

PLANNING AND REGULATORY SERVICES COMMITTEE MEETINGS

RUNNING ORDER

1. **Planning Officer presents application to Committee** from top table via a powerpoint presentation with accompanying material – reports/photographs/plans and makes a recommendation on whether the application should be approved with conditions or refused;
2. Chair allows for **any representations by Council Members** (5 minutes) **on behalf of applicant or objector(s)** (only one Member to speak on behalf of each side);
3. **Chair invites representations from objector(s) to the application** (one nominated spokesperson (3 minutes));
4. **Chair invites representations from applicant or supporter(s) of the application** (one nominated spokesperson (3 minutes));
5. **Chair invites members' questions to objector(s), supporter(s) and/or applicant;**
6. **Chair invites Planning Officer's comments**
7. **Members debate** including advice from planning officer and/or legal adviser;
8. **Members' decision** – the Members take a vote on whether or not to agree with the planning officer's recommendation. The Chair has a casting vote.