

## Policy Screening Form

### Policy Scoping

**Policy Title: APPLICATIONS FROM 5 BRANCHES OF THE ROYAL BRITISH LEGION TO PLANT A COMMEMORATIVE TREE ON COUNCIL LAND TO MARK THE 100<sup>TH</sup> ANNIVERSARY OF THE ROYAL BRITISH LEGION**

**Brief Description of Policy (please attach copy if available). Please state if it is a new, existing or amended policy.**

The Deputy Lord Mayor Deputy Lord Mayor has kindly donated a Rowan Tree to all of the 12 branches of the Royal British Legion within our Borough.

Of the 12 branches involved, 5 branches have asked to plant their tree on Council land and have submitted commemorative memorial licence applications as per Council procedure.

Tree plaques to read:

***Rowan Tree***  
**Gifted to (name of Legion Branch)**  
planted by  
Cllr Kyle Savage, Deputy Lord Mayor of  
Armagh City, Banbridge and Craigavon  
to mark the  
100<sup>th</sup> Anniversary of The Royal British Legion  
May 2021



This is a new proposal

### **Intended aims/outcomes. What is the policy trying to achieve?**

The trees are to mark this significant anniversary for the Royal British Legion.

Since its formation the RBL's motto has been 'Service Before Self' and has been the foundation stone of their charitable works, with the primary focus on welfare, remembrance and benevolence.

The campaign is to encourage integration within the community, membership being open to all irrespective of race, gender and religion in memory of all fallen heroes in particular WW1 and WW2 service men, women and animals. This has been demonstrated in recent years with the addition of names and installation of new memorial plaques proudly displayed on our Borough War Memorials.

Intended outcome is for communities to get involved in creating living memorials, which complement the RBL's War Memorials throughout the Borough.

## Policy Framework

Has the policy been developed in response to statutory requirements, legal advice or on the basis of any other professional advice? Does this affect the discretion available to Council to amend the policy?

No. It is a proposal made by the Deputy Lord Mayor, Cllr Kyle Savage.

**Are there any Section 75 categories which might be expected to benefit from the policy? If so, please outline.**

No- this policy will benefit all equality categories as stated in intended aims/outcomes of this form.

**Who initiated or wrote the policy (if Council decision, please state). Who is responsible for implementing the policy?**

<b>Who initiated or wrote policy?</b> The Deputy Lord Mayor, Cllr Kyle Savage	<b>Who is responsible for implementation?</b> The Council is responsible for implementation
--	--

**Are there any factors which might contribute to or detract from the implementation of the policy (e.g. financial, legislative, other)?**

N/A

## Main stakeholders in relation to the policy

Please list main stakeholders affected by the policy (e.g. staff, service users, other statutory bodies, community or voluntary sector, private sector)

Visitors or users of the public parks and Council Land where the trees are to be planted including Dromore Town Park, Gosford Forest Park, Richhill Recreation Centre, Friary Street Car Park and Lurgan Garden of Remembrance.

**Are there any other policies with a bearing on this policy? If so, please identify them and how they impact on this policy.**

Equality Scheme

## Available Evidence

Council should ensure that its screening decisions are informed by relevant data. What evidence/information (both qualitative and quantitative) have you gathered to inform this policy? Specify details for each of the Section 75 categories.

<b>Section 75 category</b>	<b>Evidence</b>
<i>Religious belief</i>	There is a neutral impact
<i>Political opinion</i>	There is a neutral impact
<i>Racial group</i>	There is a neutral impact

Age	There is a neutral impact
Marital status	There is a neutral impact
Sexual orientation	There is a neutral impact
Men and women generally	There is a neutral impact
Disability	There is a neutral impact
Dependants	There is a neutral impact

**Needs, experiences and priorities**

Taking into account the information gathered above, what are the different needs, experiences and priorities of each of the following categories in relation to this particular policy/decision?

