

£269.00 - Rec 37209

Armagh City, Banbridge & Craigavon  
Borough Council

14 JAN 2020

ABC/LC/FOR/043/02

ROAD TRAFFIC REGULATION (NORTHERN IRELAND) ORDER 1997 (as amended)

RECEIVED

APPLICATION TO HOLD A SPECIAL EVENT ON A PUBLIC ROAD

- Department for Infrastructure 'Guidance for Promoters of Events'
- Attached Council guidance notes on completion of this application form

|  |  |
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| <b>ABOUT YOU</b>   |  |
| Name of Promoter   | Keady / Tassagh Road Bods Club                                     |
| Address of Promoter  |  |
|  | Postcode:  |
| Name of contact (s)  | Paddy Shortt   |
| Position / role of contact   | Chairman   |
| Confirm if you have authority to act on behalf of the Promoter   | <input checked="" type="radio"/> Yes      No                       |
| <b>ABOUT THE EVENT</b>   |  |
| Name of Event  | Bol Fada   |
| Date of event  | 11th & 12th April 2020   |
| Purpose and nature of event  | Sporting Event   |
| Have all other options for holding the event off the public road been explored?  | <input checked="" type="radio"/> Yes      No                       |
| Is this a 'small event'?   | <input checked="" type="radio"/> Yes      No                       |
| Public liability insurance details   |  |
| <b>POSSIBLE IMPACT</b>   |  |
| 1. Name of road (s) on which event is to be held. (Enclose a detailed, marked up location plan to include marshals / stewards & first aid positions) | B3 Tassagh Road  |
| 2. Please list all roads to be signed as diversionary routes. (Use separate sheet if necessary)  | Dundrum Rd<br>Granemore Rd<br>Newtownhamilton Rd<br>Coolmillish Rd |

|   |   |                                     |                                     |
|---|---|-------------------------------------|-------------------------------------|
| 3. Type of restriction<br>(full road closure / lane restriction etc.)   | Full Road closure   |                                     |                                     |
| 4. Date and Start / End times of proposed road restriction  | Date:<br>11/04/2020<br>12/04/2020   | Start Time:<br>10.00 am<br>10.00 am | End Time:<br>18.00 hrs<br>18.00 hrs |
| 5. Name of company undertaking the Traffic Management Plan including a signing schedule?  | M <sup>s</sup> Veigh Contracts Ltd,   |                                     |                                     |
| 6. Name of company undertaking signage work for the event (Appendix A)  | M <sup>s</sup> Veigh Contracts Ltd  |                                     |                                     |
| 7. Has this event been held previously?   | <input checked="" type="radio"/> Yes <input type="radio"/> No                       |                                     |                                     |
| 8. If yes, are the previous arrangements amended in any way? Provide details.   | Yes <input checked="" type="radio"/> No <input type="radio"/> Not applicable        |                                     |                                     |
| 9. Please give details of any structure or equipment to be erected on the public road as part of the event                                    | N/A   |                                     |                                     |
| 10. Provide details of any businesses and residents which may be affected by the event and provide confirmation that they have been contacted | All Residents will be notified  |                                     |                                     |
| 11. Is a bus route affected (public and / or Education Authority)   | No  |                                     |                                     |
| 12. Will the Council's waste collection service be affected?  | No  |                                     |                                     |
| 13. Please detail the arrangements for cleaning up after the event.   | Club members will clean up after event.   |                                     |                                     |
| 14. Provide any other information that may assist with processing your request  | An international event held for over 20 years promoting tourism in the Armagh area. |                                     |                                     |

**DECLARATIONS**

- I confirm that I have read the Department for Infrastructure ‘Special Events on Roads - Guidance for Promotors of Events’ and understand that the Council may apply all or any of the conditions as it deems necessary.
- I also understand that the Council may request any further information that it considers necessary to process this application and that my application may not proceed if I fail to produce this additional information.
- I acknowledge that Armagh City, Banbridge and Craigavon Borough Council is the data controller and data processor under General Data Protection Regulation (GDPR). The Council is collecting this personal information to assist the Environmental Health Department to carry out its statutory duties. The personal data may be shared internally within the Council with staff who are involved in providing this service and where necessary, between internal departments with the purpose of supporting an effective delivery of service. Information collected will only be shared with other Statutory Agencies for lawful purposes or to fulfil statutory obligations. The information you provide will be held securely and in accordance with the Council’s Retention and Disposal Schedule. We would like you to be aware that for some legislation, this information may need to be on a register to which others can have access to by request. Further information can be viewed at or obtained from the Senior Records Officer at the Council.
- I understand I will be required to provide appropriate Public Liability insurance cover for this event.
- I confirm that I have consulted with local residents, businesses and relevant service providers that may be affected by the holding of this event.
- I can confirm the details provided in this application are true and correct.

Signature of applicant *Paul Shatt* (on behalf of the Promoter)

Date of application 10-1-20

| Checklist:  | Yes |
|---|-----|
| Application fee - £269 *  |     |
| Location plan / map showing marshals / stewards & first aid positions   |     |
| Traffic Management Plan including Signing Schedule  |     |
| Proof of Company’s Competency to produce a Traffic Management Plan (e.g. Lantra sector 12 D (M7) or equivalent) |     |
| Details of Consultees and feedback received (bus providers, residents, businesses)                              |     |

\* Please refer to relevant point in attached guidance notes regarding small events

Please return the completed application form, accompanying documents and fee to:

|   |  |   |
|---|--|---|
| <p>Environmental Health Dept<br/>The Palace Demesne<br/>Armagh<br/>BT60 4EL<br/><br/>Tel: 028 3752 9626</p> | <p>Environmental Health Dept<br/>Civic Building,<br/>Downshire Road,<br/>Banbridge, BT32 3JY<br/><br/>Tel: 028 4066 0606</p> | <p>Environmental Health Dept<br/>Civic &amp; Conference Centre,<br/>PO Box 66, Lakeview Road,<br/>Craigavon, BT64 1AL<br/><br/>Tel: 028 3831 2521</p> |
|---|--|---|

Email – [ehhealth@armaghibanbridgecraigavon.gov.uk](mailto:ehhealth@armaghibanbridgecraigavon.gov.uk)