**PERSON SPECIFICATION** 

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| POST | Leisure Assistant  |
| **DIRECTORATE** | People |
| **DEPARTMENT** | Health and Recreation  |
| **LOCATION** | South Lake Leisure Centre  |

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| **FACTORS** | **ESSENTIAL** | **DESIRABLE** | **METHOD OF ASSESSMENT** |
| Qualifications and training | * Hold a current National Pool Lifeguard Qualification (NPLQ) or equivalent.
 | * Additional relevant qualifications.
 | Application |
| Experience |  | * One year’s Leisure industry experience.
 | Application/Interview |
| Key skills, knowledge and attributes | * Effective customer care skills;
* Excellent oral and written communication skills;
* Ability to keep accurate records;
* Ability to work as part of a team;
* Ability to work on own initiative;
* Ability to handle sensitive or difficult situations appropriately;
* Understanding of health and safety requirements;
* Flexible approach to work demands.
 |  | Application/Interview |
| Driving |  |  |  |
| Working Arrangements/Flexibility | The post holder will be required to work outside normal hours including Bank Holidays, evenings and weekends. |  | Application/Self-assessment |