

ARMAGH CITY BANBRIDGE AND CRAIGAVON BOROUGH COUNCIL

The Betting, Gaming, Lotteries & Amusements (NI) Order 1985 Societies' Lotteries

Application for the Registration of a Society

For further details contact:

The Licensing Officer at

ehealth@armaghbanbridgecraigavon.gov.uk

Environmental Health Department The Palace Demesne Armagh BT60 4EL Tel: 028 3752 9626	Environmental Health Department Civic Centre Downshire Road Banbridge BT32 3JY Tel: 028 4066 0606	Environmental Health Department The Civic Centre PO Box 66 Lakeview Road Craigavon BT64 1AL Tel: 028 3831 2521
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ARMAGH CITY BANBRIDGE AND CRAIGAVON BOROUGH COUNCIL

BETTING, GAMING, LOTTERIES AND AMUSEMENTS (NI) ORDER 1985

SOCIETIES' LOTTERIES

APPLICATION FOR THE REGISTRATION OF A SOCIETY

I hereby make application for the registration of the undernoted society in the register kept for that purpose by Armagh City Banbridge and Craigavon Borough Council as required by Article 136 of the Betting, Gaming, Lotteries & Amusements (NI) Order 1985.

A copy of the lottery scheme is attached together with the statutory fee of £35, and a copy of this application has been served upon the sub-divisional commander of the PSNI.

NAME OF SOCIETY _____

ADDRESS OF SOCIETY _____

TELEPHONE NUMBER _____

NAME OF APPLICANT _____

ADDRESS OF APPLICANT _____

TELEPHONE NUMBER _____

PURPOSES OF WHICH THE SOCIETY IS ESTABLISHED AND CONDUCTED

SIGNATURE OF APPLICANT _____ DATE _____

SEE NOTES OVERLEAF

NOTES

1. 'Society' includes any club, institution, organisation or association of persons, by whatever name called, and any separate branch or section of such a club, institution, organisation or association.

'Society's Lottery' means a lottery promoted on behalf of a society which is established and conducted wholly or mainly for one or more of the following purposes –

(a) charitable purposes;

(b) participation in or support of athletic sports or games or cultural activities;

(c) purposes which are not described in sub-paragraph (a) or (b) but are neither purposes of private gain nor purposes of any commercial undertaking.

2. A copy of the lottery scheme must be attached to the application.
3. A copy of the application and lottery scheme must be served on the sub-divisional commander of the PSNI.
4. Every registered Society must be re-registered on 1 January each year for a fee of £17.50.
5. A copy of the 'Rules for Societies' Lotteries' together with the requirements of Lotteries Regulations (NI) 1987 is attached herewith for information.

ARMAGH CITY BANBRIDGE AND CRAIGAVON BOROUGH COUNCIL

BETTING, GAMING, LOTTERIES AND AMUSEMENTS (NI) ORDER 1985

LOTTERY SCHEME

1. **Name of Society (in full)** _____

Address of Society (in full) _____

2. **Name and Address of Promoter** _____

Promoter's Telephone No. (during business hours) _____

Position held by Promoter in Society _____

3. **Applicable only if an external lottery consultant is employed instead of a promoter from within the society**

Name and Address of External Consultant _____

External Consultant's Telephone No. (during business hours) _____

4. **Number of tickets to be offered for sale** _____

5. **Price per ticket** _____

6. **Estimated expenses for printing etc.** _____

7. **Value of prizes to be provided from proceeds of the lottery** _____

8. **Proposed value of the most expensive prize** _____

9. **Purpose for which the proceeds are to be applied** _____

10. **Date(s) of proposed lottery or lotteries** _____

I hereby request that the above details be registered as the Lottery Scheme for the above named Society and that any changes, whether by way of substitution or otherwise, shall be notified to the Council before any tickets or chances are sold in any lottery conducted under a new or revised lottery scheme.

Signed: _____

Position in Society: _____

Date: _____

NOTE:

This Scheme must be accompanied by written confirmation from the governing body that the promoter named above is authorised by the society to act in that capacity.

**ARMAGH CITY BANBRIDGE AND CRAIGAVON BOROUGH COUNCIL
BETTING, GAMING, LOTTERIES AND AMUSEMENTS (NI) ORDER 1985**

SOCIETIES' LOTTERIES

APPLICATION FOR THE REGISTRATION OF A SOCIETY

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A copy of the lottery scheme is attached together with the statutory fee of £35, and a copy of this application has been served upon the sub-divisional commander of the PSNI.

