

15 FEB 2019



RECEIVED ROAD TRAFFIC REGULATION (NORTHERN IRELAND) ORDER 1997 (as amended)

APPLICATION TO HOLD A SPECIAL EVENT ON A PUBLIC ROAD

Please read the following guidance documents before submitting your application.

- Department for Infrastructure 'Guidance for Promoters of Events'
- Attached Council guidance notes on completion of this application form

ABOUT YOU	
Name of Promoter	ST. MARY'S PARENT TEACHER ASSOCIATION
Address of Promoter	REILLY ST BANBRIDGE
	Postcode: BT32 3DG
Name of contact (s)	MR JOHN EAKINS
Position / role of contact	VICE CHAIR PTA
Confirm if you have authority to act on behalf of the Promoter	<input checked="" type="radio"/> Yes <input type="radio"/> No
ABOUT THE EVENT	
Name of Event	SEAPATRICK 10K
Date of event	14 th APRIL 2019
Purpose and nature of event	FUN RUN (5K) AND 10K RUN FUNDRAISER
Have all other options for holding the event off the public road been explored?	<input checked="" type="radio"/> Yes <input type="radio"/> No
Is this a 'small event'?	Yes <input type="radio"/> <input checked="" type="radio"/> No
Public liability insurance details	ATHLETICS N.I. + ST. MARY'S P.S.
POSSIBLE IMPACT	
1. Name of road (s) on which event is to be held. (Enclose a detailed, marked up location plan to include marshals / stewards & first aid positions)	SCARVA Rd - FOOTPATH RINGSNO RD. LISNAGADE RD BALLYGOWAN RD - FOOTPATH GRANVILLE GONS - FOOTPATH
2. Please list all roads to be signed as diversionary routes. (Use separate sheet if necessary)	AS IN PREVIOUS YEARS, TRAFFIC DOES NOT NEED TO BE DIVERTED AS NO ROADS WILL BE CLOSED FOR EVENT. FOOTPATHS WILL BE USED ALONG SCARVA Rd., BALLYGOWAN Rd + GRANVILLE GONS.

3. Type of restriction (full road closure / lane restriction etc.)	NO ROAD CLOSURES OR LANE RESTRICTIONS REQUIRED. MARSHALLS WILL CONTROL RUNNERS ALONG RINGSEND Rd + LISNAGADE Rd + BALLYGOWAN Rd.		
4. Date and Start / End times of proposed road restriction (EVENT TIME)	Date: 14 APRIL 2019	Start Time: 11am	End Time: 1pm
5. Name of company undertaking the Traffic Management Plan including a signing schedule?	NONE (PLEASE ADVISE IF REQUIRED)		
6. Name of company undertaking signage work for the event (Appendix A)	N/A		
7. Has this event been held previously?	<input checked="" type="radio"/> Yes No		
8. If yes, are the previous arrangements amended in any way? Provide details.	Yes <input checked="" type="radio"/> No Not applicable		
9. Please give details of any structure or equipment to be erected on the public road as part of the event	N/A NONE		
10. Provide details of any businesses and residents which may be affected by the event and provide confirmation that they have been contacted	NO BUSINESS WILL BE AFFECTED ALL RESIDENTS CONTACTED IN ADVANCE OF EVENT (LEAFLETS + DOOR TO DOOR INFORMATION)		
11. Is a bus route affected (public and / or Education Authority)	NO ROUTE IS ON FOOTPATH ALONG SCARVA Rd. AND BALLYGOWAN ROAD AFTER RINGSEND Rd. EVENT IS ON SUNDAY		
12. Will the Council's waste collection service be affected?	NO.		
13. Please detail the arrangements for cleaning up after the event.	MARSHALLS TO CLEAN ROUTE AND RETURN WASTE TO ST. MARY'S SCHOOL FOR DISPOSAL		
14. Provide any other information that may assist with processing your request	MAP (GOOGLE MAP OF 5K AND 10K ROUTE ATTACHED) POSITION OF MARSHALLS ATTACHED POSITION OF F.AID ATTACHED,		

