

# FINANCIAL STATEMENTS

Armagh City, Banbridge and Craigavon Borough Council

For the period ended 31st March 2015

# Armagh City, Banbridge and Craigavon Borough Council

## Financial Statements

For the period ended 31st March 2015

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## **Explanatory Foreword**

### **Introduction**

As part of local government reform 11 new Councils in Northern Ireland were established under the Local Government Act (Northern Ireland) 1972 as amended by the Local Government (Boundaries) Act (Northern Ireland) 2008.

The Local Government (Transitional, Supplementary, Incidental Provisions and Modifications) Regulations (Northern Ireland) 2014 made transitional provision for the New Councils, which came into existence on 26th May 2014 and operated in shadow form until they took over full responsibility for local government on the 1st April 2015 when the 26 predecessor councils ceased to exist.

Under the Local Government (Transitional, Supplementary, Incidental Provisions and Modifications) Regulations (Northern Ireland) 2014, during the transitional period the New Council, namely Armagh City, Banbridge & Craigavon Borough Council shall:

- Prepare for the discharge of its functions after the 31st March 2015, and shall, in particular, establish such committees and sub-committees, appoint such staff, and prepare such budgets, plans, schemes and other things as are, or will be, required for that purpose; and
- Liaise with any existing council for the purposes of ensuring continuity in the exercise of its functions on and after the 1st April 2015.

It is the purpose of this foreword to explain, in an easily understandable way, the financial facts in relation to Armagh City, Banbridge & Craigavon Borough Council for this period.

### **Financial Report**

Armagh City, Banbridge and Craigavon Borough Council operated in shadow form, and therefore had limited activity, until they took over full responsibility for local government on 1st April 2015. As such the Council was not required to observe all the relevant accounting and disclosure requirements given in the Code of Practice during the period ended 31st March 2015.

The Financial Statements for the period ended 31st March 2015 have been prepared in line with the Department of the Environment (DOE) Accounts Direction, Circular LG 13/2015.

The Financial Statements explain the New Council's finances during the financial period ended 31st March 2015 and its financial position at the end of that period.

## **Armagh City, Banbridge and Craigavon Borough Council**

### **Financial Statements**

**For the period ended 31st March 2015**

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The following statements provide further information:

- The Movement in Reserves Statement, as set out on page 13 shows the movement in the period on the reserves held by the New Council.
- The Comprehensive Income and Expenditure Statement, as set out on page 14, shows the income earned and the expenditure incurred during the period by the New Council in accordance with generally accepted accounting practices. This includes details of funding received from Government bodies and Predecessor Councils, together with details of administrative expenditure incurred by the New Council.
- The Balance Sheet, as set out on page 15, shows the value as at the Balance Sheet date of the New Council's assets and liabilities. The net assets of the New Council (assets less liabilities) are matched by the reserves held by the New Council.
- The Cash Flow Statement, as set out on page 16, shows the changes in cash and cash equivalents of the New Council during the reporting period. The statement shows how the New Council generates and uses cash and cash equivalents by classifying cash flows as operating, investing and financing activities.

For the period ended 31st March 2015 the New Council accounted for grant income of £624,953, Predecessor Council contributions of £682,746 and incurred total costs of £1,315,342. The financial activities of the New Council are wholly funded by Government Bodies and the Predecessor Councils, and as such did not show a deficit for the period.

#### **Post Balance Sheet Events**

From 1st April 2015, predecessor councils ceased to exist and their functions and balances were transferred to Armagh City, Banbridge & Craigavon Borough Council.

On this date, Central Government have also transferred specified services/functions to Armagh City, Banbridge & Craigavon Borough Council.

#### **Legislative Context for Preparation and Audit of the Financial Statements**

As provided for by Article 3 of the Local Government (Northern Ireland) Order 2005, the accounts of every local government body shall be:

- a) made up to the end of each financial year; and
- b) audited by a local government auditor designated by the Department, after consultation with the Comptroller and Auditor General for Northern Ireland.

Article 24 of the Local Government (Northern Ireland) Order 2005 provides that the Department may, by regulations, provide for the Statement of Accounts to be in a form directed by the Department. In this regard the Local Government (Accounts and Audit) Regulations (Northern Ireland) 2006 were made on 7 March 2006.

These accounts are prepared in compliance with the Departments' Accounts Direction, issued under Regulation 4(1) of the Local Government (Accounts and Audit) Regulations (Northern Ireland) 2006. Since the New Council came into existence on 26th May 2014, they have been prepared from that date to 31st March 2015.