NAME OF SOCIETY _____

ADDRESS OF SOCIETY _____

TELEPHONE NUMBER _____

NAME OF APPLICANT _____

ADDRESS OF APPLICANT _____

TELEPHONE NUMBER _____

PURPOSES OF WHICH THE SOCIETY IS ESTABLISHED AND CONDUCTED

SIGNATURE OF APPLICANT _____ DATE _____

SEE NOTES OVERLEAF

NOTES

1. 'Society' includes any club, institution, organisation or association of persons, by whatever name called, and any separate branch or section of such a club, institution, organisation or association.

'Society's Lottery' means a lottery promoted on behalf of a society which is established and conducted wholly or mainly for one or more of the following purposes –

- (a) charitable purposes;
- (b) participation in or support of athletic sports or games or cultural activities;
- (c) purposes which are not described in sub-paragraph (a) or (b) but are neither purposes of private gain nor purposes of any commercial undertaking.

2. A copy of the lottery scheme must be attached to the application.
3. A copy of the application and lottery scheme must be served on the sub-divisional commander of the PSNI.
4. Every registered Society must be re-registered on 1 January each year for a fee of £17.50.
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**ARMAGH CITY BANBRIDGE AND CRAIGAVON BOROUGH COUNCIL
BETTING, GAMING, LOTTERIES AND AMUSEMENTS (NI) ORDER 1985**

LOTTERY SCHEME

4. Name of Society (in full) _____
Address of Society (in full) _____

5. Name and Address of Promoter _____

Promoter's Telephone No. (during business hours) _____

Position held by Promoter in Society _____

6. Applicable only if an external lottery consultant is employed instead of a promoter from within the society

Name and Address of External Consultant _____

External Consultant's Telephone No. (during business hours) _____

4. Number of tickets to be offered for sale _____

5. Price per ticket _____

6. Estimated expenses for printing etc. _____

2. Value of prizes to be provided from proceeds of the lottery _____

8. Proposed value of the most expensive prize _____

9. Purpose for which the proceeds are to be applied _____

10. Date(s) of proposed lottery or lotteries _____

I hereby request that the above details be registered as the Lottery Scheme for the above named Society and that any changes, whether by way of substitution or otherwise, shall be notified to the Council before any tickets or chances are sold in any lottery conducted under a new or revised lottery scheme.

Signed: _____

Position in Society: _____

Date: _____

NOTE:

This Scheme must be accompanied by written confirmation from the governing body that the promoter named above is authorised by the society to act in that capacity.

SOCIETIES' LOTTERIES

INFORMATION REQUIRED ON TICKET

The following details are to be printed on the ticket:

- NAME OF THE SOCIETY
- NAME AND ADDRESS OF THE PROMOTER (Must be a member of Society)
- DATE OF THE LOTTERY
- PRICE OF TICKET (Max £1)
- DISTRICT COUNCIL WHICH REGISTERED SOCIETY
- EXTERNAL LOTTERY CONSULTANT
 - Must be no bigger than lettering indicating the Society's name

ARMAGH CITY BANBRIDGE AND CRAIGAVON BOROUGH COUNCIL

SOCIETY'S LOTTERY – RETURN BY PROMOTER

(Betting, Gaming, Lotteries and Amusements (Northern Ireland) Order 1985)

(To be sent by the promoter of the lottery to the Council named below not later than the end of the third month after the date of the lottery).

PART 1

To: Armagh City Banbridge and Craigavon Borough Council

I, _____
(full forenames and surname of promoter of lottery)

of: _____
(full residential address)

being the promoter of a lottery promoted on behalf of

(name of registered Society)

registered by the above named Council under Article 136 of the Betting, Gaming, Lotteries and Amusements (Northern Ireland) Order 1985 hereby make the following return in respect of that lottery:

1. The date of the lottery was: _____

2. The total proceeds from the sale of tickets or chances were £ _____

3. The amount of the total proceeds appropriated on account of expenses (exclusive of prizes) was

£ _____, including an amount of £ _____ * met by the registered society on whose behalf the lottery was promoted and amount of £ _____ * met by the following (beneficiary)

(beneficiaries) of the lottery:

(full forenames and surname of beneficiary, or where beneficiary is a society, the name of the society).

of: _____

(full residential address, or where beneficiary is a society, that of its office or head office) (give separate details if more than one beneficiary)

(* insert nil if appropriate)

4. The amount of the total proceeds appropriated for the provision of prizes was
£ _____
5. The purpose(s) to which the proceeds of the lottery were applied
(was)(were) _____

(give separate details if more than one purpose)
6. The amount of the proceeds which was applied for the purpose(s) named above was

(give separate details if more than one purpose)

7. _____
(full forename and surname of holder of lottery certificate, or where holder of certificate is a
body corporate, title to body) of

acted as an external lottery consultant or manager in the promotion of the lottery.