DECLARATIONS

- I confirm that I have read the Department for Infrastructure ‘Special Events on Roads - Guidance for Promoters of Events’ and understand that the Council may apply all or any of the conditions as it deems necessary.
- I also understand that the Council may request any further information that it considers necessary to process this application and that my application may not proceed if I fail to produce this additional information.
- I acknowledge that Armagh City, Banbridge and Craigavon Borough Council is the data controller and data processor under General Data Protection Regulation (GDPR). The Council is collecting this personal information to assist the Environmental Health Department to carry out its statutory duties. The personal data may be shared internally within the Council with staff who are involved in providing this service and where necessary, between internal departments with the purpose of supporting an effective delivery of service. Information collected will only be shared with other Statutory Agencies for lawful purposes or to fulfil statutory obligations. The information you provide will be held securely and in accordance with the Council’s Retention and Disposal Schedule. We would like you to be aware that for some legislation, this information may need to be on a register to which others can have access to by request. Further information can be viewed at <https://www.armaghbanbridgecraigavon.gov.uk> or obtained from the Senior Records Officer at the Council.
- I understand I will be required to provide appropriate **Public Liability** insurance cover for this event.
- I confirm that I have consulted with local residents, businesses and relevant service providers that may be affected by the holding of this event.
- I can confirm the details provided in this application are true and correct.

Signature of applicant John Chen (on behalf of the Promoter)

Date of application 14/2/19

Checklist:	Yes
Application fee - £269 *	✓
Location plan / map showing marshals / stewards & first aid positions	✓
Traffic Management Plan including Signing Schedule	N/A ??
Proof of Company’s Competency to produce a Traffic Management Plan (e.g. Lantra sector 12 D (M7) or equivalent)	N/A ??
Details of Consultees and feedback received (bus providers, residents, businesses)	RESIDENTS INFORMED NO BUSINESS AFFECTED NO BUS ROUTES AFFECTED

* Please refer to relevant point in attached guidance notes regarding small events

Please return the completed application form, accompanying documents and fee to:

<p>Environmental Health Dept The Palace Demesne Armagh BT60 4EL</p> <p>Tel: 028 3752 9626</p>	<p>Environmental Health Dept Civic Building, Downshire Road, Banbridge, BT32 3JY</p> <p>Tel: 028 4066 0606</p>	<p>Environmental Health Dept Civic & Conference Centre, PO Box 66, Lakeview Road, Craigavon, BT64 1AL</p> <p>Tel: 028 3831 2521</p>
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Email – ehealth@armaghbanbridgecraigavon.gov.uk
www.armaghbanbridgecraigavon.gov.uk