**Statement of the Armagh City, Banbridge and Craigavon Borough Council's and the Chief Financial Officer's responsibilities for the Statement of Accounts**

**The Council's Responsibilities**

Under Section 1 of the Local Government Finance Act (Northern Ireland) 2011 a Council shall make arrangements for the proper administration of its financial affairs. A council shall designate an officer of the council as its Chief Financial Officer (CFO). Arrangements made by a council for the proper administration of its financial affairs shall be carried out under the supervision of its Chief Financial Officer.

Under Regulation 5 of the Local Government (Accounts and Audit) Regulations (Northern Ireland) 2006 Armagh City, Banbridge & Craigavon Borough Council, or a committee thereof, is required by resolution to approve the accounts.

These accounts were approved by Armagh City, Banbridge and Craigavon Borough Council Performance and Audit Committee on 25th June 2015

**The Chief Financial Officer's Responsibilities**

Under Regulation 4(1) of the Local Government (Accounts and Audit) Regulations (Northern Ireland) 2006, the Chief Financial Officer is responsible for the preparation of the New Council's Statement of Accounts in the form directed by the Department of the Environment.

The accounts must give a true and fair view of the income and expenditure for the financial period and the financial position as at the end of the financial period.

In preparing this Statement of Accounts, the Chief Financial Officer is required to:

- observe the Accounts Direction issued by the Department of the Environment;
- follow relevant accounting and disclosure requirements and apply suitable accounting policies on a consistent basis; and
- make judgements and estimates that are reasonable and prudent.

The Chief Financial Officer is also required to:

- keep proper accounting records that are up-to-date; and
- take reasonable steps for the prevention and detection of fraud and other irregularities.

Schedule 1 of the Local Government (Transitional, Supplementary, Incidental Provisions and Modifications) Regulations (Northern Ireland) 2014 dis-applies provisions of existing local government legislation in respect of the new councils during the transitional period. For example, the Chief Financial Officer is not required to report on the adequacy of reserves. With the exception of the dis-applied provisions, Chief Financial Officers should ensure the New council is compliant with the Local Government Finance Act (NI) 2011 and the Prudential Code for Capital Finance in Local Councils ("the Prudential Code"), and ensure that this is reflected where appropriate in the financial statements.

CIPFA recently issued Guidance on *Prudential Indicators and the impact of Local Government Reform* to provide councils with guidance on the issues that surround setting and reviewing the prudential indicators for the newly formed council. Chief Financial Officers should ensure they are compliant on matters such as the quality of the report on the robustness of estimates, the annual investment strategy approved by Council and reporting on the indicators contained in the Prudential Code.

**Governance Statement**

**Introduction**

The Local Government (Transitional, Supplementary, Incidental Provisions and Modifications) Regulations (Northern Ireland) 2015 provides that, during the transitional period, a New Council should:

- (i) prepare for the discharge of its functions after 31st March 2015 and, in particular, establish such committees and sub-committees, appoint such staff, and prepare such budgets, plans, schemes and other things as are, or will be, required for that purpose; and
- (ii) liaise with any existing council for the purposes of ensuring continuity in the exercise of its functions on and after the 1st April 2015.

The New Council is responsible for ensuring that its business is conducted in accordance with the law and proper standards, and that public money is safeguarded and properly accounted for, and used economically, efficiently and effectively. Armagh City, Banbridge & Craigavon Borough Council also has a duty under Local Government (Best Value) Act (NI) 2002 to make arrangements for continuous improvement in the way in which its functions are exercised, having regard to a combination of economy, efficiency and effectiveness.

The New Council is responsible for ensuring that all winding up arrangements of the legacy Councils are made, to include preparation and audit of final accounts of each of the Legacy Councils and the Statutory Transition Committee.

In discharging this overall responsibility, the New Council is responsible for putting in place proper arrangements for the governance of its affairs and facilitating the effective exercise of its functions, which includes arrangements for the management of risk.

Armagh City, Banbridge & Craigavon Borough Council is required to prepare a Governance Statement covering the period of the accounts, which is consistent with the principles of the CIPFA/SOLACE Framework: Delivering Good Governance in Local Government. This statement explains how the New Council meets the requirements of Regulation 2A of the Local Government (Accounts and Audit) Regulations (Northern Ireland) 2006 in relation to the publication of a statement on internal control.

**The Governance Framework**

The governance framework has been in place at Armagh City, Banbridge & Craigavon Borough Council for the financial period ended 31st March 2015 and up to the date of approval of the Financial Statements.

The governance framework comprises the systems and processes, and culture and values, by which Armagh City, Banbridge & Craigavon Borough Council is directed and controlled and the activities through which the New Council accounts to and engages with the community. It enables the New Council to monitor the achievement of its strategic objectives and to consider whether those objectives have led to the delivery of appropriate cost-effective services.

