PT	Previous experience of working in hospitality sector essential. Customer service experience. Friendly personality. Ability to work in a team as well as use own initiative.	Send CV to clairemacklin81@hotmail.com
McMullen Facades	Portadown	Saw Operators	FT	Experience of operating a saw in a metal manufacturing environment. GCSE Math & English preferred but not essential.	send CV to recruit@mcmullenfacades.com stating job interested in applying for or alternatively email recruit@mcmullenfacades.com for an application form.
		CNC Operators	FT	Experience in a Metal manufacturing environment using CNC Machines. GCSE Math & English preferred but not essential.	
		Fabricators	FT	Previous experience as an aluminium fabricator/assembler with factory based work experience including fabrication of aluminium windows/curtain walling. GCSE Math & English preferred but not essential	
		Packaging Operative	FT	Excellent organisation skills. Attention to detail. Ability to work under pressure and to deadlines. GCSE Math & English preferred but not essential	
		Manufacturing Engineer	FT	Degree (or equivalent) in an engineering discipline is preferred. 5 Years' manufacturing experience gained in a similar role. Experience in the implementation of LeanManufacturing initiatives. Proficiency in Microsoft Office packages, particularly Word, Excel and Outlook. Excellent communication skills (written and verbal).	
		Maintenance Engineer	FT	Mechanical Engineers, ideally HNC/D qualified. Over 3 years' experience in a manufacturing environment. Solid experience of fault finding on automated machinery. 3 Phase Installation experience and good mechanical maintenance (hydraulics/pneumatics etc). Strong diagnostic skills and ability to read engineering drawings.	
		Fabrication Manager	FT	<ul style="list-style-type: none"> 3rd Level education qualification with 2 years Production Management Experience Or 5 years Production Management Experience with GCSE English and Maths/equivalent qualification. Understanding of problem solving tools. People management, development and leadership. Conflict management techniques. Experience of developing and implementing lean methodologies. Experience of working in certificated and auditable environments. Proficiency in Microsoft Office packages, particularly Word, Excel and Outlook. Excellent communication skills (written and verbal). 	
Graduate Design Technician		<ul style="list-style-type: none"> Essential: Third level qualification (HND or above), preferably in an engineering or construction related discipline. Strong AutoCAD skills. 5 GCSE's grad A-C (or equivalent) including English and Maths. Desirable: Design, manufacturing or CNC experience within an engineering, architectural or fabrication company. AutoCAD Qualification (or working towards one). Experience working as part of a team within an engineering/manufacturing/construction environment 			
A-One Control Services Ltd	Markethill	Electrical Design Engineer	FT		Send CV to ivan@aonecs.co.uk
		Control Panel Builder	FT		
		Store Operative	FT		
Home Instead	Banbridge	CAREGiver	PT	We are looking for people with kind, compassionate hearts who want to make a true difference to the quality of life for our clients to join our team in Newry as a CAREGiver. As a CAREGiver, you will provide a variety of non-medical services to help them keep independent in their own home. You do not need any experience or particular qualifications to become a CAREGiver. However, it would be useful to have some experience of working in a care setting or interacting with older people. This could be personal experience of caring for a family member or voluntary experience. You will have a passion for supporting others and pride yourself on delivering an outstanding service. You will be reliable, trustworthy and respectful. You will enjoy building professional friendships and comfortable in spending time in the company of others.	https://www.homeinstead.co.uk/banbridge or info.banbridge@homeinstead.co.uk
Mackle Petfoods	Dungannon	Maintenance Engineer	FT	Electrical & mechanical engineering, fabrication & welding, Maintenance & installation	Applicants should apply to anne.brace@macklepetfoods.com
		Maintenance Assistant	FT	Electrical/Mechanical fault finding, maintenance and installation.	
Linden Foods	Dungannon	Process Operatives	PT		To request an application form or send CV to humanresources@lindenfoods.com
Hughes Mushrooms	Dungannon	Senior NPD Technologist	FT	Previous experience in similar role in food industry.	lrobinson@hughesmushrooms.com
		Supply Chain Planner	FT	Experience in working on a supply chain/trading desk in a busy food environment	
		HR Officer	FT	Previous exp of working at officer level with experience in recruitment, inductions and employee relations essential	
		Production Manager	FT	Previous experience running production lines and managing teams of operatives	
		Production Operative	FT	Opportunities for packing, dispatch and mixing operatives	
		Lorry Drivers	FT	Class 1 Licence required	

