

## ARMAGH CITY, BANBRIDGE AND CRAIGAVON BOROUGH COMMUNITY PLANNING PARTNERSHIP

MINUTES OF THE COMMUNITY PLANNING STRATEGIC PARTNERSHIP (CPSP) MEETING HELD IN COMMITTEE ROOM, BANBRIDGE CIVIC BUILDING, BANBRIDGE ON WEDNESDAY 20 MARCH 2019 AT 9.30AM

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PRESENT: Ruth Bell EANI (Vice Chair)

OFFICIAL PARTNERS: Aldermen  
Arnold Hatch

Councillors  
Seamus Doyle

CVSP	Gilbert Lee
CVSP	John McGuinness
EANI	Averil Morrow
HSCB	Louise McMahon
Invest NI	Ethna McNamee
Libraries NI	Sean Beattie
NIFRS	Eddie Carroll
NIHE	Ailbhe Hickey
PSNI	Chief Inspector Bernard O'Connor
PSNI	Sergeant Barbara McNally
SHSCT	Paul Morgan
SHSCT	Gerard Rocks
Sport NI	William Devlin

APOLOGIES: Libraries NI Adrienne Adair  
NIFRS Lloyd Crawford  
NIHE Catherine McFarland  
PHA Colette Rogers  
Tourism NI Rosemary McHugh  
DfC Nichola Creagh  
Armagh City, Banbridge and Craigavon Borough Council

Councillor Terence McWilliams

Roger Wilson, Chief Executive  
Olga Murtagh, Strategic Director (Place)  
Sharon McNicholl, Strategic Director (Performance)  
Therese Rafferty, Head of Department: Regeneration

IN ATTENDANCE: Sharon O'Gorman, Strategic Director (Position)  
Catriona Regan, Head of Department: Health and Recreation  
Seamus McCrory, Head of Department: Community Development  
Gillian Topping, Head of Department: Environmental Health  
Nicola Wilson, Head of Department: Economic Development  
Elaine Gillespie, Head of Department: Community Planning  
Jennie Dunlop, Community and Strategic Planning Manager  
Michelle Markey, Community Planning Officer  
Patricia McParland, Democratic Services Officer

ALSO IN                      Ciaran Mee DfC  
ATTENDANCE:              Aideen McGinley, Carnegie UK Trust  
                                    Eleanor Gill ERGA Strategies

## **1. WELCOME AND APOLOGIES**

### **1.1 Apologies**

NOTED: apologies were received and accepted from Adrienne Adair Libraries NI, Lloyd Crawford NIFRS, Catherine McFarland NIHE, Colette Rogers PHA, Nicola Creagh, Department for Communities, Rosemary McHugh Tourism NI and Councillor Terence McWilliams, Roger Wilson Chief Executive, Olga Murtagh Strategic Director (Place), Sharon McNicholl Strategic Director (Performance), Therese Rafferty Head of Department: Regeneration, Armagh City, Banbridge and Craigavon Borough Council.

### **1.2 Welcome**

The Vice Chair (Ruth Bell) welcomed everyone to the meeting.

The Vice Chair then asked those present to introduce themselves.

**NOTED.**

## **2. MINUTES FROM PREVIOUS MEETING**

### **2.1 Approve Minutes from Previous Meeting**

Minutes of the Community Planning Strategic Partnership (CPSP) meeting on 11 January 2019.

**AGREED:** that the Minutes of the Community Planning Strategic Partnership (CPSP) meeting on 11 January 2019 having been previously circulated be confirmed and signed off as a correct record.

## **3. ENHANCED AND REVITALISED PLACE ACTION PLAN**

### **3.1 Presentation from Ailbhe Hickey, NIHE, Chair of Enhanced and Revitalised Place TAP Team**

Enhanced and Revitalised Place Thematic Action Plan

Ailbhe Hickey went through the Powerpoint Presentation elaborating briefly on the following points:

- Action Plans
- Enhanced Place
- Revitalised Place
- Enhanced and Revitalised Place Thematic Action Plan

*William Devlin Sport NI and Eddie Carroll NIFRS joined the meeting at 9.51 am.*

- Workshop 1, 2, 3 and 4
- Building the evidence base

- Enhanced and Revitalised Action Plan
- Next steps

**NOTED.**

### **3.2 Group Discussion in two groups and feedback to whole meeting**

*A group discussion on the Enhanced and Revitalised Place Action Plan took place between 9.56 am and 10.29 am with partners split into two separate groups.*

*Seamus McCrory and Chief Inspector Bernard O'Connor joined the meeting during the recess.*

Feedback was provided by Ailbhe Hickey on behalf of the first group as follows:

- Agreement about themes
- Partnership responsibilities – step outside comfort zones – collectively could make difference supporting social aspiration
- Good work currently ongoing

Feedback was provided by Jennie Dunlop on behalf of the second group as follows:

- Planning – responsive to changing need – town centres
- Heritage stories – eg. Finn McCool lived in Rathfriland – green spaces, waterways
- Stock of affordable social housing
- Broadband
- Community Asset Transfer – money to buy and maintain

**AGREED:** to approve Enhanced and Revitalised Place Action Plan.

## **4. PERFORMANCE MANAGEMENT – PROGRESS REPORTS**

### **4.1 Presentation from Barbara McNally, PSNI, Chair of Confident and Welcoming Thematic Action Planning Team**

Barbara McNally went through the Powerpoint Presentation elaborating briefly on the following points:

- Confident and Welcoming Community Progress Report
- Confident Community
  - 90% feel a sense of belonging
  - 32% feel they influence decisions
- Welcoming Community
  - Fear of Crime
  - Fires
  - Safe and Welcoming Places
- Confident and Welcoming Community Action Plan
  - 10 actions
- Featured Action, Katie Turkington, Playboard
  - Quantity
  - Quality
- Successes, Challenges and Issues

Gilbert Lee suggested that Kate Turkington should receive some recognition for her contribution. Barbara McNally said that she would feed this comment back.

**NOTED.**

**4.2 Presentation from Gerard Rocks, Southern Health and Social Care Trust, Chair of Healthy Community Action Planning Team**

Gerard Rocks went through the Powerpoint Presentation elaborating briefly on the following points:

- Healthy Community Progress Report
- People are making positive lifestyle choices. They are more resilient and better equipped to cope with life's challenges
- Health Community Action Plan
  - Building Active Communities
  - Building Resilient Communities
  - Building Healthier Communities
- Healthy Community Action Plan Reporting Period December 2018 – February 2019
  - 8 strategic actions
- Featured Action – Deirdre McParland, SHSCT
  - Quantity
  - Quality
  - Is anyone better off?

*Catriona Regan retired temporarily from the meeting at 10.53 am.*

- Successes, Challenges and Issues

**NOTED.**

**4.3 Presentation from Ethna McNamee, Invest NI, Chair of Skilled and Enterprising Economy Action Planning Team**

Ethna McNamee went through the Powerpoint Presentation elaborating briefly on the following points:

- Skilled and Enterprising Economy Progress Report
- Skilled Economy
- Enterprising Economy
- Skilled and Enterprising Economy Action Plan

*Catriona Regan returned to the meeting at 11.03 am.*

- Skilled and Enterprising Economy Reporting Period September 2018 – February 2019
  - 16 Actions
- Featured Action – NI Businessinfo.co.uk
  - Quantity
  - Quality
  - Is anyone better off?
- NI Business info.co.uk context Production and Promotion
  - NI Business
  - 200% increase
  - No. ABC Council events referrals listed compared to other Councils
  - 122% increase in customer clicks / referrals since 2019 compared to previous 9 months
  - Successes, Challenges and Issues

**NOTED.**

#### **4.4 Performance Management Framework**

Jennie Dunlop went through the Report highlighting that future meetings of the partnership would include updates from three thematic action planning teams. She expressed her appreciation for work done. She added that the first statement was due in November and a draft would be brought to the meeting in September 2019.

Nicola Wilson asked how much time would be required for training. In response, Jennie Dunlop explained that training could be tailored depending on partners' availability but that it was envisaged to last no longer than one full day.

Louise McMahon complimented the Chairs and Jennie Dunlop for their work on the Framework which was both comprehensive and disciplined.

Paul Morgan welcomed the OBA training adding that the Action Plan had to be realistic.

**AGREED:** That a provider is appointed to develop OBA training tailored to the needs of our Community Planning Partnership.

*There was a break between 11.20 am and 11.23 am during which time Gerard Rocks retired from the meeting.*

*Aideen McGinley joined the meeting during the break.*

### **5. GOOD PRACTICE LINKS**

#### **5.1 Presentation on Embedding Wellbeing in NI Project – Carnegie Update**

Elaine Gillespie went through the Powerpoint Presentation elaborating briefly on the following points:

- Study Visits New York and Wales
- Working with 11 Councils
- Setting up virtual
- Collaborative, world leading, support and expertise
- Community Engagement
  - World Class Support
  - Local Delivery

**AGREED:**

- To support our partnership's participation in the Embedding Wellbeing in Northern Ireland project by actively participating in all the workshops and meetings that will make up the programme.

#### **5.2 Verbal Update from Aideen McGinley**

Aideen McGinley began by expressing her delight at being invited to the meeting. She referred to what the partnership had achieved in the 18 months since its inception. There were so many people around the table all with the same sense of local purpose. She explained that she was a Trustee of the Carnegie Trust UK and Ireland.

She referred to the Embedding Wellbeing in NI Project, remarking that the Carnegie Trust allowed people to come together.

She explained that she had previously worked with the Assembly to deliver on the outcomes based Programme for Government making 10 recommendations. The Carnegie Trust was a small organisation which supported people in making magic. She commended all 11 Partnerships for their work highlighting the advisory groups in each area which comprised of local expertise. She added that the Trust was working with three Councils and also worked closely with NILGA which was proactive in helping Elected Members in decision making. She stressed the importance of having access to data and of interconnecting which broke down silos within organisations. She remarked that taking the leading role took a lot of courage and highlighted that there was no point in starting from scratch if work had already been done. She added that consideration should be given to best practice giving the example of Scotland which was recognised as a leader in Community Planning which had been in place for 12 / 13 years.

She referred to the Northern Ireland approach of starting at grass roots, remarking on the legislative vacuum which existed. Local Government had the chance to continue its work however there ultimately needed to be a link with Central Government.

The Carnegie Trust UK also worked with Lisburn and Castlereagh City and Derry City and Strabane District Councils and together all three had a mix of different issues. She was very impressed by this partnership's outcomes and outputs and stated that partners should be very proud of their achievements. She was aware that this work was not easy and that some representatives sat on more than one partnership and could very much feel like a lone voice. She thanked everyone for their contribution and concluded by highlighting the importance of wellbeing on a community level with people working together.

The Vice Chair thanked Aideen McGinley for her contribution and wished those travelling to Wales the next day good luck.

**NOTED.**

*Gillian Topping retired from the meeting at 11.52 am.*

## **6. FURTHER OPPORTUNITIES FOR COLLABORATIVE WORKING**

### **6.1 Facilitated Conversation around partnership priorities and membership**

Eleanor Gill began by highlighting the good work which had been done to date in producing the Community Plan, remarking on how well partners had bonded. There was now an opportunity to assess the current position and reflect on what had happened to date.

She went through the Powerpoint Presentation elaborating briefly on the following points:

- Objectives
- First Things First – the prize worth working for
- Definition of Wellbeing
- Our Approach
  - If you want to go quickly go alone
  - If you want to go far go together
- Community Planning Process
  - Phase 1 – Community Planning Partnership Framework and Community Plan
  - Phase 2 – Collaborative Action Planning and Embedding
  - Phase 3 – Implementation

Elaine Gillespie continued the Powerpoint Presentation elaborating briefly on the following points:

- Phase 1 – Connected Community Plan
  - Phase 1 – Community Planning Partnership
- Phase 2 – Collaborative Action Planning
- 6 TAP Teams – Thematic Actions
- 63 Actions to deliver
- Some things that have struck us
- Some common themes emerging from the evidence and across action plans
- Some thoughts from Community Planning Team on how Strategic Partnership can help their work
- Suggestions – additional members for Community Planning Strategic Partnership
  - Criteria
  - Suggestions
    - Southern Regional College
    - Department for Communities
    - Business Partnership Alliance
- What Next?
  - Phase 3 Implementation

Eleanor Gill explained that the focus was now on moving from planning to implementation, bringing forward the Community Engagement Strategy. A review of the Community Plan would take place in 2021.

