



**ROAD TRAFFIC REGULATION (NORTHERN IRELAND) ORDER 1997
NOTICE OF PROPOSED SPECIAL EVENT**

Armagh City Banbridge and Craigavon Borough Council has received an application from BNL Productions Ltd to hold Christmas Lights Switch-on and Twilight Market on the Plaza, Market Street, Lurgan on Friday 15th November 2019.

By virtue of the powers conferred on it by Article 8A of and Schedule 3A to the Road Traffic Regulation (Northern Ireland) Order 1997 the Council gives notice that it is minded to make an Order to temporarily prohibit all traffic from sections of streets on Friday 15th November 2019 between the hours as listed below.

Street	Portion	Time on Friday 22nd November 2019	Extent of closure / Restriction	Diversions
Market Street	Right Lane closed from 51 Market Street to 38 Church Place & 57 Church Place to junction with Castle Lane.	09.30 hrs – 17.00 hrs	Lane closure	
Market Street	From Union Street to 38 Church Place & 57 Church Place to junction with Castle Lane.	17.00 hrs - Midnight	Full	Malcolm Road / Church Place / Edward St / Millennium Way
High Street	From junction of Malcolm Road.	17.00 hrs - Midnight	Lane closure for traffic going to town	Malcolm Road / Millennium Way
Union Street	From junction with Millennium Way.	17.00 hrs – Midnight	Lane closure for traffic going to town traffic.	
Carnegie Street	Full	17.00 hrs - Midnight	Full	

Diversions routes will be advised as noted above.

Copies of the application may be inspected free of charge at Craigavon Civic & Conference Centre, Lakeview Road, Craigavon, BT64 1AL.

Persons wishing to make representations to the Council regarding the proposal may do so in writing to the address below by 5pm on 14th November 2019; representations received after this will not be considered.

The Chief Executive
Armagh City Banbridge & Craigavon Borough Council
Craigavon Civic & Conference Centre, Lakeview Road, Craigavon, Co
Armagh BT64 1AL.

ROAD TRAFFIC REGULATION (NORTHERN IRELAND) ORDER 1997 (as amended)

APPLICATION TO HOLD A SPECIAL EVENT ON A PUBLIC ROAD

Please read the following guidance documents before submitting your application.

- **Department for Infrastructure 'Guidance for Promoters of Events'**
- **Attached Council guidance notes on completion of this application form**

ABOUT YOU		
Name of Promoter	BNL Productions Ltd	
Address of Promoter	21A High Street, Lurgan,	Armagh
		Postcode: BT66 8AH
Name of contact (s)		Telephone
Position / role of contact		E-Mail:
Confirm if you have authority to act on behalf of the Promoter	Yes	
ABOUT THE EVENT		
Name of Event	Lurgan Twilight Markets and Christmas Lights Switch On	
Date of event	Friday 15 th November 2019	
Purpose and nature of event	Public event to start the festive season, switch the Christmas Lights on & twilight market and bring footfall into the Town Centre.	
Have all other options for holding the event off the public road been explored?	Yes	
Is this a 'small event'?	No – approx. 2000 - 4000 people	
Public liability insurance details	Towergate Camerasure – FS9375567 Hiscox, £10M	
POSSIBLE IMPACT		
1. Name of road (s) on which event is to be held. (Enclose a detailed, marked up location plan to include marshals / stewards & first aid positions)	Event will be held on the town centre plaza adjacent to Market Street with market stalls 3x3 marquees positioned around the Shankill Parish Church and a stage set up in front of the Church on the plaza. Market Street	