The system of internal control is a significant part of that framework and is designed to manage risk to a reasonable level. It cannot eliminate all risk of failure to achieve policies, aims and objectives and can therefore only provide reasonable and not absolute assurance of effectiveness. The system of internal control is based on an on-going process designed to identify and prioritise the risks to the achievement of the New Council's policies, aims and objectives, to evaluate the likelihood of those risks being realised and the impact should they be realised, and to manage them efficiently, effectively and economically.

The Chief Executive for Armagh City, Banbridge & Craigavon Borough Council has responsibility for maintaining a system of sound internal controls and risk management processes to support the New Council in the achievement of its objectives, and for reviewing their effectiveness. The systems of controls are based on a continual process designed to identify the principal risks to the achievement of the project objectives, to evaluate the nature and extent of those risks and to manage them efficiently, effectively and economically.

## **Armagh City, Banbridge and Craigavon Borough Council**

### **Financial Statements**

**For the period ended 31st March 2015**

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This section provides a summary of the key elements of the systems and processes that comprise the New Council's governance arrangements.

The governance arrangements are supported by the overall governance arrangements set by Banbridge District Council, in its role as Lead & Administrative Council. A copy of the full Governance Statement for Banbridge District Council is published in its own Financial Statements for the year ended 31 March 2015.

Overall control of the governance framework and system of internal controls is the responsibility of the New Council.

#### **Arrangements for identifying and communicating the New Council's vision of its purpose and intended outcomes for citizens and service users**

Good Governance Guidance states that 'Local Government bodies need to develop and articulate a clear vision of their purpose and intended outcomes for citizens and service users that is clearly communicated, both within the organisations and to external stakeholders'. To facilitate this the New Council, in conjunction with its Predecessor Councils, has developed a Corporate Plan which is currently available to the public (and all interested parties) on request and via the Council's website.

#### **Arrangements for reviewing the New Council's vision and its implications for the New Council's governance arrangements**

Progress made against the New Council Corporate Plan for the transitional period has been reviewed on a regular basis and formally reported by way of periodic progress reports, interim reports and final reports to the New Council and relevant New Council committees.

#### **Arrangements for defining and documenting the roles and responsibilities of the executive, non-executive, scrutiny and officer functions, with clear delegation arrangements and protocols for effective communication**

The Northern Ireland Local Government Code of Conduct for councillors came into force on 28th May 2014. All elected members within the New Council have signed up to the Code of Conduct. A Code of Governance was developed for the New Council for the period ended 31st March 2015, based on the six principles set out in the CIPFA/SOLACE 'Delivering Good Governance in Local Government: a Framework'. Terms of Reference have been documented for the Audit Committee detailing their scrutiny function. Job descriptions and job specifications have been developed for all Senior Manager roles, which clearly define and document the roles and responsibilities of officers. Appropriate meetings take place for effective communication.

#### **Arrangements for developing, communicating and embedding codes of conduct, defining the standards of behaviour for members and staff**

All employees have a Contract of Employment and all Contracts include a Code of Conduct, which must be followed.

The New Council has a wide range of policies and procedures, which are subject to on-going review and include the standards of behaviour expected from all members and employees.

All policies and procedures are communicated to employees through induction and other on-going training initiatives.

The behaviour, standards and ethics expected of members are outlined in the Code of Conduct for Councillors issued by the Department of the Environment.

The New Council is fully compliant with all these policies and procedures.

#### **Arrangements for reviewing and updating standing orders, standing financial instructions, a scheme of delegation and supporting procedure notes/manuals, which clearly define how decisions are taken and the processes and controls required to manage risks**

The Chief Executive has developed standing orders, standing financial instructions and a scheme of delegation for the New Council operating in shadow form.

## **Armagh City, Banbridge and Craigavon Borough Council**

### **Financial Statements**

**For the period ended 31st March 2015**

#### **Arrangements for undertaking the core functions of an Audit Committee, as identified in CIPFA's Audit Committees – Practical Guidance for Local Authorities**

The New Council has relied on the Lead Council's Audit Committee whose overall purpose and objective is to assist Council in fulfilling its oversight responsibilities. The Audit Committee, which is scheduled to meet at least four times each year, has responsibility for reviewing:

- The system of internal control and management of risks;
- The financial reporting process;
- The internal and external audit process;
- Council's processes for monitoring compliance with laws and regulations; and
- Council's processes for monitoring compliance with its own Standing Orders, policies and procedures.

#### **Arrangements for ensuring compliance with relevant laws and regulations, internal policies and procedures, and ensuring that expenditure is lawful**

The New Council regularly reviews progress made and issues arising by way of periodic progress reports, interim reports and final reports regarding compliance with relevant laws and regulations, internal policies and procedures and ensuring lawful expenditure. Assurance has been provided by the Administrative Council with regards to Corporate Risk Register, Statements of Assurance provided by Directors and other systems, procedures and controls in place within the Administrative Council, including the Internal Audit function.

