**PERSON SPECIFICATION** 

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| POST | Leisure Assistant |
| **DIRECTORATE** | People |
| **DEPARTMENT** | Health and Recreation |
| **LOCATION** | South Lake Leisure Centre |

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| **FACTORS** | **ESSENTIAL** | **DESIRABLE** | **METHOD OF ASSESSMENT** |
| Qualifications  and training | * Hold a current National Pool Lifeguard Qualification (NPLQ) or equivalent. | * Additional relevant qualifications. | Application |
| Experience |  | * One year’s Leisure industry experience. | Application/  Interview |
| Key skills, knowledge  and attributes | * Effective customer care skills; * Excellent oral and written communication skills; * Ability to keep accurate records; * Ability to work as part of a team; * Ability to work on own initiative; * Ability to handle sensitive or difficult situations appropriately; * Understanding of health and safety requirements; * Flexible approach to work demands. |  | Application/  Interview |
| Driving |  |  |  |
| Working Arrangements/  Flexibility | The post holder will be required to work outside normal hours including Bank Holidays, evenings and weekends. |  | Application/  Self-assessment |