2. Please list all roads to be signed as diversionary routes.
(Use separate sheet if necessary)

Mellenium Way
Top of Edward Street by Church
Union Street
Malcolm Road

3. Type of restriction (full road closure / lane restriction etc.)	Both, see map details		
4. Date and Start / End times of proposed road restriction	Date: 15 th November 2019	Start Time: 0930	End Time: 0000
5. Name of company undertaking the Traffic Management Plan including a signing schedule?	GreenTown Traffic Management		
6. Name of company undertaking signage work for the event (Appendix A)	GreenTown Traffic Management		
7. Has this event been held previously?	Yes		
8. If yes, are the previous arrangements amended in any way? Provide details.	No		
9. Please give details of any structure or equipment to be erected on the public road as part of the event	Majority of structures will be built on the plaza. Some structures may be built on the road once the road is closed. e.g. inflatable Santa grotto. All Structures will be on the Town Centers except crowd control barriers or cones used for the partial road closure around the Church.		
10. Provide details of any businesses and residents which may be affected by the event and provide confirmation that they have been contacted	Town centre businesses will be effected and have been notified via online material and a dedicated webpage with content updated regularly. A leaflet was also sent out to all businesses in the area making them aware of the event and how they can get more information.		
11. Is a bus route affected (public and / or Education Authority)	Yes		
12. Will the Council's waste collection service be affected?	Unlikely during this time of day		
13. Please detail the arrangements for cleaning up after the event.	Street collections will happen throughout the event and afterwards. Additional bins and collections have been requested with councils waste management services.		
14. Provide any other information that may assist with processing your request	Advanced signage will be in place 1 week before the event, this will help notify traffic and the public of the pending closures. We will also be		

	utilising the Traffic management companies staff in-key areas where we expect some opportunities, these are indicated on the maps with TM
--	---

DECLARATIONS

- I confirm that I have read the Department for Infrastructure ‘Special Events on Roads - Guidance for Promoters of Events’ and understand that the Council may apply all or any of the conditions as it deems necessary.
- I also understand that the Council may request any further information that it considers necessary to process this application and that my application may not proceed if I fail to produce this additional information.
- I acknowledge that Armagh City, Banbridge and Craigavon Borough Council is the data controller and data processor under General Data Protection Regulation (GDPR). The Council is collecting this personal information to assist the Environmental Health Department to carry out its statutory duties. The personal data may be shared internally within the Council with staff who are involved in providing this service and where necessary, between internal departments with the purpose of supporting an effective delivery of service. Information collected will only be shared with other Statutory Agencies for lawful purposes or to fulfil statutory obligations. The information you provide will be held securely and in accordance with the Council’s Retention and Disposal Schedule. We would like you to be aware that for some legislation, this information may need to be on a register to which others can have access to by request. Further information can be viewed at <https://www.armaghibanbridgecraigavon.gov.uk> or obtained from the Senior Records Officer at the Council.
- I understand I will be required to provide appropriate **Public Liability** insurance cover for this event.
- I confirm that I have consulted with local residents, businesses and relevant service providers that may be affected by the holding of this event.
- I can confirm the details provided in this application are true and correct.