While the New Council utilised the financial expertise, systems and controls of the administrative council, the New Council retains responsibility for ensuring that these are appropriate.

To facilitate risk management, work is on-going in developing a Corporate Risk Register (together with Departmental Risk Registers), which will be subject to formal review by the Audit Committee.

The New Council has access to specialist legal advisors to provide expertise, advice and guidance as required.

#### **Arrangements for whistle-blowing and for receiving and investigating complaints from the public**

The New Council has relied on the Administrative Council's fraud and corruption policy, which reflects the Bribery Act and sets out whistle-blowing arrangements.

The handling of complaints is set out in the Council's Complaints Procedure, a copy of which is published on the Council's website.

#### **Arrangements for identifying the development needs of members and senior officers in relation to their strategic roles, supported by appropriate training**

The New Council relied on the procedures adopted by the Administrative Council to identify the development needs of members and senior officers during the transitional period.



**Review of effectiveness**

Overall control of the governance framework and the system of internal control is the responsibility of the New Council. Regular meetings, policy documents and periodic progress reports enabled the New Council to examine and evaluate the progress made and address issues affecting the implementation of the New Council Corporate Plan.

The New Council has responsibility for conducting a review of the effectiveness of its governance framework including the system of internal control. The review of effectiveness was informed by the work of the New Council's Officers, who have responsibility for supporting the Committee in the development and maintenance of the governance environment and also by recommendations made by Internal Audit and the Lead Council's Audit Committee.

The Chief Executive of the New Council is the Chief Financial Officer, and leads the Council's Senior Management Team to collectively have involvement in and oversight of the processes involved in maintaining and reviewing the effectiveness of the governance framework.

The Chief Executive of the New Council has been advised on the implications of the result of the review of effectiveness of the governance framework by the audit committee and a plan to address weaknesses and ensure continuous improvement of the system is in place.

The Chief Executive for the New Council has responsibility for the preparation of this Annual Governance Statement. In preparing this statement, consideration has been given to the governance framework, the system of internal controls in place, and Best Practice guidance.

The Chief Executive of the New Council also undertook a review of the effectiveness of Internal Audit during the period in line with the requirements of the Public Sector Internal Audit Standards 2013. This review proved satisfactory.

**Significant governance issues**

There were no significant governance issues noted

**Armagh City, Banbridge and Craigavon Borough Council**

**Financial Statements**

**For the period ended 31st March 2015**

**Local Government Reform**

The Local Government (Transitional, Supplementary, Incidental Provisions and Modifications) Regulations (Northern Ireland) 2014 vested functions and powers in the New Councils during the transitional period to enable them to prepare for the assumption of their full functions and to ensure continuity in performance after the 1st April 2015.

From 1 April 2015, under the Reform of Local Government, the number of Councils in Northern Ireland reduced from 26 Predecessor to 11 new Councils. From that date the Northern Ireland Executive agreed to transfer some functions currently carried out by NI Government Departments and give some new responsibilities to the 11 new Councils. The new Councils will be stronger, more efficient and will deliver more effective services.

The Local Government Act (Northern Ireland) 2014 introduced the legislative framework for Northern Ireland's 11 new Councils. This includes how decisions are made, how positions of responsibility are shared across political parties, how improvements in the delivery of council functions can be achieved to reflect the needs of local communities, and how effectively and efficiently council services are delivered to people. It provides for strong, modern, statutory governance in Councils and introduces a new ethical standards framework which includes a mandatory code of conduct for councillors.

The Local Government Act (Northern Ireland) 2014 also made provision for Northern Ireland Departments to make schemes for the transfer of designated assets or liabilities from the 26 Predecessor Councils to the 11 new Councils, and from departments to the 11 new Councils.

Signature   
.....  
Chief Financial Officer

Date 29 October 2015

Signature   
.....  
Vice Chair of the Performance and Audit Committee

Date 28 October 2015

**Armagh City, Banbridge and Craigavon Borough Council**  
**Financial Statements** **For the period ended 31st March 2015**

**Certificate of the Chief Financial Officer and Council's Approval of the Statement of Accounts**

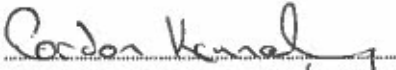
I certify that :-

- a) The Statement of Accounts for the financial period ended 31st March 2015 on pages 13 to 23 has been prepared in the form directed by the Department of the Environment and under the accounting policies set out on page 17.
- b) In my opinion the Statement of Accounts give a true and fair view of the income and expenditure and cash flows for the financial period and the financial position as at the end of the financial period ended 31st March 2015.