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Rubble Master Dungannon	Dungannon	Fabricator/Welder	FT	<ul style="list-style-type: none"> Weld parts to a high-quality standard Weld Flat, Curved Overhead, Vertical joints Read and interpret assembly drawings and symbols including width, depth, height Is skilled at measuring accurate geometric angles Can take accurate measurements Can make adjustments to material when necessary 	Jobs are listed on the Rubble Master Group Facebook page and applications and CV's can be returned to info-rmd@rubblemaster.com
		Pre-Delivery Inspector	FT	<ul style="list-style-type: none"> Following PDI processes and recording all data; Ensuring 42 point check is completed prior to release; Setting up and running the machine; Carrying out fault finding checks and fixing or reworking as necessary; Preparing the machine for dispatch; Touching up paintwork; Affixing decals to the machinery; Preparing the machinery for transport. The ideal Pre-Delivery Inspector will have; A minimum of 5 years' experience in the assembly and running of Screening and Crushing equipment Can read and interpret assembly drawings and SOP's <ol style="list-style-type: none"> A working knowledge of Quality standards and processes Familiarity with ISO 9001 Good problem-solving skills Work to high standards Work with high attention to detail 	
		Spray Painter	FT	<ul style="list-style-type: none"> Prepping parts for painting Spray painting machine parts to a high standard of quality and output Following the production schedule as advised by the Production Leader Load and unload parts to the spray booth Other ad-hoc duties as required Following company environmental, health & safety standards, policies and processes. The successful Spray Painter candidate must be able to: <ul style="list-style-type: none"> Demonstrate a strong background in industrial painting, Must be able to work as part of a busy team in a fast-paced environment, Have a Good level of communication Strong attention to detail. 	
		Tactical Buyers	FT	<ul style="list-style-type: none"> Ensuring that all internal documentation is completed and complies with RMD Policies and Procedures. That internal stakeholders obtain correct approvals in line with the company's commitments to contracts, requisitions, and orders. Ensuring that the correct modes of transportation are adhered to; tracks deliveries and checks relevant data and documentation throughout the purchasing process. Deals effectively with any queries raised by internal staff or from suppliers on the completion of contractual documentation. Updates the supplier performance matrix in an accurate and timely manner. The successful Tactical Buyer will have: <ul style="list-style-type: none"> Ideally hold a CIPS qualified A minimum of 2 years' experience in a Purchasing role Be familiar with the supplier base used in the Screening and Crushing Industry Excellent communication skills both verbally and in writing 	
		Lead Design Engineer	FT	<ul style="list-style-type: none"> Lead the Design Team ensuring that the department is resourced in line with the needs required to successfully develop a new and existing product range. Develop, manage and review plans; allocate resources, report on team performance, ensure that problems are resolved, track performance against the project plans. Develop and track budgets, reviewing spend against key milestones, analyse spend against projections. Ensures that the Design team have the right skills mix, track individual and team performance and intervene to support when necessary. Keep abreast of technical/operational and professional initiatives to ensure that new product development is in line with latest industry performance and compliance standards. The successful Lead Design Engineer will: <ul style="list-style-type: none"> Have an excellent understanding of Hydraulic Systems An excellent understanding of Electrical Systems Be skilled in Project Planning and Management Be skilled in use of 3D Design packages Have excellent knowledge of machinery directives Thorough understanding of design for manufacture 	

