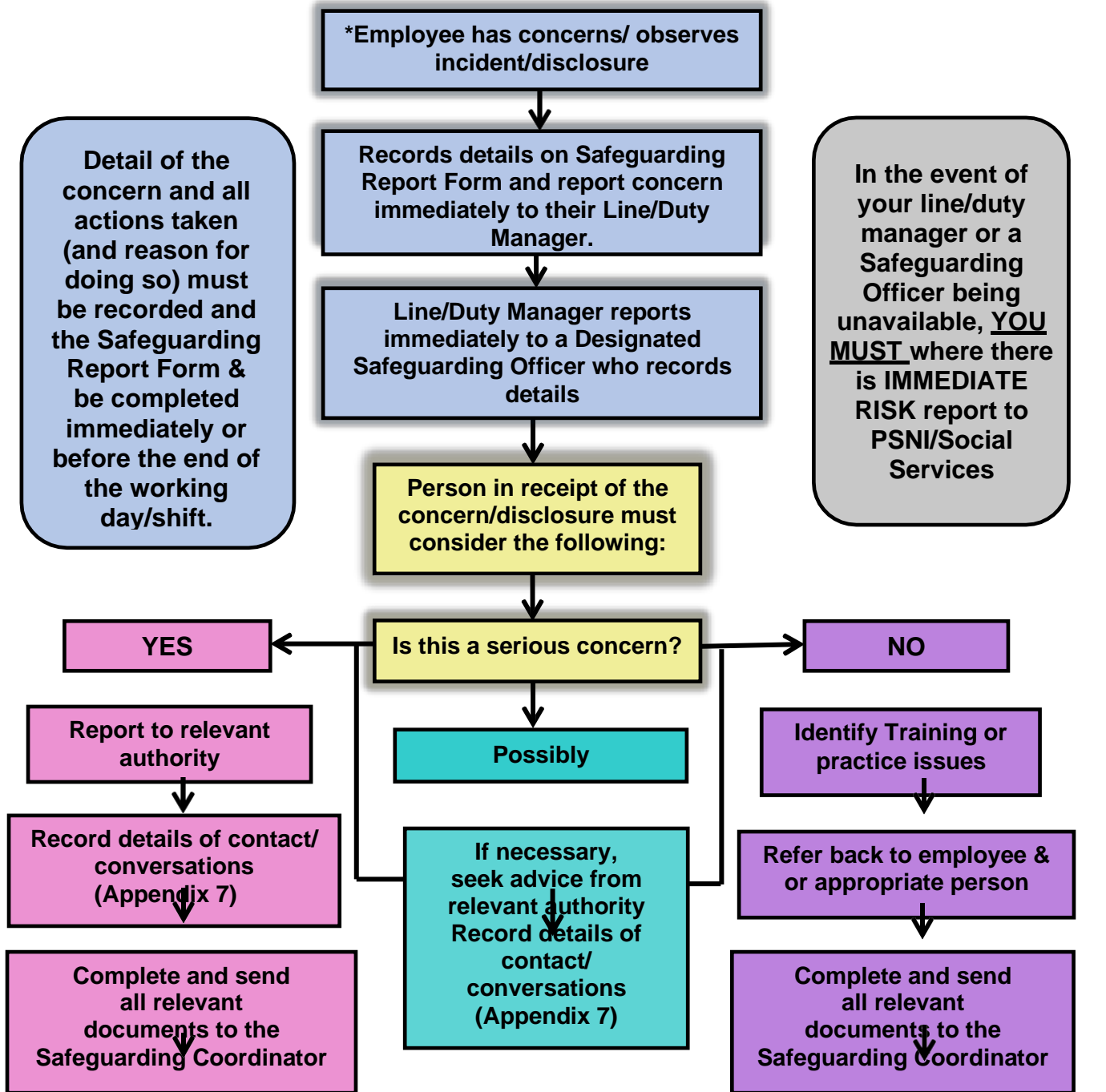


REPORTING FLOWCHART FOR SAFEGUARDING ISSUES/INCIDENTS (EMPLOYEES*)



REMEMBER

It is not your job to judge or investigate however it is your job to report and refer on to a Designated Safeguarding Officer.
 Sharing of information is on a need to know basis – Respect for those involved and confidentiality in line with safeguarding process is essential at all stages.

NB: * Employee, refers to full time, part time, casual, agency, volunteer etc.