Signature .....  
Chief Financial Officer

Date 29 October 2015



Signature .....  
Vice Chair of the Performance and Audit Committee

Date 28 October 2015

## **INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF ARMAGH CITY, BANBRIDGE AND CRAIGAVON BOROUGH COUNCIL**

I have audited the statement of accounts of Armagh City, Banbridge and Craigavon Borough Council for the period ended 31 March 2015 under the Local Government (Northern Ireland) Order 2005. The financial statements comprise the Movement in Reserves Statement, Comprehensive Income and Expenditure Statement, Balance Sheet, Cash Flow Statement and the related notes. The statements of account have been prepared under the accounting policies set out within them.

This report is made solely to the Members of Armagh City, Banbridge and Craigavon Borough Council in accordance with the Local Government (Northern Ireland) Order 2005 and for no other purpose, as specified in the Statement of Responsibilities issued by the Chief Local Government Auditor.

### **Respective responsibilities of the Chief Financial Officer and the independent auditor**

As explained more fully in the Statement of Armagh City, Banbridge and Craigavon Borough Council's and Chief Financial Officer's Responsibilities, the Chief Financial Officer is responsible for the preparation of the statement of accounts and for being satisfied that they give a true and fair view of the income and expenditure and cash flows for the financial period and the financial position as at the end of the financial period. My responsibility is to audit the statement of accounts in accordance with the Local Government (Northern Ireland) Order 2005 and the Local Government Code of Audit Practice. I conducted my audit in accordance with International Standards on Auditing (UK and Ireland). Those standards require me and my staff to comply with the Auditing Practices Board's Ethical Standards for Auditors.

### **Scope of the audit of the financial statements**

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of: whether the accounting policies are appropriate to Armagh City, Banbridge and Craigavon Borough Council's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by Armagh City, Banbridge and Craigavon Borough Council; and the overall presentation of the financial statements. In addition I read all the financial and non-financial information in the Statement of Accounts to identify material inconsistencies with the audited financial statements and to identify any information that is apparently materially incorrect based on, or materially inconsistent with, the knowledge acquired by me in the course of performing the audit. If I become aware of any apparent material misstatements or inconsistencies I consider the implications for my report.

### **Opinion on financial statements**

In my opinion:

- the financial statements give a true and fair view, in accordance with relevant legal and statutory requirements, of the financial position of Armagh City, Banbridge and Craigavon Borough Council as at 31 March 2015 and its income and expenditure for the period then ended; and
- the financial statements have been properly prepared in accordance with the Local Government (Accounts and Audit) Regulations (Northern Ireland) 2006 and the Department of the Environment directions issued thereunder.

### **Opinion on other matters**

In my opinion the information given in the Explanatory Foreword for the financial period ended 31 March 2015 is consistent with the financial statements.

### **Matters on which I report by exception**

I have nothing to report in respect of the following matters which I report to you if, in my opinion:

- The Governance Statement:
  - does not comply with proper practices specified by the Department of the Environment; or
  - is misleading or inconsistent with other information I am aware of from my audit; or
- adequate accounting records have not been kept; or
- the Statement of Accounts is not in agreement with the accounting records; or
- I have not received all of the information and explanations I require for my audit.

### **Certificate**

I certify that I have completed the audit of accounts of Armagh City, Banbridge and Craigavon Borough Council in accordance with the requirements of the Local Government (Northern Ireland) Order 2005 and the Local Government Code of Audit Practice.



Louise Mason

Local Government Auditor  
Northern Ireland Audit Office  
106 University Street  
Belfast  
BT7 1EU

29 October 2015

**Armagh City, Banbridge and Craigavon Borough Council**

**Financial Statements**

**For the period ended 31st March 2015**

**Movement in Reserves Statement**

	<i>Notes</i>	Total Usable Reserves	Total Unusable Reserves	Total Reserves
		£	£	£
<b>At 26th May 2014</b>		-	-	-
<b>Movement in reserves during the year</b>				
(Deficit) on the provision of services		(7,643)	-	(7,643)
Other comprehensive income and expenditure		-	-	-
<b>Total comprehensive income and expenditure</b>		<b>(7,643)</b>	<b>-</b>	<b>(7,643)</b>
Adjustment between Accounting and Funding basis	<b>14</b>	7,643	(7,643)	-
<b>At 31st March 2015</b>		<b>-</b>	<b>(7,643)</b>	<b>(7,643)</b>