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Riada Resourcing	Coleraine	LGV / HGV Drivers	FT	Recent LGV/ HGV driver experience Class 1/ Licence	https://vacancies.riadaresourcing.com/vacancies/vacancy-search-results.aspx
		Plumbers	FT	Time served plumber	
		Joiners	FT	Time served joiner	
		Electricians	FT	Time served electrician	
		Administrators	FT	Experienced administrator	
		Accountant	FT	Part or fully qualified accountant	
		Payroll Administrator	FT	Experience working with payroll / sage	
		Labourers	FT	Previous experience working in construction	
		Assembly Operatives	FT	Previous experience working in manufacturing environment	
		Marketing Executive	FT	2/3 years experience in a marketing role	
		Construction Maintenance Inspectors	FT	Construction related degree with experience in carrying out construction maintenance on property	
		Software Developers	FT	Relevant degree in computer science and 1 year or more relevant work experience as a developer	
		General Handyman	FT	Experience as a labourer/ handyman	
		Machine Operatives	FT	Previous experience operating machinery in a manufacturing environment	
		Logistics Administrator	FT	Previous experience in a similar role	
		Procurement Specialist / Buyer	FT	Previous experience as a buyer	
		Stores / Warehouse Operatives	FT	Previous experience working in a warehouse environment	
		Health and Safety Coordinator	FT	NEBOSH qualified and relevant work experience	
Welders	FT	Time served welder			
Stores Manager (Engineering)	FT	<ul style="list-style-type: none"> • Previous experience in a similar role ie Stock Control / Stores / Warehouse Manager is essential. • Previous experience working in an engineering background/ environment. 			
Plasterers	FT	Time served plasterer			
BMI Trailers	Dungannon	Welder	FT	2+ years experience	Applicants can text or Whatsapp 07843 062331 or email careers@bmitrailers.com
		Commercial Spray Painter	FT	2+ years experience - preferably with large commercial vehicles	
		Body prep operative	FT	2+ years experience	
		Repair bay and Service operative	FT	<ul style="list-style-type: none"> • Welding • Fitting • 2+ years experience in servies large trailers or similar equipment 	
Industrial Temps	Belfast	Various positions available		Check out website for all job listings	https://www.industrialtemps.com/en for full listing.
CSR	Lisburn	Construction Labourer	FT	Previous experience on site and valid CSR card	rachel@csrni.com
Jackie's Domiciliary Care	Coalisland	Care Assistants	FT	Caring Experience, Access to a Car and able to drive. Full Training will be provided.	guardiancentre@btconnect.com Facebook: Jackie's Domiciliary Care Telephone: 02887747254
FRC Recruitment	Portadown	Forklift Driver	FT	<ul style="list-style-type: none"> • MUST HAVE A VALID FORKLIFT LICENCE • Previous experience in a similar environment • Experience working in Intake and/or Despatch • Experience using a scanner • Ability and willingness to work in a cold environment undertaking manual labour tasks • Flexibility to work additional/alternate hours depending on the needs of the business • Good communications skills and understanding of English language 	See website for full listing of job vacancies www.frcrecruitment.com Facebook- FRC Recruitment Instagram – frcrecruitment All platforms they can apply on. Email is Shannon@frcrecruitment.com Telephone 02838440799
		Mixing operatives	FT	<ul style="list-style-type: none"> • Weighing out ingredients and transferring into a mixing machine • Will require heavy lifting • Must have good level of verbal and written English as paperwork will need to be filled in Work efficiently within a team • Must be able to understand and follow company's Health and Safety policies. • Essential Criteria • Wanting to work within a manufacturing /warehouse/food production environment • Must speak good English and have good communication skills • Good time keeping skills 	
		Packers	FT	<ul style="list-style-type: none"> • Willingness to learn and work as part of a team • Ensure production demands and customer requirements are met • Ability to use your own initiative • Good communications skills (Good standard of English is essential) • Ability to work under minimum supervision 	
		Bakery Operatives	FT	As a Bakery Operative you'll be working in a large scale plant bakery making lots of different types of bread and other related products. You'll use large scale machines and production lines to make large batches of products which will then be sold and distributed to supermarkets, shops and other wholesale customers.Heavy Lifting can be required. Good level of English required.	
NC Engineering (Hamiltonsbawn) Ltd	Hamiltonsbawn	Welder/Fabricators	FT	Previous experience	Apply by email to: paulclydesdale@nc-engineering.com
STS Security Solutions	Aughnacloy	Fire & security installation engineer	FT	Knowledge of fire & intruder alarm installation & maintenance. Electrical background of benefit.	Email stss@securitysolutionsni.com or Telephone 02885557118