Section 75 category	Needs, experiences and priorities
Religious belief	There is a neutral impact
Political Opinion	There is a neutral impact
Racial group	There is a neutral impact
Age	There is a neutral impact
Marital status	There is a neutral impact
Sexual orientation	There is a neutral impact
Men and women generally	There is a neutral impact
Disability	There is a neutral impact
Dependants	There is a neutral impact

**Screening Questions**

**1. What is the likely impact on equality of opportunity for those affected by this policy for each of the Section 75 categories?**

Category	Policy Impact	Level of impact (Major/minor/none)
Religious Belief	None	None
Political Opinion	None	None
Racial Group	None	None
Age	None	None
Marital Status	None	None
Sexual Orientation	None	None
Men and Women Generally	None	None
Disability	None	None
Dependents	None	None

**2. Are there opportunities to better promote equality of opportunity for people within the Section 75 categories?**

Category	If yes, provide details	If no, provide reasons
Religious belief		No
Political Opinion		No
Racial Group		No
Age		No

Marital status		No
Sexual orientation		No
Men and Women Generally		No
Disability		No
Dependents		No

**3. To what extent is the policy likely to impact on good relations between people of different religious belief, political opinion, or racial group?**

Category	Details of Policy Impact	Level of impact (major/minor/none)
Religious Belief	None	None
Political Opinion	None	None
Racial Group	None	None

**4. Are there opportunities to better promote good relations between people of different religious belief, political opinion or racial group?**

Category	If yes, provide details	If no, provide reasons
Religious belief		No
Political Opinion		No
Racial Group		No

**Multiple Identity**

Generally speaking, people fall into more than one Section 75 category (for example: disabled minority ethnic people; disabled women; young Protestant men; young lesbian, gay and bisexual people). Provide details of data on the impact of the policy on people with multiple identities. Specify relevant s75 categories concerned.

N/A

**Disability Discrimination (NI) Order 2006**

Is there an opportunity for the policy to promote positive attitudes towards disabled people?

N/A

Is there an opportunity for the policy to encourage participation by disabled people in public life?

N/A

**Screening Decision**

**A: NO IMPACT IDENTIFIED ON ANY CATEGORY – EQIA UNNECESSARY**

Please identify reasons for this below

[Empty box]

**B: MINOR IMPACT IDENTIFIED – EQIA NOT CONSIDERED NECESSARY AS IMPACT CAN BE ELIMINATED OR MITIGATED**

Where the impact is likely to be minor, you should consider if the policy can be mitigated or an alternative policy introduced. If so, an EQIA may not be considered necessary. You must indicate the reasons for this decision below, together with details of measures to mitigate the adverse impact or the alternative policy proposed.

The policy is likely to have a neutral impact on all equality categories based on the ethos of the Royal British Legion and addition of WW1 and WW2 names and installation of New Plaques on a number of Borough War Memorials

In light of this mitigating measures are not considered necessary.

**C: MAJOR IMPACT IDENTIFIED – EQIA REQUIRED**

If the decision is to conduct an equality impact assessment, please provide details of the reasons.

[Empty box for details of reasons]

**Timetabling and Prioritising**

**If the policy has been screened in for equality impact assessment**, please answer the following questions to determine its priority for timetabling the equality impact assessment.

On a scale of 1-3 with 1 being the lowest priority and 3 being the highest, assess the policy in terms of its priority for equality impact assessment.

<b>Priority criterion</b>	<b>Rating (1-3)</b>
Effect on equality of opportunity and good relations	
Social need	
Effect on people's daily lives	

The total rating score should be used to prioritise the policy in rank order with other policies screened in for equality impact assessment. This list of priorities will assist the council in timetabling its EQIAs.

Is the policy affected by timetables established by other relevant public authorities? If yes, please give details.

[Empty box for details of timetables]

## Monitoring

Effective monitoring will help the authority identify any future adverse impact arising from the policy. It is recommended that where a policy has been amended or an alternative policy introduced to mitigate adverse impact, monitoring be undertaken on a broader basis to identify any impact (positive or adverse).

Further information on monitoring is available in the Equality Commission's guidance on monitoring ([www.equalityni.org](http://www.equalityni.org)).