ROUTE MAP FOR SK RUN

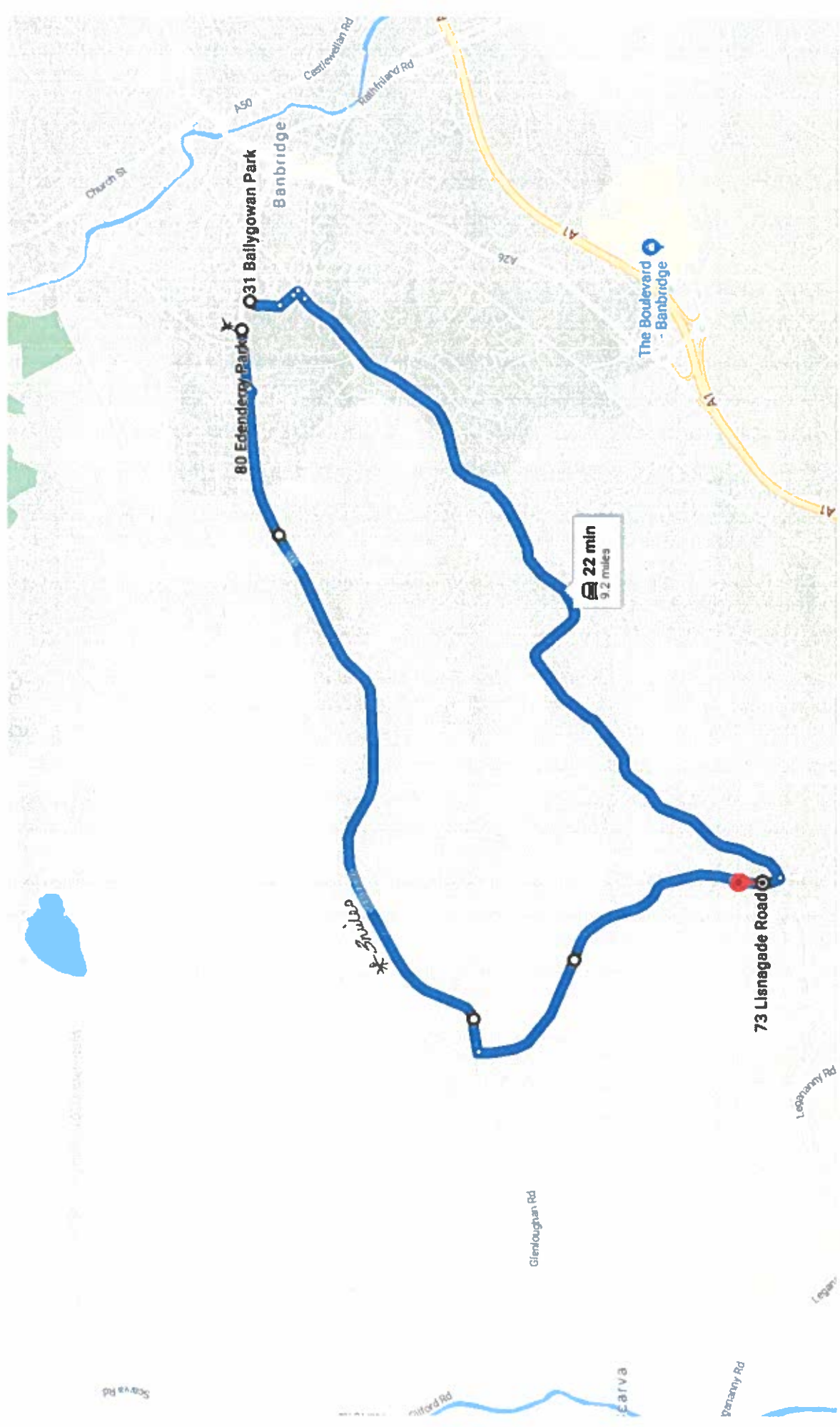
Google Maps 31 Ballygowan Park, Banbridge BT32 3AN to 31 Ballygowan Park, Banbridge BT32 3AN Drive 3.0 miles, 8 min