COMPANY NAME	LOCATION	JOB ROLE	FULL/PART TIME	SKILLS REQUIRED	HOW TO APPLY
Ashfield & Wilson	Dungannon	Parts Advisor	FT	Good IT skills, preferably from a mechanical background, farming experience an advantage.	gary.clulow@erwinagricare.co.uk
Studyseed CIC	Bleary	Tutor	PT	Previous experience in delivering teaching or training either in academia or business. A strong passion and enthusiasm for your subject of choice.	info@studyseed.co.uk with a short introduction and to request an application form.
Kane Group Building Services Ltd	Banbridge	HR Administrator	FT		Send CV: recruitment@kanegroup.co.uk
		Pre-Construction Estimator			
		Revit Engineer	FT		
McCloskey International	Dungannon	Material Handler	FT	Forklift licence	Send CV application_uk@mccloskeyinternational.co.uk or request an application pack
		Assembler Fitter	FT		
		Welder Fitter	FT		
Kiverco Ltd	Dungannon	Welders	FT	Experience	Further details can be found on the website www.kiverco.com applications can be forwarded to careers@kiverco.com
		Fitters	FT	Experience	
		Spray Painter	FT	Experience	
		Estimator	FT	Numerical with good knowledge of Excel	
		Applications Engineer	FT	Degree	
		Senior Design Engineer	FT	Degree	
		R&D Senior Engineer	FT	Degree	
Raffertys Bar	Armagh	Barperson	PT	Working behind a busy bar, experience preferred	Applicants can apply via email: cathyr Rafferty6@gmail.com
Southern Area Hospice Services	Newry	Nursing Auxiliary	Bank		https://www.southernareahospiceservices.org/current-vacancies or contact HR Department on 028 302 67711 or email hr@southernareahospiceservices.org
		Medical Officer	PT/Self Employed		
		HR Officer	Part Time		
		Shop Supervisor	FT		
		Corporate Partnership Manager	FT		
		Donor Development Co-Ordinator	FT		
		Director of Care	FT		
		Inpatient Services Manager	FT		
community Services Manager	FT				
Staffline	Portadown	Customer Service Advisor	FT	Admin	www.staffline.co.uk or email Kerry.Hassett@staffline.co.uk for details on jobs available
		Office Admin	FT	<ul style="list-style-type: none"> • admin • excel • Organised 	
		Transport Planner	FT	Transport/Logistics background	
		Forklift Driver	FT	Counterbalance Licence	
		Production Operatives	FT	Food packing exp	
McElmeel Mobility Service	Armagh	Vehicle Fitter	FT	3+ years relevant experience, mechanical fitting experience, basic electrical knowledge (electric reels, parking sensors), excellent communication skills, excellent time management, initiative to work alone as well as successfully within a team, a great work ethic with a positive can-do attitude, Full Driving Licence is essential	Send CV to hr@mobility-services.com or request application form using same email address or by Tel No: 02837 525333 ext 215
		Adaptations Fitter	FT	3+ relevant experience, demonstrable experience in a similar role, basic welding knowledge, mechanical fitting experience, excellent time keeping, a great work ethic with a positive can-do attitude, pride in quality workmanship, initiative to work alone as well as successfully within a team, ability to follow instruction and execute effectively, Full Driving Licence is essential	
		Vehicle Stock Specialist	FT	Educated to GCSE level to include Grade C or above in English and ICT, 2+ years experience in an Administrative role/working in a busy office environment, proficient in Microsoft Office Suite and Office 365, Excellent verbal and written communication skills, Excellent attention to detail, Good time management skills, initiative to work alone as well as successfully within a team, Full Driving Licence is essential	
		Office Administrator	FT	An excellent administrator proficient in Microsoft Office Suite and Office 365, 2+ years experience working in a busy office environment/administrative role, Excellent verbal and written communication skills, ability to work independently as well as part of a team, ability to work in a fast paced environment, offer excellent customer service, excellent attention to detail.	
		Pre/Post WAV Sales Administrator	FT	An excellent administrator proficient in Microsoft Office Suite and Office 365, 2+ years experience working in a busy office environment/administrative role, Excellent verbal and written communication skills, ability to work independently as well as part of a team, ability to work in a fast paced environment, offer excellent customer service, excellent attention to detail.	

