



The Dogs (Northern Ireland) Order 1983

Application for a Dog Licence

TITLE	FORENAME/S	SURNAME
ADDRESS		PREMISES AT WHICH DOG IS KEPT (if different)
POSTCODE		
MOBILE NO.		LAND LINE NO.
EMAIL ADDRESS		
DATE OF EXPIRY OF PREVIOUS LICENCE (if any)		
HAVE YOU MOVED HOUSE SINCE THE DATE OF ISSUE OF THE LAST LICENCE HELD FOR THIS DOG? IF YES (please state)		YES / NO

Description of Dog

NAME	MICROCHIP NO. (See note overleaf)											
BREED	DISTINGUISHING MARKS (if any)											
COLOUR	IS THE DOG STERILISED						YES/NO					
MALE / FEMALE						AGE						

Control Conditions

Is a Notice in force attaching control conditions under Article 30A(2) of the Dogs (NI) Order 1983 to a previous licence held in respect of the dog detailed above?	YES/NO	IF YES (number on notice)
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Exemption for prohibited types

Is the dog above subject to a contingent destruction order under Article 25C(4) or Article 33(1B) of the Dogs (NI) Order 1983?	YES/NO	IF YES (state exemption cert no. or court order date)
It is a requirement that a policy of third party insurance is in force in respect of any exempted dog. (please supply)		
Policy provider		Policy number

Fees and Concessions

PLEASE TICK ONE	TICK	FEE
I am eligible for a free licence as I am over 65 and this is the first or only dog I keep.		None
I am over 65 and have already claimed a free licence for one dog.		£5.00
I am in receipt of an income-related benefit, or I am a member of a couple in receipt of an income-related benefit. (see note 6)		£5.00
The dog described above is sterilised.		£5.00
None of the above.		£12.50

Declaration

I declare that the information given is correct in every respect, that I am not under 16 years of age and that I have not been disqualified from keeping a dog under Article 33A of the Dogs (NI) Order 1983, as amended, or the Welfare of Animals Act (NI) 1972 (a).		OFFICE USE ONLY	LICENCE NO.
		RECEIPT NO.	
SIGNED	DATE	PAYMENT METHOD	
		CASH	CHEQUE VISA POSTAL ORDER
WARNING An applicant for a concessionary dog licence who knowingly and wilfully makes a statement in this form which is false in a material particular, is liable to prosecution. Checks may be carried out. NOTE <i>The information given above may be subject to verification.</i>		SIGNED	
		DATE	

ehealth@armaghbanbridgecraigavon.gov.uk

Environmental Health Department
The Palace Demesne
Armagh BT60 4EL
T: 028 3752 9626

Environmental Health Department
Civic Building, Downshire Road
Banbridge BT32 3JY
T: 028 4066 0606

Environmental Health Department
The Civic Centre PO Box 66
Lakeview Road Craigavon BT64 1AL
T: 028 3831 2521

NOTES FOR GUIDANCE

Q1 Does everyone who keeps a dog need a licence?

Generally speaking, yes. It is an offence for anyone to own an unlicensed dog, unless the dog falls into one of the following categories:

- (a) An assistance dog
- (b) A police dog
- (c) A dog under 6 months old kept by the person who at the time of birth was the keeper of the bitch which gave it birth
- (d) A dog kept in a pet shop licensed by the Department of Agriculture, where the dog is on offer for sale to the public.

Q2 When should I get a Dog Licence?

You must buy a Dog Licence before you take possession of a dog. If you do not, both you and the supplier of the dog are committing an offence.

Q3 Do Dogs need a Microchip?

Every dog must have a microchip implanted before a licence can be issued. It is the responsibility of owners to ensure that the contact details held on the appropriate database are accurate and up to date. If the details are inaccurate the dog is not considered microchipped and therefore the licence is void.

Q4 How do I apply for a Dog Licence?

By phone – 0300 0300 900

In Person or by Post to your local office

Online (See Council's website)

www.armaghbanbridgecraigavon.gov.uk

Q5 How do I pay for a Dog Licence?

Payments can be made by Credit/Debit card by telephone; Cheque/postal order by post (should be made payable to Armagh City Banbridge and Craigavon Borough Council) and cash, if making application in person.

Q6 Income-Related Benefit means—

- (a) Universal credit under the Welfare Reform (Northern Ireland) Order 2015;
- (b) State pension credit under the State Pension Credit Act (Northern Ireland) 2002;
- (c) Income support under section 123 of the Social Security Contributions and Benefits (Northern Ireland) Act 1992;
- (d) Housing benefit under section 129 of the Social Security Contributions and Benefits (Northern Ireland) Act 1992;

NOTE

Register Data (as prescribed under Schedule 7 of The Dogs (Licencing & Identification) Regulations (Northern Ireland) 2011) is kept in a register which may be inspected at all reasonable hours and copies taken free of charge.

(e) Income-based jobseekers allowance under the Jobseeker's (Northern Ireland) Order 1995;

(f) Income-related employment and support allowance under the Welfare Reform Act (Northern Ireland) 2007;

(g) Working tax credit under the Tax Credits Act 2002.

Q7 How long does a Dog Licence Last?

A dog licence is valid for one year from the commencement date.

Q8 Do I need any other form of ID on my dog's collar?

Yes. You are required to fasten a disc with your name and a contact number to your dog's collar.

Q9 Can a Dog Licence be transferred?

Yes. If your dog dies, and you hold a valid Dog Licence, you can apply to the Council with details of the replacement dog.

Q10 Can I get a refund of the Dog Licence fee?

Yes, but only if within 30 days from the date of issue you do not get a dog; you dispose of the dog; or the dog dies.

Q11 Who can get a Block Licence?

Any person who keeps on the same premises:

- (a) Not less than 3 unsterilized bitches which breed between them less than 3 litters in a 12 month period;
- (b) 3 or more dogs (including bitches) registered with the Kennel Club or other approved registering organisation;
- (c) If a person keeps as part of a registered guard dog kennels 3 or more dogs which are used as guard dogs elsewhere.

Q12 Who needs a breeder's licence?

"Breeding establishment" means one or more premises within the same district Council area, operated by the same person from which that person keeps 3 or more breeding bitches; and

- (a) Breeds 3 or more litter of puppies in any 12 month period;
- (b) Advertises 3 or more litters of puppies for sale in any 12 month period;
- (c) Supplies 3 or more litters of puppies in any 12 month period; or
- (d) Advertises a business of breeding or selling of puppies.

Contact your local office for further details.