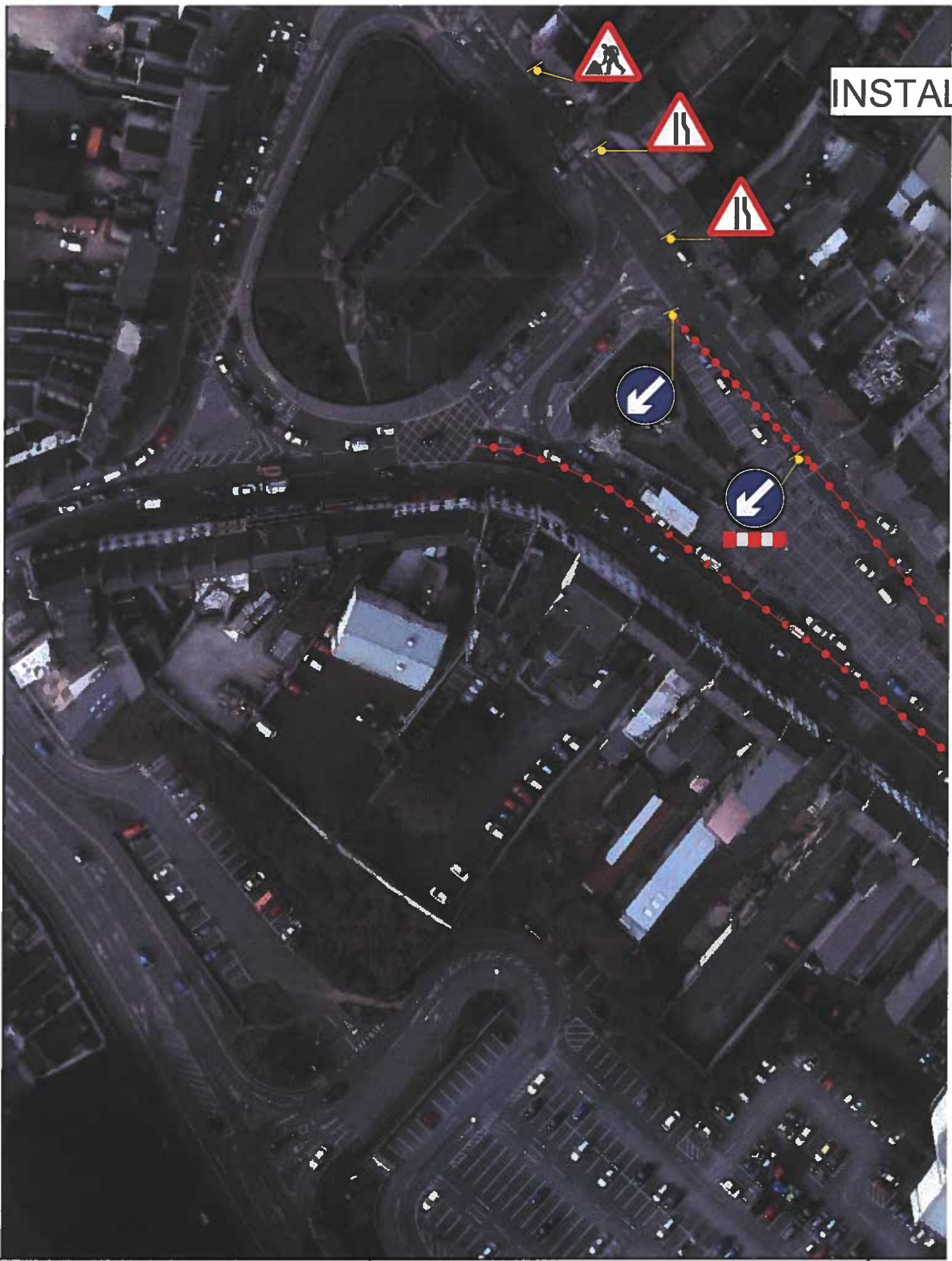
Signature of applicant  (on behalf of the Promoter)

Date of application 23/8/19

Checklist:	Yes
Application fee - £269 *	
Location plan / map showing marshals / stewards & first aid positions	
Traffic Management Plan including Signing Schedule	
Proof of Company’s Competency to produce a Traffic Management Plan (e.g. Lantra sector 12 D (M7) or equivalent)	
Details of Consultees and feedback received (bus providers, residents, businesses)	

* Please refer to relevant point in attached guidance notes regarding small events

Please return the completed application form, accompanying documents and fee to:



INSTALL

NOTES:
 1. All traffic management to be in accordance with Chapter 8 of the Traffic Signs Manual.
 2. All signs will comply with Traffic Sign Regulations in General Directions (TSRGD) 2002
 3. Installation, maintenance and removal of traffic management will be carried out by Lantra approved operatives who have achieved Sector Scheme 12D training / SLG Training