COMPANY NAME	LOCATION	JOB ROLE	FULL/PART TIME	SKILLS REQUIRED	HOW TO APPLY
Manfreight Limited	Portadown	Class 1 HGV Driver	FT	- UK Class 1 HGV License	Send CV to recruitment@manfreight.eu
		Transport Administrator	FT	<ul style="list-style-type: none"> • Answering customer calls and emails regarding transport bookings • Inputting jobs and relevant customs data into Transport Management System • Ensuring correct customs data is provided and assisting customers • Booking shipping and providing associated customs information • Updating customers of changes and delays • Liaise with third party customs brokers to gather information • Use of customs software to gather information • Work with Transport Team to ensure all bookings are on time <ul style="list-style-type: none"> • Recognise and identify problems and ensure they are dealt with • Other Administration requirements • 5 GCSE's (or equivalent) at Grade C or above including English and Maths • Customer service experience • Excellent IT skills • Experience of a variety IT systems and the knowledge of attention to detail when inputting and exporting data would be essential • A willingness to participate in Training is essential • Experience in transport industry would be desirable but not essential 	
		Commercial Trailer Technician	FT	<ul style="list-style-type: none"> • We are looking for a Level 3 qualified Commercial Vehicle Technician. • Commercial Trailer experience is preferred but not essential. • Candidates with Fridge experience and an F Gas certification would be particularly welcome. • Working in a modern workshop environment, you will carry out mechanical servicing, vehicle diagnostics and electrical repairs on Schmitz trailers of various types and trailer fridges. • What we are looking for: • Level 3 qualification in Commercial Vehicle/Trailer Repair. • Vehicle Technician experience in a busy workshop environment • Knowledge of health and safety processes within a workshop • Ability to fault find and experience with diagnostic systems • Organised and efficient approach to workload • A full UK Driving licence. • Excellent pay rates and working conditions are on offer, joining a reputable brand leader within the commercial trailer industry. 	
Konfloor	Armagh	Site Supervisor	FT	<ul style="list-style-type: none"> • previous experience of concrete flooring desirable but not essential • good man management skills • excellent record keeping 	https://konfloor.com/index.php/job-opportunities Enquiries re jobs should be sent to info@konfloor.com or Philip.oreilly@konfloor.com
		Labourers	FT	<ul style="list-style-type: none"> • work as an effective part of a team • previous experience pouring concrete desirable 	
BT	Belfast	Customer Advisor	FT	<ul style="list-style-type: none"> • able to get on well with people • confident to have difficult conversations • respectful of other people's point of view • not easily upset or offended by others • able to think quickly and be calm in stressful situations • genuinely motivated to help people and solve problems 	https://www.btcontactcentrejobs.com/jobs/vacancy/771/description Information on the role can be found via the above link but also on our careers website www.bt.com/contactcentrejobs The applicants can contact us via email callcentrejobs@bt.com The role is also currently live on Jobcentre Online Job reference: 1484522
SFM Engineering	Keady	Welder/Fabricator	FT	Welding / Fabrication experience	Attendees can apply for jobs via website - www.sfmengineering.co.uk/category/careers For more information please contact – Stephen Renaghan, 028 37530913, stephen@sfmengineering.co.uk
		CNC Plasma Operator	FT	CNC Plasma experience desirable. Training will be provided.	
		CNC Press Brake Operator	FT	CNC Press Brake experience desirable. Training will be provided.	
		Spray Painter	FT	Spray Painting experience desirable. Training will be provided.	