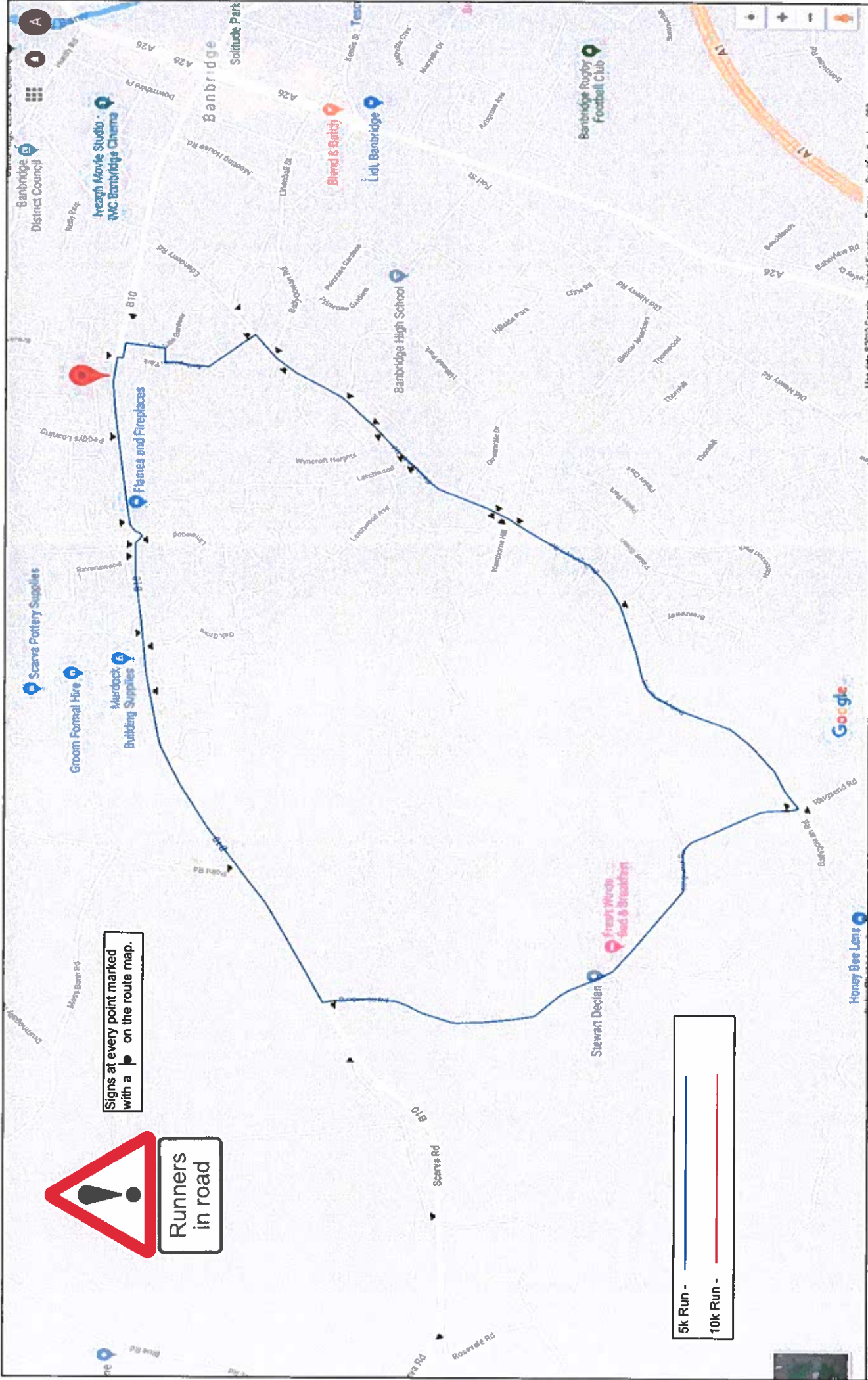


Route Map For 10k Run

Google Maps 80 Edenderry Park, Banbridge BT32 3AZ to 73 Lisnagade Rd, Banbridge BT32 3QN

Drive 9.2 miles, 22 min





**Runners
in road**

Signs at every point marked with a ● on the route map.

5k Run - [Blue line]
10k Run - [Red line]

NOTES:
 1. All traffic management to be in accordance with Chapter 8 of the Traffic Signs Manual.
 2. All signs will comply with Traffic Sign Regulations in General Directions (TSRGD) 2002
 3. Installation, maintenance and removal of traffic management will be carried out by Lantra approved operatives who have achieved Sector Scheme 12D training.

**Scarva Road
Banbridge**



PROJECT
 5k & 10k Run - St. Marys PS PTA
DRAWN S.Montgomery
SCALE Not to scale | **DIMENSIONS** Metres