Lurgan Twilight Markets & Christmas Lights Switch On

PROJECT
 Road
 DRAWN
 SCALE



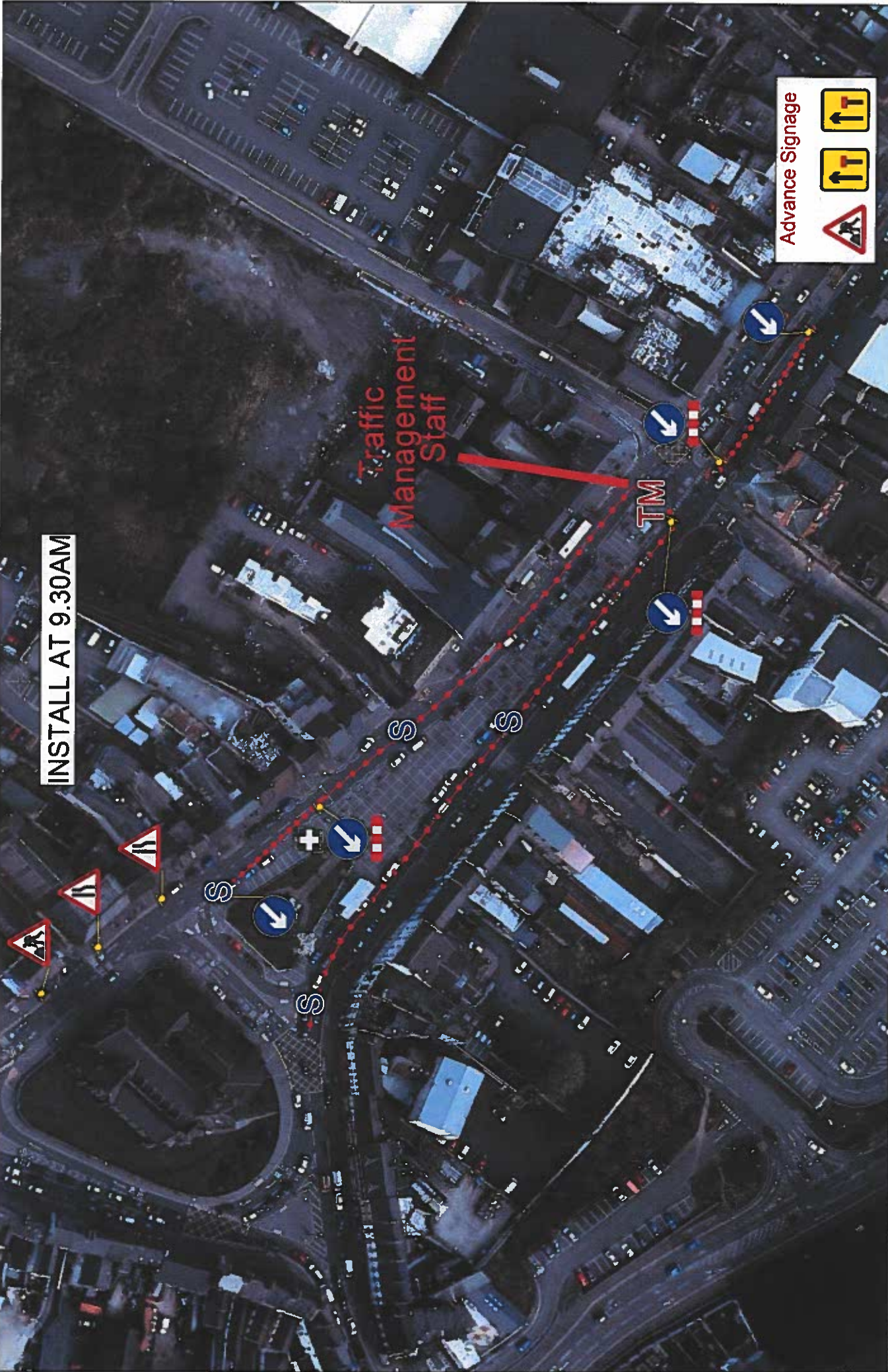
INSTALL AT 5PM

NOTES:
 1. All traffic management to be in accordance with Chapter 8 of the Traffic Signs Manual.
 2. All signs will comply with Traffic Sign Regulations in General Directions (TSRGD) 2002
 3. Installation, maintenance and removal of traffic management will be carried out by Lantra approved operatives who have achieved Sector Scheme 12D training / SLG Training

