



**Armagh City, Banbridge and Craigavon Borough
Confident and Welcoming Thematic Action Planning Team
Workshop one Meeting Notes**

DATE: Friday 18th May 2018 **TIME:** 9.30 am, **VENUE:** Armagh City Hotel

Chair: PSNI – Billy Stewart

Attendees: - Brendan McCann – TADA Rural Support Network, Cathy Donnelly – PCSP, Eamon Murphy – Volunteer Now, Jim Cunningham – Southern Regional College (SRC) Marion Jameson – React NI, Peter Wilkinson – Armagh Travellers Support Group, Sharon Polson – Department for Communities (DfC), Siobhan O’Neill – Supporting Communities

Statutory Partners: Armagh City Banbridge and Craigavon Borough Council –Alderman Kenneth Tywble, Alex Clifford, Alison Beattie, Audrey McClune, Carmel Taylor, Colin Bell, Elaine Gillespie, Gerard Houlahan, Jennie Dunlop, Lynn Esler, Michelle Markey, Margarita O’Donnell, Nicola Mahood, Patricia Gibson, Seamus McCrory, Wendy Shaw, **Education Authority (EA)** – Colette Ross, **Libraries NI** – Evelyn Hanna, **Northern Ireland Housing Executive** – John McCartan, **Sport NI**- Angharad Bunt

Apologies: Chris Leech – Craigavon Area Food Bank, Eddie Carroll – Northern Ireland Fire Rescue Service,

1. Welcome

Billy Stewart, PSNI welcomed everyone to the first workshop for this Thematic Action Planning (TAP) Team. He introduced himself as chair of this group and set the context of what the session would cover. Billy welcomed Eleanor Gill to the meeting and advised the team that Eleanor would facilitate each of the workshops.

2. Getting to Know Each Other

Eleanor outlined the objectives of the workshop for the CWTAP Team to:

- develop shared understanding of Community Planning and role of this team in it
- be inspired by others working with communities
- create a shared vision and sense of ambition for a confident and welcoming community for all
- agree ways of working and approach to developing 2-year Action Plan over the 4 workshops.

Eleanor led an Ice breaker session to help get to know who was in the room.

In pairs members had to say:

- Who they were, the work they done, any role to date in ABC’s community planning process , their favourite saying and one thing that makes a good partnership.

3. **Being Inspired by Others**

We were delighted to welcome Eleanor Campbell from Wevolution as our guest speaker for this first workshop.

Eleanor shared the work of Wevolution and the self-reliant groups across Glasgow. More information can be accessed at: <http://www.wevolution.org.uk/>

4 **A Walk-Through the Community Planning Vision, Approach and CWTAP Process**

Billy provided an overview of the community planning process and approach used, the progress to date, a recap of the Confident Community and Welcoming Community long-term outcomes and population indicators and how these outcomes link to the draft programme for government outcomes.

This group will work towards realising two of the long-term outcomes in the community plan:

Confident Community outcome

Everyone has opportunities to engage in community life and shape decisions – we have a strong sense of community belonging and take pride in our area.

The following population indicators will be used to track progress over time:

- Percentage of people who feel they have influence when it comes to any of the local decisions made in their neighbourhood
- Percentage of people who feel sense of belonging to their neighbourhood

Welcoming outcome

Our borough is a safe, respectful and peaceful environment.

The following population indicators will be used to track progress over time:

- Percentage of people reporting that fear of crime has a minimal impact on their quality of life.
- Percentage of people who see town centres as safe and welcoming places for people of all walks of life.
- Number of accidental dwelling fires.

5 **Participative Session #1 “The vision for a confident and welcoming community”**

Eleanor led a participative session where members had to:

- Choose a card about their vision for a confident and welcoming community
- At each table, members had to describe their chosen card
- A member from each table fed back on their card and what it meant to them.

Below is a collection of the vision cards chosen by the CWTAP members.



6 Participative Session #2 “Building a confident and welcoming community”

Eleanor led a second participative session where each group discussed the question:

“If there was 1 thing that would make the biggest difference in building a confident and welcoming community across the Borough – what would that be?”

Summary of discussion points included:

- Shared responsibility, ownership and decision making
- Changing mindsets – empowered
- Equal opportunity for people to engage in process
- Joining up services
- resilience

Agreed: These would become the guiding principles for the CWTAP team and included in the Terms of Reference (TOR).

Action: CPT to Update Terms of Reference with guiding principles,

Action: CPT - TOR to be circulated for review and comment

Action: CWTAP: Review and send suggestions and amendments to CPT before 24 May 2018

7 Establishing the Thematic Action Planning Team

Eleanor provided an overview of the agreed Community Planning Governance that is responsible for developing, reviewing and delivery of the community plan. The governance is flexible and evolving to meet the needs of the community plan.

Eleanor led a discussion on the values and behaviours that are important to CWTAP.

Agreed: the following values and behaviours to be included in Terms of Reference.

- Shared and common aim and purpose from outset
- Joint responsibility, ownership and team working
- Inclusion and diversity
- Equal power and voice – listening and learning from each other
- Openness and transparency
- Trust, honesty and respect
- Honest conversations in open spaces where people feel supported and safe to speak and be heard
- Moving outside comfort zones
- Enabling, innovative and joined-up
- Sharing resources – time, people, skills, knowledge, networks
- Communication, communication, communication

Action: CPT to Update Terms of Reference with values and principles

Action: CPT - TOR to be circulated for review and comment

Action: CWTAP: Review and send suggestions and amendments to CPT before 24 May 2018

8 Developing the CWTAP Action Plan

Eleanor shared the action planning process that will be used to develop action plans based on the long-term outcomes around confident and welcoming community in the community plan.

Eleanor outlined:

- **The four key deliverables:**
 1. Develop clear, achievable and measurable shared **action plans** to cover a 2-year period
 2. Consult with stakeholders and promote involvement of Section 75 groups in this process
 3. Implement within a performance management framework
 4. Ensure cross-cutting themes are integrated (Connectivity, Equality, Sustainability)
- **What the action plan will look like:**
 - Our Actions
 - What will we do?
 - Suggested Partners
 - Time Frame
 - Resources
 - Suggested Action Coordinator
 - Performance Measure/data collection

9 Preparations ahead of next CWTAP workshop

In advance of next workshop on 29th May CWTAP members are tasked to:

- Complete Service mapping by Thursday 24th May 2018
- Thinking about others to be in the room and engaged by CWTAP
- Comments on CWTAP terms of reference by Thursday 24th May 2018

10 Closing Comments and Thanks

Billy closed the meeting by thanking everyone for their ongoing participation in the action planning session and looked forward to next sessions.

The remaining workshops are scheduled as follows:

- Workshop 2, Tuesday 29th May at 9.30am, Old Town Hall, Banbridge
- Workshop 3, Tuesday 26th June at 9.30am, Lakeview 2, Craigavon Civic Centre
- Workshop 4, Thursday 5th July at 1.00 pm, Lakeview 2, Craigavon Civic Centre