Identify how the impact of the policy is to be monitored

--

## Approval and Authorisation

A copy of the screening form for each policy screened should be signed off by the senior manager responsible for that policy. The screening recommendation should be reported to the relevant Committee/Council when the policy is submitted for approval.

Screened by	Position/Job title	Date
Susan Parks	Lord Mayor's Secretary	May 2021
Approved by	Position/Job Title	Date
Barry Patience	Head of Environmental Services	May 2021

Please forward a copy of the completed policy and form to:

[mary.hanna@armaghbanbridgecraigavon.gov.uk](mailto:mary.hanna@armaghbanbridgecraigavon.gov.uk)

who will ensure these are made available on the Council's website.

The above officer is also responsible for issuing reports on a quarterly basis on those policies "screened out for EQIA". This allows stakeholders who disagree with this recommendation to submit their views. In the event of any stakeholder disagreeing with the decision to screen out any policy, the screening exercise will be reviewed.

## SECTION 1

### Defining the activity subject to Section 1(1) of the Rural Needs Act (NI) 2016

#### 1A. Name of Public Authority

Armagh City, Banbridge and Craigavon Borough Council

#### 1B. Please provide a short title which describes the activity being undertaken by the Public Authority that is subject to Section 1(1) of the Rural Needs Act (NI) 2016

Applications from 5 branches of the Royal British Legion to plant a commemorative tree on Council land to mark the 100<sup>TH</sup> anniversary of the Royal British Legion

#### 1C. Please indicate which category the activity specified in Section 1B above relates to

Developing a	Policy	x	Strategy		Plan	
Adopting a	Policy		Strategy		Plan	
Implementing a	Policy		Strategy		Plan	
Revising a	Policy		Strategy		Plan	
Designing a Public Service						
Delivering a Public Service						

#### 1D. Please provide the official title (if any) of the Policy, Strategy, Plan or Public Service document or initiative relating to the category indicated in Section 1C above

The Deputy Lord Mayor Deputy Lord Mayor has kindly donated a Rowan Tree to all of the 12 branches of the Royal British Legion within our Borough.  
Of the 12 branches involved, 5 branches have asked to plant their tree on Council land and have submitted commemorative memorial licence applications as per Council procedure.  
Tree plaques to read:

**Rowan Tree**  
**Gifted to (name of Legion Branch)**  
planted by  
Cllr Kyle Savage, Deputy Lord Mayor of  
Armagh City, Banbridge and Craigavon  
to mark the  
100<sup>th</sup> Anniversary of The Royal British Legion  
May 2021



This is a new proposal

**1E. Please provide details of the aims and/or objectives of the Policy, Strategy, Plan or Public Service**

The trees are to mark this significant anniversary for the Royal British Legion.

Since its formation the RBL's motto has been 'Service Before Self' and has been the foundation stone of their charitable works, with the primary focus on welfare, remembrance and benevolence.

The campaign is to encourage integration within the community, membership being open to all irrespective of race, gender and religion in memory of all fallen heroes in particular WW1 and WW2 service men, women and animals. This has been demonstrated in recent years with the addition of names and installation of new memorial plaques proudly displayed on our Borough War Memorials.

Intended outcome is for communities to get involved in creating living memorials, which complement the RBL's War Memorials throughout the Borough.

**1F. What definition of 'rural' is the Public Authority using in respect of the Policy, Strategy, Plan or Public Service?**

Population Settlements of less than 5,000 (Default definition).	
Other Definition (Provide details and the rationale below).	
A definition of 'rural' is not applicable.	x

*Details of alternative definition of 'rural' used.*

N/A

*Rationale for using alternative definition of 'rural'.*

N/A

*Reasons why a definition of 'rural' is not applicable.*

This Policy will not have any negative impact on those living in rural areas.

