

Policy Screening Form

Policy Scoping

Policy Title: Commemorative Memorial Licence Application (including Cemeteries)

Brief Description of Policy (please attach copy if available). Please state if it is a new, existing or amended policy.

Following a report brought to Committee in September 2020 to site a memorial bench within a cemetery and subsequent debate in the Chamber during the October 2020 meeting, members were asked to consider additional information and consider making a change to the memorial policy to include cemeteries.

This amended Policy covers the licence application for the installation of commemorative memorials for individuals from Borough in Council facilities including cemeteries.

Intended aims/outcomes. What is the policy trying to achieve?

The Policy sets out the terms, conditions, and guidance notes to assist applicants in completing the memorial licence application process.

Policy Framework

Has the policy been developed in response to statutory requirements, legal advice or on the basis of any other professional advice? Does this affect the discretion available to Council to amend the policy?

Legal advice was given by the Councils legal officer. The Council has discretion to amend the policy.

Are there any Section 75 categories which might be expected to benefit from the policy? If so, please outline.

The Policy could affect all residents of the Borough, therefore all section 75 categories.

Who initiated or wrote the policy (if Council decision, please state). Who is responsible for implementing the policy?

Who initiated or wrote policy?
Environmental Services Department

Who is responsible for implementation?
The Council is responsible for implementation

Are there any factors which might contribute to or detract from the implementation of the policy (e.g. financial, legislative, other)?

None

Main stakeholders in relation to the policy

Please list main stakeholders affected by the policy (e.g. staff, service users, other statutory bodies, community or voluntary sector, private sector)

Residents of the Borough, staff members, elected members,

Are there any other policies with a bearing on this policy? If so, please identify them and how they impact on this policy.

Available Evidence

Council should ensure that its screening decisions are informed by relevant data. What evidence/information (both qualitative and quantitative) have you gathered to inform this policy? Specify details for each of the Section 75 categories.

Section 75 category	Evidence
Religious belief	The 2011 Census showed that 43% of the population in the Borough were either Catholic or brought up as Catholic and 52% belonged to or were brought up in Protestant, other Christian or Christian-related denominations. A further 1% belonged to or had been brought up in other religions, while 5% neither belonged to, nor had been brought up in, a religion.
Political opinion	<p>Armagh City, Banbridge and Craigavon Borough Council has 41 elected members, the breakdown of seats by political party is:</p> <ul style="list-style-type: none"> • Democratic Unionist Party – 11 • Ulster Unionist Party - 10 • Sinn Fein - 10 • Social Democratic and Labour Party - 6 • Alliance - 3 • Independent - 1 <p>A total of 79,309 votes were polled in the borough from an eligible electorate of 147,977 giving a turnout of 53.6%. This breakdown is taken as an approximate representation of the political opinion of people within the Borough.</p>

Racial group	<p>The 2011 Census showed that:</p> <ul style="list-style-type: none"> • 98.5% of the usually resident population of the Borough were White and 1.5% were from minority ethnic groups. The main ethnic minorities were Mixed (605 individuals), Chinese (528 individuals) and Other Asian (463 individuals). • 89.0% of residents in the Borough were born in Northern Ireland. The Borough had 5.4% of residents or 10,846 individuals who were born outside the United Kingdom or Republic of Ireland. <p>4.1% of residents aged 3+ years or (7,896 individuals) spoke a language other than English or Irish as their main language. Apart from English and Irish, the most common other main languages were Polish (2,919 residents aged 3+ years), