

ARMAGH CITY, BANBRIDGE AND CRAIGAVON BOROUGH COMMUNITY PLANNING PARTNERSHIP

MINUTES OF THE COMMUNITY PLANNING STRATEGIC PARTNERSHIP (CPSP) MEETING HELD IN COMMITTEE ROOM, BANBRIDGE CIVIC BUILDING, BANBRIDGE ON FRIDAY 11 JANUARY 2019 AT 10.00AM

PRESENT: Roger Wilson, Armagh City, Banbridge Craigavon Borough Council (Chair)

OFFICIAL PARTNERS: CVSP Gilbert Lee
CVSP John McGuinness
EANI Averil Morrow
HSCB Louise McMahan
Invest NI Ethna McNamee
NIFRS Eddie Carroll
NIHE Ailbhe Hickey
PSNI Chief Inspector Bernard O'Connor
SHSCT Paul Morgan
Sport NI William Devlin

APOLOGIES: EANI Ruth Bell
Libraries NI Adrienne Adair
NIFRS Lloyd Crawford
NIHE Catherine McFarland
PHA Colette Rogers
Tourism NI Rosemary McHugh

Armagh City, Banbridge and Craigavon Borough Council

Alderman Arnold Hatch
Councillor Seamus Doyle
Councillor Terence McWilliams

Olga Murtagh, Strategic Director (Place)

IN ATTENDANCE: Sharon O'Gorman, Strategic Director (Position)
Sharon McNicholl, Strategic Director (Performance)
Brian Johnston, Head of Department: Tourism, Arts and Culture
Elaine Gillespie, Head of Department: Community Planning
Paul Hanna, Leisure Services Officer
Joan Noade, Play Development Officer
Jennie Dunlop, Community and Strategic Planning Manager
Michelle Markey, Community Planning Officer
Patricia McParland, Democratic Services Officer

ALSO IN ATTENDANCE: Nichola Creagh DfC

1. WELCOME AND APOLOGIES

1.1 Apologies

NOTED: apologies were received and accepted from Ruth Bell EANI, Adrienne Adair Libraries NI, Lloyd Crawford NIFRS, Catherine McFarland NIHE, Colette Rogers PHA, Rosemary McHugh Tourism NI and Alderman Arnold Hatch, Councillor Seamus Doyle and Councillor Terence McWilliams, Armagh City, Banbridge and Craigavon Borough Council.

The Chair noted, that Ruth Bell EANI, and Adrienne Adair Libraries NI, were scheduled to attend the meeting on the 13th December 2018.

1.2 Welcome

The Chair (Roger Wilson) welcomed everyone to the meeting. The Chair stressed the importance of attendance at meetings, reminding partners that the December meeting had had to be cancelled as a quorum could not be reached.

The Chair then asked those present to introduce themselves.

NOTED.

2. MINUTES FROM PREVIOUS MEETING

2.1 Approve Minutes from Previous Meeting

Minutes of the Community Planning Strategic Partnership (CPSP) meeting on 13 September 2018.

AGREED: that the Minutes of the Community Planning Strategic Partnership (CPSP) meeting on 13 September 2018 having been previously circulated be confirmed and signed off as a correct record.

2.2 Approve Notes from Away Day

Partnership Away Day 26 September 2018, Edenmore Golf Club.

AGREED: that the Notes from the Away Day on 26 September 2018 having been previously circulated be confirmed and signed as a correct record.

3. CREATIVE PLACE ACTION PLAN

3.1 Presentation from Averil Morrow, Education Authority, Chair of Creative Place TAP Team

Creative Place Thematic Action Plan

Averil Morrow went through the Powerpoint Presentation elaborating briefly on the following points:

- Action Plan
 - Four Key deliverables for each team
- Creative Place
 - 86% of adults in borough engaged in Arts / Cultural Activities
- Creative Place Action Planning
- Reviewing the Evidence
- Creative Place Action Plan

- Profile
- Capital
- Enterprise
- Participation

Louise McMahon joined the meeting at 10.21 am.

- Next Steps

Louise McMahon remarked that an important part of arts and wellbeing was choirs coming together for social cohesion and she asked if this was included in the plan.

Averil Morrow confirmed that this was very much included in the audience development strand and was on the basis of arts and cultural activities. She continued that the borough had a significant number of older people and people living in rural areas and she referred to a lady outside Armagh who had formed a drama group. This was what the forum was about. She pointed out that the team could only work with the people who came to the workshop but added that this was only the start of the project.

Louise McMahon highlighted the importance of older people coming together in for example in a leisure centre setting.

DECLARATION OF INTEREST: made by Louise McMahon in this matter as she was involved in a music group.

Louise McMahon continued by stressing the importance of keeping older people mobile. She also knew of many people who had outstanding artistic talent but did not do it for a living as it did not command a high enough salary. She welcomed the introduction of “STEAM” in schools as she was aware that Humanities students had always felt it would be difficult for them to gain employment.

John McGuinness referred to the heading “Forum” and suggested that perhaps this word should be changed to “Networking Opportunities” as he was unsure what a “Forum” would look like.

Averil Morrow acknowledged that “Forum” was an old name and that consideration could be given to a more appropriate title. She explained that it was about connecting and sharing and stressed the importance of having input from other areas. The creative calendar was also about sharing, for example someone telling a story about their townland and inspiring people to do the same in their areas. It was hoped to draw more people in and set a broad range of activities.

NOTED.

3.2 Group Discussion in two groups and feedback to whole meeting

A group discussion on the Creative Place Action Plan took place between 10.37 am and 11.00 am with partners split into two separate groups.

Feedback was provided by Elaine Gillespie on behalf of the first group as follows:

- Acknowledgement of the Children and Young People Strategic Partnership – linking people in
- Skills and Enterprising TAP bringing in innovation
- Idea of Creative Place – many people liking as concept a lot of potential if invest the right time and thought

Feedback was provided by Averil Morrow on behalf of the second group as follows:

- Audience development – importance of covering all age groups particularly those in the 20 to 50 age bracket
- Participatory budgeting process for funding – creating strong connections with others – looking forward to seeing outcomes
- Opportunity for public sector working together
- Creative procurement – creativity in broadest sense

AGREED: to approve Creative Place Action Plan subject to the above feedback.

4. PERFORMANCE MANAGEMENT – TOURISM ECONOMY PROGRESS REPORT

4.1 Report for information – Agenda Item 4 Report

It was agreed that this item would be covered after item 9.

NOTED.

4.2 Presentation from Brian Johnston

Tourism Economy Progress Report

It was agreed that this item would be covered after item 9.

NOTED.

5. ENGAGEMENT AND COMMUNICATIONS WORKING GROUP – COMMUNICATIONS PLAN

5.1 Presentation from Jennie Dunlop ABC Community Planning Partnership – Communications Plan

Jennie Dunlop went through the Powerpoint Presentation elaborating briefly on the following points:

- Communications Plan
 - Objectives
- A joined up approach
- Key contacts

Averil Morrow retired from the meeting at 11.07 am.

Louise McMahon commended the plan adding that from her perspective it was an excellent example of resource and expertise sharing. She referred to her Senior Staff meeting where winter pressures were discussed and it was highlighted that important information had been particularly well distributed by Councils this year.

AGREED:

- To approve draft Communication Plan
- That partners complete audit of existing communications tools to assist Communications Working Group

6. COMMUNITY AND VOLUNTARY SECTOR PANEL – UPDATE

6.1 Verbal Update from Jennie Dunlop

Jennie Dunlop advised that the CVSP were giving some thought to their agenda for the year with priorities as follows:

- Mental and Physical Health and Wellbeing
- Employment and Training

She continued that at the previous meeting there had been discussion in relation to mileage costs for Community and Voluntary Sector Panel members as groups were not funded. There had now been agreement to cover mileage costs.

John McGuinness highlighted that he felt that attendance at the meeting in November had been lower than previous meetings.

Gilbert Lee explained that he had had to drop out of the first four months of the process and it had been difficult to come back. He continued that when he received the meeting pack for that day's meeting he was nervous about attending. He pointed out that not everyone understood the letters and abbreviations and care needed to be taken to ensure people were not scared off by this. He referred to a meeting he had recently attended where a lady thought she had to be in attendance to get funding from Council. Another issue to consider was the impact of Brexit. He added that after living in other areas for a period of time he returned to Banbridge and he would be attending meetings whether he received mileage reimbursement or not.

NOTED.

7. GOOD PRACTICE LINKS

7.1 Presentation on embedding Wellbeing in NI Project – Carnegie Update

Elaine Gillespie went through the Powerpoint Presentation elaborating briefly on the following points:

- Good practice study visits
 - 2 took place last year
 - Next trip to Wales in Spring
- Embedding Wellbeing in NI update
- Update from New York trip
 - Trip overall
 - Specific take away for ABC partnership
- Carnegie Proposal
 - Community Engagement Strategy
 - Leadership Development Programme for Community Planning Partnership

Ethna McNamee asked if there was any information / good practice in relation to Economic Inclusion in Wellbeing.

Elaine Gillespie advised that there had been speakers from the Economic Forum at the event in New York and she could share papers which she had on this.

Nichola Creagh highlighted that at the last peer event there was an eagerness to share information with other organisations not involved in Carnegie. She was keen to support that learning.

Elaine Gillespie was aware that Carnegie was very conscious of that and she was keen to share information. She knew that others were not in Carnegie and that there were other good things out there.

Louise McMahon pointed out that she was unable to go to New York and asked what the mechanism was. She was aware that all Chief Executives valued the importance of learning and sharing information. She felt that an event should be organised.

Elaine Gillespie explained that Carnegie was putting something in place. She highlighted that the Council's Community Planning Officers were only on one partnership whereas many partners sat on other CPSPs and she encouraged them to consider sharing information that they were hearing at other meetings.

Nichola Creagh stated that the Department would be keen to be involved in any opportunity to share and exchange information. It was hoped that discussion would take place with the aim of doing something by the end of March.

AGREED: to request for support with developing a community engagement framework and shared leadership development programme.

7.2 Presentation from Ailbhe Hickey

Housing Investment Plan

Ailbhe Hickey went through the Powerpoint Presentation elaborating briefly on the following points:

- Housing Investment Plan

Paul Morgan retired from the meeting at 11.17 am.

- Highlight the plan
- Ask for feedback

NOTED.

8. PROGRAMME OF WORK

8.1 Presentation on Programme of Work

Elaine Gillespie went through the Programme of Work highlighting the main points.

NOTED.

9. FURTHER OPPORTUNITIES FOR COLLABORATIVE WORKING

9.1 Presentation from Paul Hanna and Joan Noade Play Strategy

Paul Hanna and Joan Noade went through the Powerpoint Presentation elaborating briefly on the following points:

- 96 Play Parks throughout borough
- Working on strategy for a number of years
- Our priorities
 - Priority 1 – Wellbeing
 - Priority 2 – Community
 - Priority 3 – Culture
- Challenges
 - Resources
 - Land Issues
 - Planning
 - Anti-social behaviour
 - Challenges of Play
 - Children and Young People’s voices
 - Reporting and Monitoring
 - Championing Play
- Next Steps
 - CPSP Role in Play Strategy
 - Supporting implementation
 - Making links
 - Annual progress report

Louise McMahon welcomed the Play Strategy highlighting that play was intrinsic to physical and mental health and wellbeing. She added that the Children and Young People’s Forum was a good example of working together.

Paul Hanna referred to “getactiveabc” website where the Play Strategy could be viewed and up to date information was available.

John McGuinness commended the Strategy adding the he had been involved in the early stages of its development. He asked if it was a live document and whether there was scope for communities to identify new provision.

Paul Hanna referred to the area of Enniskeen where there was a Play Park 650 metres away. There was scope to look at the issue but the budget was very tight. He added that there were very limited areas with gap sites suitable for Play Parks.

The Chair added the one of the challenges that he was aware of was different approaches to investment in different areas. It was important to make sure the right investment was in the right place.

William Devlin remarked that old strategies were very much focussed on sport whereas the new strategies were very different with a greater emphasis on physical activity. He referred to the assessment for need and asked if Officers had worked this out or whether it was standard.

Paul Hanna explained that Officers had taken information from the English model and adapted it for this area. It was hoped to move away from fixed Play Parks and he added that many areas wanted to have MUGAs (Multi Use Games Areas) installed but at a cost of £200,000 each this was not possible.

William Devlin agreed that there was now a trend away from structured sports.

Paul Hanna added that Council had now taken over both Gosford and Darkley Forest Parks with plans to do the same at Carnagh. Joan Noade added that she was excited about the Strategy and there was a need to look at the broader issue of play to include reading, music etc.

Louise McMahon remarked that factors like spatial planning should be considered, giving the example of Netherlands where for every 7000 homes there was a tennis court.

Joan Noade explained that Officers were keen to measure the impact of the work they were doing and would be looking at this going forward.

Nichola Creagh stated that she would be interested to see how the impact could be captured and measured.

Joan Noade acknowledged that this was difficult to do and she had suggested building this into programmes going forward. Officers also had links to the University of Ulster.

The Chair asked if partners were in agreement that updates be brought back from time to time. All confirmed they were happy with this.

NOTED.

4. PERFORMANCE MANAGEMENT – TOURISM ECONOMY PROGRESS REPORT

4.1 Report for information – Agenda Item 4 Report

Performance and monitoring guidance

Jennie Dunlop went through the Powerpoint Presentation elaborating briefly on the following points:

- DfC Monitoring and Reporting Guidance
- Guidance from Department for Communities
 - Outcome Based Approach
- Reporting on Action Plans
- Reporting arrangements
- Outcomes – Visualisation of data

Nichola Creagh remarked that the most important people to report to were the citizens of Armagh City, Banbridge and Craigavon Borough, however she acknowledged that reporting to agencies was also necessary. It was important that links became more embedded, clearer and further developed. She added that next week there would be an opportunity to report back on what had been achieved. She continued that the vertical reporting line did not appreciate the benefits of working horizontally.

The Chair asked what the level of understanding of Community Planning was in central government. In response, Nichola Creagh advised that there was an understanding of delivery on ground level however the reporting back mechanisms still had a vertical approach. It would take time for this to change as a cultural shift was required with shared learning across organisations.

NOTED.

4.2 Presentation from Brian Johnston

Tourism Economy Progress Report

Brian Johnston went through the Powerpoint Presentation elaborating briefly on the following points:

- Tourism Economy
 - Our borough is the destination of choice for international visitors

- 2016 - £26 million
- 2017 - £32 million
- 2019 – it was hoped that Game of Thrones factor would increase figures
- Tourism Economy Action Plan
- Featured Action
 - Quantity
 - Quality – is anyone better off?

Louise McMahon remarked that this also tied in with Arts and Development.

NOTED.

10. ANY OTHER BUSINESS

10.1 Dates for future meetings

Elaine Gillespie reminded partners of the dates of future CPSP meetings:

- Wednesday 20 March 2019 at 10.00 am
- Wednesday 19 June 2019 at 10.00 am
- Wednesday 18 September 2019 at 10.00 am
- Thursday 12 December 2019 at 10.00 am

She asked if any partners were able to offer venues to let her know.

NOTED.

10.2 Partnership Away Day

Elaine Gillespie advised that it had been hoped to hold an away day in February, however it was now proposed to postpone this until later in the year.

NOTED.

10.3 Enhanced and Revitalised Place TAP Team

Elaine Gillespie asked that if any partner was interested in joining that they speak to Jennie Dunlop or Michelle Markey.

NOTED.

10.4 Carnegie UK Trust Study Trip

Elaine Gillespie asked that if anyone was interested in the trip to Wales to contact Jennie Dunlop.

The business having been completed, the meeting concluded at 12.43 pm.

NOTED.