Lurgan Twilight Markets & Christmas Lights Switch On

PROJECT
 Road
 DRAWN
 SCALE

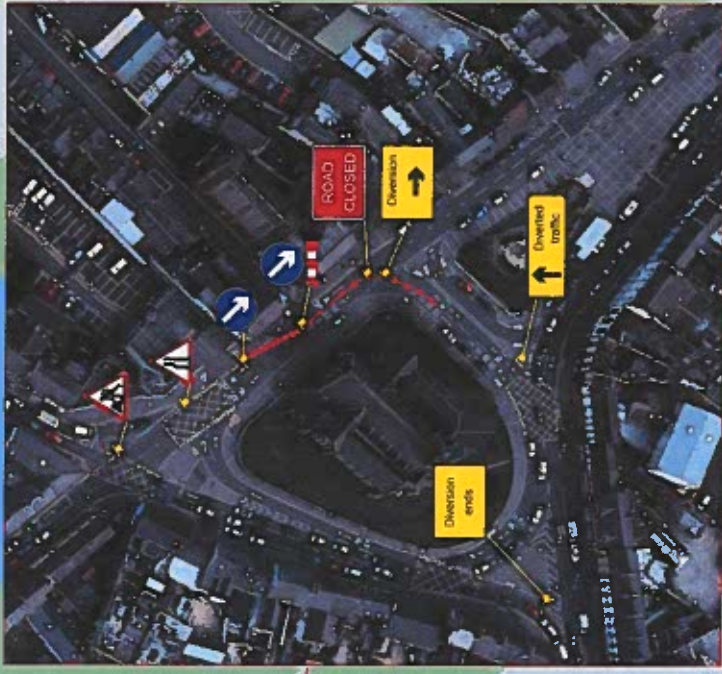
INSTALL AT 9.30AM



Advance Signage

<p>NOTES:</p> <ol style="list-style-type: none"> All traffic management to be in accordance with Chapter 8 of the Traffic Signs Manual All signs will comply with Traffic Sign Regulations in General Directions (TSRGD) 2002 Installation, maintenance and removal of traffic management will be carried out by Lantra approved operators who have achieved Sector Scheme 12D training / SLG Training 	<p>PROJECT</p> <p>Road Closure & Diversion</p>		<p>Drg No.</p> <p>001</p>	<p>221a Hillhall Rd Lisburn Co. Antrim BT27 5JA Tel. 02892662077</p>
	<p>Lurgan Twilight Markets & Christmas Lights Switch On</p>		<p>DRAWN</p> <p>D. McGarry</p>	<p>Original Drawing Size</p> <p>A3</p>
	<p>SCALE Not to scale DIMENSIONS Metres</p>			





INSTALL AT 5PM

<p>NOTES:</p> <ol style="list-style-type: none"> All traffic management to be in accordance with Chapter 6 of the Traffic Signs Manual All signs will comply with Traffic Sign Regulations in General Directions (TSRGD) 2002 Installation, maintenance and removal of traffic management will be carried out by Lantra approved operatives who have achieved Sector Scheme 12D training / SLG Training 	<p>PROJECT</p> <p>Road Closure & Diversion</p>	<p>Drg No.</p> <p>002</p>	<p>221a Hillhall Rd Lisburn Co. Antrim BT27 5JA Tel. 028992662077</p>
	<p>DRAWN</p> <p>D. McGarry</p>	<p>Original Drawing</p> <p>A3</p>	<p>SCALE Not to scale</p> <p>DIMENSIONS Metres</p>