8. A copy of a ticket sold in the said lottery is attached.

*I hereby certify that I am a member of the said society and have been duly authorised in writing by
the governing body of that society to act as the promoter of this lottery.*

Dated this _____ day of _____ 20 _____

Signed: _____

Occupation: _____

PART 11

CERTIFICATION OF LOTTERY RETURN

I, the undersigned, being a qualified accountant within the meaning of Article 2(2) of the Betting, Gaming, Lotteries and Amusements (Northern Ireland) Order 1985 (a) hereby certify that

I have examined the accounts relating to the above lottery and to the best of my information and belief the information contained in this return is correct.

Dated the _____ day of _____ 20_____

(Signature of qualified accountant)

(Address)

ARMAGH CITY BANBRIDGE AND CRAIGAVON BOROUGH COUNCIL**BETTING, GAMING, LOTTERIES AND AMUSEMENT (NI) ORDER 1985****RULES FOR SOCIETIES' LOTTERIES**

1. The promoter of the lottery shall be a member of the society authorised in writing by the governing body of the society to act as the promoter.
2. Every ticket distributed or sold shall specify the name of the society, the name and address of the promoter and the date of the lottery.
3. The Department may, by order subject to affirmative resolution, specify –
 - (a) the maximum number of lotteries that may be promoted on behalf of the same society in any year; and
 - (b) the minimum number of days that must elapse between the dates of any 2 lotteries promote on behalf of the same society.
4. No ticket or chance in a lottery shall be sold at a price exceeding £1.00.
5. The price of every ticket or chance shall be the same, and the price of any ticket distributed or sold shall be stated on the ticket.
6. No person shall be admitted to participate in a lottery in respect of a ticket or chance except after payment to the society of the whole price of the ticket or chance; and no money received for or on account of a ticket or chance shall, in any circumstances, be returned.
7. The price shown on every ticket shall be the whole price paid for it.
8. The total proceeds from the sale of tickets or chances shall constitute the whole proceeds of the lottery.
9. Subject to the conditions governing the lottery, participation in the lottery shall depend solely on the purchase of a ticket or chance in it.
10. No prize in a lottery shall exceed in amount or value £25, 000 or 10 per cent of the proceeds of the lottery (whichever is greater).
11. The total value of the tickets of chance sold in a lottery shall not exceed £80,000 for any single lottery or £1,000,000 for all the lotteries promoted by any society in any year.
12. The amount of the proceeds of a lottery appropriated for the provision of prizes shall not exceed 50 per cent of the proceeds of the lottery.
13. The amount of the proceeds of a lottery appropriated on account of expenses (exclusive of prizes) shall not exceed whichever is the less of –
 - (a) the expenses actually incurred; or
 - (b) whichever of the amounts specified in paragraph (14) applies.
14. The amounts referred to in paragraph (13)(b) are –
 - (a) where the whole proceeds of the lottery do not exceed £10,000, 20 per cent of those proceeds; or
 - (b) where the whole proceeds of the lottery exceed £10, 000, 15 per cent of those proceeds.

15. A. For the purposes of paragraph (13), the amount of any expenses that are met –
- (a) by the society on whose behalf the lottery is promoted, or
 - (b) by any beneficiary of the lottery
- shall be treated as having been appropriated on account of expenses from the proceeds of the lottery.
- 15.B. In paragraph (15A) “beneficiary of the lottery” means a person (other than the society on whose behalf the lottery is promoted) to whom or for whose benefit any of the proceeds of the lottery, other than amounts appropriated in respect of expenses or prizes, are lawfully paid or applied.
- 15.C. The amount of the proceeds of a lottery appropriated for the provision of prizes and the amount of those proceeds appropriated on account of expenses (exclusive of prizes) shall not exceed in aggregate such percentage of the whole proceeds of the lottery as the Department may specify, by order subject to affirmative resolution.
16. A society shall not employ any person as an external lottery consultant or manager unless that person holds a lottery certificate.
17. The promoter of a lottery shall, not later than the end of the third month after the date of the lottery, send a return in such form and containing such information as regulations may prescribe to such persons as may be so prescribed.
18. Every registered society shall keep copies of any return sent under paragraph (16) together with copies of supporting bills, receipts and accounts for a period of at least 18 months and during that period shall supply, on request, a copy of that return and these other documents to the District Council or any member of the PSNI.
19. Any officer of a District Council authorised in writing in that behalf may on production if required, of his credentials, at any reasonable time enter any office of a registered society and:
- (a) inspect the records of the society; and
 - (b) inspect the promotion of any lottery.
20. Every person who obstructs an officer of a District Council in the exercise of the powers conferred by paragraph (18) shall be guilty of an offence.