*A group discussion on the following questions took place between 12.21 pm and 12.47 pm with partners split into two separate groups:*

- On a scale of 1 to 10 how well do you think the Community Planning process has developed to date?
- What has helped it get to here? And what do you see as the key priorities, challenges and opportunities as you move from planning to implementation.
- What can the Strategic Partnership do to further support and embed Community Planning across and within organisations and sectors?
- Are there other partners that should be around the table to support the implementation of the Community Planning Agenda over next few years?

Feedback on the questions was provided by Louise McMahon on behalf of the first group as follows:

- A score of 7 – overall a lot of work done but nowhere near achieving everything
- People generous with time and working hard. Very inclusive – people listened
- Strong agreement, tangible outcomes, concern hubs, reduce demand for Police and Ambulance
- Agreement that Southern Regional College, Department for Communities and Business Partnership Alliance should be included in partnership. Setting realistic goals using evidence and statistical data, set goals, flexibility in actions going forward.

Feedback on questions was provided by Sharon O’Gorman on behalf of the second group as follows:

- A score of 6 – 6.5 – reflective of work done to date, connected to community, looking ahead, engagement
- Supporting CVSP, engaging business, allocation and distribution of actions across partnership
- Opportunity to look at where best practice is eg. Mid Ulster – skills and employment blockages. 63 actions – a lot of opportunity for TAPs to refine and look at early wins

- Agreement that Southern Regional College, Department for Communities and Business Partnership Alliance should be included in partnership.

Eleanor Gill stated that discussions would take place around how to make the Community Plan real and link it with CVSP. Consideration also needed to be given to the overall strategy and the development of an agenda. There was an opportunity to build a close partnership, to identify where the joins were and where streamlining could take place. She also highlighted the importance of reaching out to others.

The Vice Chair summed up discussions, highlighting the common themes with an overall score of 6.5 – 7. Both groups stressed the importance of allocation and distribution of work and both agreed that Southern Regional College, Department for Communities and Business Partnership Alliance should be included in partnership.

**AGREED:** that Southern Regional College, Department for Communities, Business Partnership Alliance should be included in partnership.

## **7. ANY OTHER BUSINESS**

### **7.1 Presentation on Programme of Work**

Elaine Gillespie highlighted the work that the Community Planning could do on behalf of the Partnership as follows:

- Statement in November – qualitative and quantitative – stories / what is happening
- Terms of Reference approach three partners, induction and join in next meeting
- Shared leadership – build in time to review actions and look at together
- Email which action do not have co-ordinator – see if you can identify – if not bring back
- Publish Action Plans
- Work on what's working / what's not

Jennie Dunlop added that Officers would bring the statement back for review to ensure that the language was clear.

Gilbert Lee enquired as to whether the CVSP was aware which members were also on TAP teams. He felt it would be useful to have a list of communities involved in TAP teams.

Seamus McCrory explained that Community Development Officers were linking in with the Action Plan but added that other work still needed to be carried. Therefore it was important to look at how things could be done differently. He felt that consideration needed to be given to how work could be mapped and to how community support hubs could be implemented. He stressed the importance of ensuring that there was no duplication of work.

Eleanor Gill highlighted the importance of sharing ideas and allowing actions to come together.

*Louise McMahon and Catriona Regan retired from the meeting at 1.05 pm.*

Eleanor Gill added that in relation to Enhanced and Revitalised Place Action Plan, consideration needed to be given to how more could be achieved by working with others.

**NOTED.**



## **7.2 Dates for future meetings**

The Vice Chair thanked partners for their commitment and wished Councillors well in the forthcoming Local Government Elections. She hoped that some Members would continue to sit on the partnership in future.

The Vice Chair reminded partners of the dates of future CPSP meetings:

- Wednesday 19 June 2019 at 10.00 am hosted by Health and Social Care Board
- Wednesday 18 September 2019 at 10.00 am hosted by NI Housing Executive
- Thursday 12 December 2019 at 10.00 am – TBC

**NOTED.**

The business having been completed, the meeting concluded at 1.08 pm.

**NOTED.**