**Armagh City, Banbridge and Craigavon Borough Council**  
**Financial Statements For the period ended 31st March 2015**

**Comprehensive Income and Expenditure Statement for the period ended 31st March 2015**

	<i>Notes</i>	2014/15 £
<b>Income</b>		
Income from Predecessor Councils	<b>3</b>	682,746
Government Grants	<b>4</b>	624,953
Other Income		-
<b>Total Income</b>		<b><u>1,307,699</u></b>
<b>Expenditure</b>		
Members Costs	<b>5</b>	535,108
Staff Costs	<b>6</b>	341,208
Other Expenditure	<b>7</b>	439,026
<b>Total Expenditure</b>		<b><u>1,315,342</u></b>
<b>(Deficit) on the provision of services</b>		<b><u>(7,643)</u></b>
<b>Other Comprehensive Income and Expenditure</b>		<b>-</b>
<b>Total Comprehensive Income and Expenditure</b>		<b><u>(7,643)</u></b>

**Armagh City, Banbridge and Craigavon Borough Council**  
**Financial Statements For the period ended 31st March 2015**

**Balance Sheet as at 31st March 2015**

	<i>Notes</i>	<b>£</b>
<b>Long Term Assets</b>	<b>8</b>	<b>627,719</b>
Inventories		-
Short Term Debtors	<b>9</b>	947,759
Cash and Cash Equivalents	<b>10</b>	-
<b>Current Assets</b>		<b>947,759</b>
Bank Overdraft	<b>10</b>	-
Short Term Borrowing	<b>12</b>	-
Short Term Creditors	<b>11</b>	1,583,121
Provisions	<b>13</b>	-
<b>Current Liabilities</b>		<b>1,583,121</b>
<b>Long Term Borrowings</b>	<b>12</b>	-
<b>Net Assets</b>		<b>(7,643)</b>
Usable Reserves	<b>14</b>	-
Unusable Reserves	<b>14</b>	(7,643)
<b>Net Worth</b>		<b>(7,643)</b>



**Armagh City, Banbridge and Craigavon Borough Council**  
**Financial Statements For the period ended 31st March 2015**

**Cash Flow Statement for the period ended 31st March 2015**

	<i>Notes</i>	<b>2014/15</b>
		<b>£</b>
<b>(Deficit) on the provision of services</b>		<b>(7,643)</b>
Adjustment to surplus (deficit) on the provision of services for non cash movements	<b>15</b>	<b>635,362</b>
Net Cash Flows from Operating Activities		<u>627,719</u>
Net Cash Flows from Investing Activities	<b>15</b>	<b>(627,719)</b>
Net Cash Flows from Financing Activities	<b>15</b>	<b>-</b>
Net increase / (decrease) in cash and cash equivalents		<u>-</u>
Cash and Cash Equivalents at the beginning of the reporting period		<b>-</b>
Cash and Cash Equivalents at the end of the reporting period	<b>10</b>	<u><u>-</u></u>

## **1 Accounting Policies**

### **General Principles**

The Financial Statements summarise the New Council's transactions for the 2014/15 financial period and its position as at 31st March 2015. The New Council is required to prepare Financial Statements in a form directed by the Department of the Environment in accordance with regulation 4(1), and in accordance with proper accounting practices. These practices primarily comprise the Code of Practice on Local Authority Accounting in the United Kingdom 2014/15 and the Service Reporting Code of Practice 2014/15, supported by International Financial Reporting Standards (IFRS). As the New Council has had limited activity during the transitional period, it was not required to observe all relevant accounting and disclosure requirements given in the Code of Practice during this period.

### **Accruals of Income and Expenditure**

The Financial Statements have been prepared on an accruals basis. The accruals basis of accounting requires the non-cash effect of transactions to be reflected in the Financial Statements for the year in which those effects are experienced and not in the year in which the cash is actually received or paid. This ensures that provision has been made for known outstanding debtors and creditors at the period end, estimated amounts being used where actual figures are not available.

### **Property, Plant and Equipment**

Assets that have physical substance and are held for use in the production or supply of goods or services, for rental to others or for administrative purposes and that are expected to be used during more than one financial year are classified as Property, Plant and Equipment.

#### Recognition

Expenditure on the acquisition, creation or enhancement of Property, Plant and Equipment is capitalised on an accruals basis, provided that it is probable that the future economic benefits or service potential associated with the item will flow to the Council and the cost of the item can be measured reliably. Expenditure that maintains but does not add to an asset's potential to deliver future economic benefits or service potential (i.e., repairs and maintenance) is charged as an expense when it is incurred.