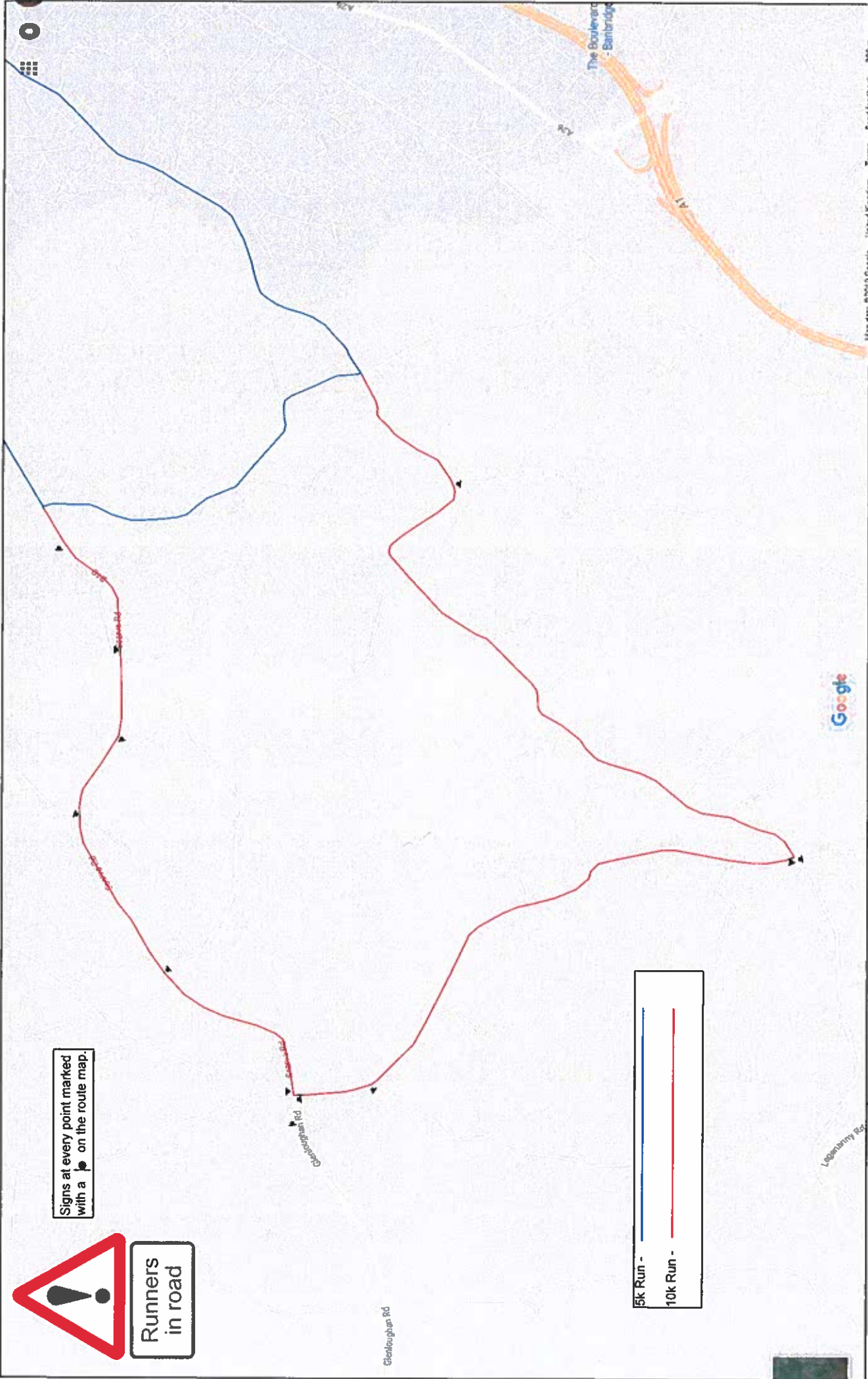
Drq No.
001
Original Drawing Size
A3

GREEN TOWN TRAFFIC MANAGEMENT LTD
 221a Hillhall Rd
 Lisburn
 Co. Antrim
 BT27 5JA
 Tel: 02892662077



Signs at every point marked with a ● on the route map.

5k Run - 
 10k Run - 



<p>NOTES:</p> <ol style="list-style-type: none"> All traffic management to be in accordance with Chapter 8 of the Traffic Signs Manual. All signs will comply with Traffic Sign Regulations in General Directions (TSRGD) 2002 Installation, maintenance and removal of traffic management will be carried out by Lantra approved operatives who have achieved Sector Scheme 12D training. 	<p>Scarva Road Banbridge</p>		<p>PROJECT 5k & 10k Run - St. Marys PS PTA</p>	<p>Drwg No. 002</p>	<p>221a Hillhall Rd Lisburn Co. Antrim BT27 5JA Tel. 02892662077</p>
	<p>DRAWN S. Montgomery</p>	<p>SCALE Not to scale</p>	<p>Original Drawing Size A3</p>	<p>GREEN TOWN TRAFFIC MANAGEMENT LTD</p>	