COMPANY NAME	LOCATION	JOB ROLE	FULL/PART TIME	SKILLS REQUIRED	HOW TO APPLY
AGRO Merchants	Lurgan	Warehouse Operatives	FT	<ul style="list-style-type: none"> • Safe loading, unloading and storage of products • Accurate picking and scanning products in and out of store • Ensuring the integrity of all products and excellent customer service • Safe operation of Manual Handling Equipment including, FLT and Bendi Trucks • Effective handing of customer pallets and adherence to processes to minimise claims • Working within a range of multi-temperatures 	Applicants should apply to hannah.kempton@agromerchants.com
		Customer Service Brexit Representatives	FT	<ul style="list-style-type: none"> • Ensure efficient and effective customs clearance by providing Customs Clearance Consortium (CCC) with accurate data regarding customer and load. • Liaise between the CCC and the Operations Team to ensure that jobs/consignments/pallets are only transferred to planning teams to be scheduled for collection and delivery when they have been cleared • Respond to customer queries in a professional and courteous manner • Ensure that all customer queries and messages (including emails) are handled effectively and in a courteous manner • Ensure that all incoming calls are professionally directed, recorded and passed on to the appropriate person. • Keep customers updated on their deliveries and collections • Ensure customer reports and KPIs are completed daily • Escalate issues to management as required • Following all relevant SOPs • Adhering to the Company HACCP Plan and food safety policies at all times • Ensure you work as a team member such that you have effective and close working relationships with other teams, departments, and sites across the Agro Merchants Group • Demonstrate a team focused approach to work by working closely with your colleagues and providing support where required • Working in a safe manner and adhering to all Company Health and Safety policies and procedures • Any other duties as required 	
		Transport Tracker	FT	<ul style="list-style-type: none"> • Work with Planners to ensure that groupage and rejections come home on full loads. • Update customers on all deliveries daily. • Check loads going into all customers hourly. • Complete Tesco daily load sheets with quantities, truck details and driver details, in and out times at point of collection and delivery. • Effectively deal with Tesco and customer issues as they arise. • Check in-coming and outgoing boats to ensure drivers are on time against their planned sailings. • Ensure customer KPI's are done daily. • Keep the Shift Manager updated on any changes regarding boats, weather or any delays that may cause issues. • Send daily emails to all customers with live updates. • Notify Customer Services of delivery rejections or returns so they can update customers and Manpac. • When inbound are ready cross check and inform Irish Planning what needs turned. • Check all seals are fitted onto the trailer and check the seal number matches the seal number on Manpac. • Check fridge temperatures are set in line with Manpac. • Check fridge fuel levels are correct. • Handle all customer queries e.g. emails, phone calls etc in a professional and courteous manner. • Escalate any issues to the Shift Manager immediately to allow them to be dealt with in a timely manner. 	
		Garage Manager	FT	<ul style="list-style-type: none"> • All aspects of fleet Maintenance in accordance with the fleet maintenance programme • Preventative maintenance including fleet inspections on and off site • Appropriate planning of the workflow for the garage to ensure a continuous flow of work that best maximizes output • Uploading appropriate cost controls to conform to budgetary spending • Sourcing of vendors and agreeing appropriate pricing agreements • Completion of service sheets and other admin related tasks • Be aware of and fully compliant with Health and Safety policy • Managing all aspects of a busy workshop including but not limited to: <ul style="list-style-type: none"> • Appropriate Staffing • Spending Control • Fleet replacement • Order & maintenance of inventory • Authenticating all work undertaken in the work shop • Updating the service planner • Purchase order and invoice approvals 	
		Shunter Drivers		<p>The role involves:</p> <ul style="list-style-type: none"> • Shunting trailers to/from loading bays • Washing the trailers • Checking and filling trailers with diesel • Setting fridge temperatures • Completing yard check 	
PDG Advertising	Portadown	Digital Advertising Associate - PPC Focus			https://www.pdgadvertising.com/jobs
Southern Health & Social Care Trust	Various	Band 4 Admin	FT		HSCNI Jobs Home - Search for Health and Social care Jobs - Formerly HSCRecruit - HSCNI Jobs
		Band 7 ITS Programme Mgr	FT		
		Band 4 Dental Nurse	FT		
		Domiciliary Care Worker Band 2/Band 3	FT & PT		
		Domestic Assistant	20hrs PT		
		Disability Nurse	FT & PT		

Interested in studying or improving your skills?

SOUTHERN REGIONAL COLLEGE

Offers a wide range of full-time and part-time courses.

For more information:

☎ 0300 123 1223

✉ info@src.ac.uk

🌐 src.ac.uk

Support is also available through the Community Development Team at Southern Regional College.

For more information:

E: Jim Cunningham: cunninghamj@src.ac.uk

THE OPEN UNIVERSITY

Offers a range of fully funded places on short business courses in Northern Ireland. These courses (including coaching, leadership, managing change, finance and strategy) will address key skills gaps, particularly important for developing key work and life skills.