#### Measurement

Assets are initially measured at cost, comprising:

- the purchase price
- any costs attributable to bringing the asset to the location and condition necessary for it to be capable of operating in the manner intended by management

**Armagh City, Banbridge and Craigavon Borough Council**  
**Financial Statements**

**For the period ended 31st March 2015**

**2 The Segmental Report**

2014/15

	Notes	DOE Funding £	Predecessor Council Funding £	Other Income £	Total £
Income from Predecessor Councils	3	-	682,746	-	682,746
Government Grants	4	624,953	-	-	624,953
Other Income		-	-	-	-
<b>Total Income</b>		<b>624,953</b>	<b>682,746</b>	<b>-</b>	<b>1,307,699</b>
Member Costs	5	464,171	70,937	-	535,108
Staff Costs	6	37,879	303,329	-	341,208
Other change management	7	-	3,644	-	3,644
Capacity Building	7	122,903	15,729	-	138,632
Staff induction to new council	7	-	11,085	-	11,085
ICT convergence	7	-	191,504	-	191,504
Predecessor council winding up costs	7	-	-	-	-
Transitional costs	7	-	-	-	-
Audit fee	7	-	6,000	-	6,000
Running costs	7	-	3,498	-	3,498
Other expenses	7	-	33,214	-	33,214
Contributions to Provisions	7	-	-	-	-
Depreciation	7	-	-	-	-
Staff Travel	7	-	9,751	-	9,751
Hospitality	7	-	19,186	-	19,186
Equipment Hire	7	-	22,512	-	22,512
Election Expenses	7	-	-	-	-
Interest	7	-	-	-	-
<b>Total Expenditure</b>		<b>624,953</b>	<b>690,389</b>	<b>-</b>	<b>1,315,342</b>
<b>(Deficit) on the provision of services</b>		<b>-</b>	<b>(7,643)</b>	<b>-</b>	<b>(7,643)</b>

**Armagh City, Banbridge and Craigavon Borough Council**

**Financial Statements**

**For the period ended 31st March 2015**

	<b>2014/15</b>
<b>3 Income from Predecessor Councils</b>	<b>£</b>
Armagh City & District Council	204,824
Banbridge District Council	163,859
Craigavon Borough Council	314,063
	<hr/> <b>682,746</b> <hr/>
	<b>2014/15</b>
<b>4 Government Grants</b>	<b>£</b>
Member Costs	464,171
Capacity Building	122,903
Change management	37,879
	<hr/> <b>624,953</b> <hr/>
	<b>2014/15</b>
<b>5 Members Costs</b>	<b>£</b>
Members basic allowances	337,504
Presiding and Deputy Presiding Councillor's allowances	15,000
Special responsibility allowances	67,000
Dependents' carers allowances	1,259
Employer costs	97,878
Travel and Subsistence costs	16,467
	<hr/> <b>535,108</b> <hr/>
	<b>2014/15</b>
<b>6 Staff Costs</b>	<b>£</b>
Gross salaries	252,206
Employer's national insurance	22,848
Employer's superannuation	48,500
Agency costs	17,654
	<hr/> <b>341,208</b> <hr/>
	<b>2014/15</b>
<b>Total Staff Numbers</b>	<b>FTE</b>
	<b>6</b>
	<b>Actual Numbers</b>
Full-time numbers employed	6
Agency staff numbers	1
	<hr/> <b>7</b> <hr/>

Armagh City, Banbridge and Craigavon Borough Council

Financial Statements

For the period ended 31st March 2015

	2014/15 Actual Numbers
Senior Employee's Remuneration	
£50,001 to £60,000	-
£60,001 to £70,000	-
£70,001 to £80,000	-
£80,001 to £90,000	1
£90,001 to £100,000	-
£100,001 to £110,000	-
£110,001 to £120,000	-
£120,001 to £130,000	-
	<u>1</u>

	2014/15 £
<b>7 Other Expenditure</b>	
Other change management	3,644
Capacity Building	138,632
Staff induction to new council	11,085
ICT convergence	191,504
Audit fee	6,000
Running costs	3,498
Other expenses	33,214
Staff Travel	9,751
Hospitality	19,186
Equipment Hire	22,512
	<u>439,026</u>

	Property, Plant and Equipment £	Property under construction £	Total £
<b>8 Long Term Assets</b>			
Opening Cost at 26th May 2014	-	-	-
Additions	-	627,719	627,719
<b>Closing Cost at 31st March 2015</b>	<u>-</u>	<u>627,719</u>	<u>627,719</u>
Opening Accumulated Depreciation at 26th May 2014	-	-	-
Charge for the year	-	-	-
<b>Closing Accumulated Depreciation at 31st March 2015</b>	<u>-</u>	<u>-</u>	<u>-</u>
<b>Closing Net Book Value at 31st March 2015</b>	<u>-</u>	<u>627,719</u>	<u>627,719</u>

**Armagh City, Banbridge and Craigavon Borough Council****Financial Statements****For the period ended 31st March 2015**

	<b>31st March 2015</b>
<b>9 Short Term Debtors</b>	<b>£</b>
Government Departments	265,013
Predecessor Councils	682,746
	<hr/> <b>947,759</b> <hr/>

The New Council does not have a bank account. All financial transactions are administered by the Administrative Council on behalf of the New Council.