**SECTION 2**

**Understanding the impact of the Policy, Strategy, Plan or Public Service**

**2A. Is the Policy, Strategy, Plan or Public Service likely to impact on people in rural areas?**

Yes  No  If the response is No go to Section 2E

**2B. Please explain how the Policy, Strategy, Plan or Public Service is likely to impact on people in rural areas.**



**2C. If the Policy, Strategy, Plan or Public Service is likely to impact on people in rural areas differently from people in urban areas, please explain how it is likely to impact on people in rural areas differently.**

--

**2D. Please indicate which of the following rural policy areas the Policy, Strategy, Plan or Public Service is likely to primarily impact on.**

Rural Businesses	
Rural Tourism	
Rural Housing	
Jobs or Employment in Rural Areas	
Education or Training in Rural Areas	
Broadband or Mobile Communications in Rural Areas	
Transport Services or Infrastructure in Rural Areas	
Health or Social Care Services in Rural Areas	
Poverty in Rural Areas	
Deprivation in Rural Areas	
Rural Crime or Community Safety	
Rural Development	
Agri-Environment	

Other (Please state)

**If the response to Section 2A was YES GO TO Section 3A.**

**2E. Please explain why the Policy, Strategy, Plan or Public Service is NOT likely to impact on people in rural areas.**

This Policy will not have any negative impact on those living in rural areas.

### **SECTION 3**

#### **Identifying the Social and Economic Needs of Persons in Rural Areas**

**3A. Has the Public Authority taken steps to identify the social and economic needs of people in rural areas that are relevant to the Policy, Strategy, Plan or Public Service?**

Yes            No            If the response is No go to Section 3E

**3B. Please indicate which of the following methods or information sources were used by the**

**Public Authority to identify the social and economic needs of people in rural areas.**

Consultation with Rural Stakeholders		Published Statistics	
Consultation with Other Organisations		Research Papers	
Surveys or Questionnaires		Other Publications	

Other Methods or Information Sources (include details in Question 3C below).

**3C. Please provide details of the methods and information sources used to identify the social and economic needs of people in rural areas including relevant dates, names of organisations, titles of publications, website references, details of surveys or consultations undertaken etc.**

**3D. Please provide details of the social and economic needs of people in rural areas which have been identified by the Public Authority?**

**If the response to Section 3A was YES GO TO Section 4A.**

**3E. Please explain why no steps were taken by the Public Authority to identify the social and economic needs of people in rural areas?**

This Policy will not have any negative impact on those living in rural areas.

## **SECTION 4**

**Considering the Social and Economic Needs of Persons in Rural Areas**

**4A. Please provide details of the issues considered in relation to the social and economic needs of people in rural areas.**

N/A

## **SECTION 5**

**Influencing the Policy, Strategy, Plan or Public Service**

**5A. Has the development, adoption, implementation or revising of the Policy, Strategy or Plan, or the design or delivery of the Public Service, been influenced by the rural needs identified?**

Yes  No  If the response is No go to Section 5C

**5B. Please explain how the development, adoption, implementation or revising of the Policy, Strategy or Plan, or the design or delivery of the Public Service, has been influenced by the rural needs identified.**

**If the response to Section 5A was YES GO TO Section 6A.**

**5C. Please explain why the development, adoption, implementation or revising of the Policy, Strategy or Plan, or the design or the delivery of the Public Service, has NOT been influenced by the rural needs identified.**

This Policy will not have any negative impact on those living in rural areas.

## **SECTION 6**

### **Documenting and Recording**

**Please tick below to confirm that the RNIA Template will be retained by the Public Authority and relevant information on the Section 1 activity compiled in accordance with paragraph 6.7 of the guidance.**

I confirm that the RNIA Template will be retained and relevant information compiled.

<b>Rural Needs Impact Assessment undertaken by:</b>	Susan Parks
<b>Position/Grade:</b>	Lord Mayor's Secretary
<b>Department/Directorate</b>	
<b>Signature:</b>	
<b>Date:</b>	May 2021
<b>Rural Needs Impact Assessment approved by:</b>	Barry Patience
<b>Position/Grade:</b>	Head of Environmental Services
<b>Department/Directorate</b>	Environmental Services
<b>Signature:</b>	
<b>Date:</b>	May 2021