For more information:

🌐 open.ac.uk/northern-ireland/fully-funded-short-courses

THE DEPARTMENT FOR COMMUNITIES AND DEPARTMENT FOR THE ECONOMY

The departments have been working collaboratively on developing employability, skills and training.

For more information:

🌐 nidirect.gov.uk/campaigns/jobs-and-skills

Free short term courses:

🌐 nidirect.gov.uk/articles/free-short-term-courses-improve-skills

PRINCE'S TRUST NORTHERN IRELAND

Has a new opportunity for 16-25 year olds to learn new skills and gain a new qualification.

For more information:

🌐 prince-trust.org.uk or [f/princestrustNI](https://www.facebook.com/princestrustNI)

STRIDE EMPLOYABILITY PROGRAMME

This programme is designed to help people living with a disability or health-related conditions who are out of work move towards employment or further education.

✉ istride@usel.co.uk

☎ 028 9035 6600

THE CAREERS SERVICE

The Careers Service is an integral part of the Department for the Economy and provides free and impartial careers information, advice and guidance service to clients of all ages and abilities across Northern Ireland.

The Careers Service employs Careers Advisers who are professionally qualified and are based in Careers Resource Centres, JobCentres and Jobs and Benefits offices.

🌐 nidirect.gov.uk/careers to access Careers services including webchat and email or you can ☎ 0300 200 7820 to speak with an adviser.

DISABILITY ACTION

Job Match support individuals with disabilities to find employment in Northern Ireland.

What can Job Match do for you?

- Improve your confidence
- Develop your interview skills
- Help with your CV
- Help with job applications
- Help with finding a job
- Help to move into self-employment

Colin McElroy ☎ 07767112284

✉ colinmcelroy@disabilityaction.org

Lauren Portis ☎ 07718977052

✉ laurenportis@disabilityaction.org

Conor Crooks ☎ 07813723510

✉ conorcrooks@disabilityaction.org

Recruitment Support

JOB CENTRE ONLINE (NI)

Use the free job search tools online at [🌐 jobcentreonline.com](https://www.jobcentreonline.com) to create and manage your own account as well as tailoring your job search preferences to suit the jobs you are looking for. You can also create a profile, upload your CV and receive email alerts to new jobs.

Keep up to date on local jobs news and Department for Communities services at:

📱 @communitiesNI or 🌐 /JobsBenefitsNI

BREAKTHROUGH RECRUITMENT LTD

Recruitment throughout Northern Ireland and the UK in all sectors, including key worker roles. Support with CVs and interviews.

For more information:

📞 Bernadette 07970 875 039
✉ bernadette@breakthroughrecruitment.com

CLANRYE GROUP

Get practical employment support such as assisting with the completion of application forms, building a CV, job search techniques etc.

For more information:

📞 028 3089 8119
✉ info@clanryegroup.com

COMMUNITY SUPPORT

Community Support Helpline: For information, support & and signposting in relation to volunteering, employability, training, health & and wellbeing, advice services and food support please contact the Council's council's community support team.

For more information:

📞 028 3831 2417
✉ abccommunitysupport@armaghbanbridgecraigavon.gov.uk

To download an enquiry form go to

🌐 armaghbanbridgecraigavon.gov.uk/resident/community-support-helpline/

COMMUNITY ADVICE

Provide support and advice with benefits/universal credit, employment rights, financial literacy, capacity building etc.

For more information:

Armagh 📞 028 3752 4041
✉ donna.morris@communityadvicearmagh.com

Banbridge 📞 028 4062 2201
✉ advice@cabanbridge.org.uk

Craigavon 📞 028 3836 1181
✉ enquiry@advicecraigavon.com

EMPLOYERS FOR CHILDCARE

Employers For Childcare is a charity which supports parents with dependent children to get into and stay in work – our Family Benefits Advice Service offers a freephone service delivering advice and information to families on the financial support they are entitled to, including with childcare costs. Our team helps those seeking to move into work identify what support is available to them with childcare, and how to claim this.

🌐 employersforchildcare.org
📞 Freephone: 0800 028 3008
✉ hello@employersforchildcare.org