	<b>31st March 2015</b>
<b>10 Cash and Cash Equivalents</b>	<b>£</b>
The balance of Cash and Cash Equivalents is made up of the following elements:	
Cash and Bank Balance	-
Bank Overdraft	-
	<hr/> <b>-</b> <hr/>

	<b>31st March 2015</b>
<b>11 Short Term Creditors</b>	<b>£</b>
Predecessor Councils	1,567,660
Accruals	7,818
Accumulated Absences	7,643
	<hr/> <b>1,583,121</b> <hr/>

	<b>31st March 2015</b>
<b>12 Borrowings</b>	<b>£</b>

Council had no borrowings during the year.

**13 Provisions**

Council had no provisions during the year.

Armagh City, Banbridge and Craigavon Borough Council

Financial Statements

For the period ended 31st March 2015

14 Reserves	Usable reserves	Unusable reserves		Total
	General fund	Capital adjustment account	Accumulated Absences Reserve	
	£	£	£	£
Opening reserve balances at 26th May 2014	-	-	-	-
(Deficit) on the provision of services	(7,643)	-	-	(7,643)
Adjustment for depreciation of fixed assets	-	-	-	-
Capitalisation Direction/ REFCUS	-	-	-	-
Accumulated Absences	7,643	-	(7,643)	-
Adjustment between Accounting and Funding basis	7,643	-	(7,643)	-
Closing reserve balances at 31st March 2015	-	-	(7,643)	(7,643)

15 Cash Flow Note	2014/15
Adjustment to deficit on the provision of services for non cash movements	
	£
Depreciation	-
Increase in Inventories	-
Increase in debtors	(947,759)
Increase in creditors	1,583,121
Contributions to Provisions	-
<b>Total adjustments for non cash movements</b>	<b>635,362</b>
	2014/15
<b>Cash flows from operating activities Include:</b>	<b>£</b>
Interest received	-
Interest paid	-
	-
	2014/15
<b>Cash flows from investing activities</b>	<b>£</b>
Purchase of fixed assets	(627,719)
<b>Total adjustments for investing activities</b>	<b>(627,719)</b>
	2014/15
<b>Cash flows from financing activities</b>	<b>£</b>
New loans received	-
Loan repayments	-
<b>Total adjustments for financing activities</b>	<b>-</b>

**16 Related Party Transactions**

A Related Party Transaction is a transfer of resources or obligations between related parties, regardless of whether a price is charged. Related Party Transactions exclude transactions with any other entity that is a related party solely because of its economic dependence on the New Council or the Government of which it forms part.

A related party is one that has the ability to control the other party or exercise significant influence over the other party in making financial and operating decisions. This includes cases where the related party entity and another entity are subject to common control but excludes providers of finance in the course of their normal business with the New Council and Trade Unions in the course of their normal dealings with the New Council.

In addition where the relationship with the New Council and the entity is solely that of an Agency, these are not deemed to be Related Party Transactions.

Transactions with related parties not disclosed elsewhere in these financial statements are set out below, where a description of the nature and the amount of the transaction is as follows:

During the period the New Council met at each of the Council facilities for its monthly meetings. No recharges were made from the legacy Councils for hire of facilities or officer time in attendance or preparation for these meetings. Staff employed by the New Council used the facilities of the legacy councils at no cost.

The overall costs of running the New Council in shadow form are met on a population basis by the three legacy Councils. As such a charge to each legacy Council as split per note 3 above has been made to each of the three legacy Councils to cover the funding arrangements of the New Council in shadow form.



**Accounts Authorised for the Issue Certificate**

"In accordance with International Accounting Standard 10, Events after the Balance Sheet Date (IAS 10) this Statement of Accounts which contains a number of minor amendments from the Accounts approved on 25 June 2015," are at today's date hereby authorised for issue."

IAS 10 sets out

- The period during which an entity should adjust its financial statements for events after the balance sheet date as being the period between the date the financial statements were prepared and the date of this authorisation; and
- In the event of adjustments the disclosures that should be made.

The material amendments were as follows

- 1 A reduction of £68,220 as a result of government grant not actually received.
- 2 A reduction of £75,731 for costs no longer charged in relation to election expenses
- 3 A net increase of creditors of £1,567,660 from bank overdraft as a result of transfer to creditors

Signed



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Chief Financial Officer

Dated

29 October 2015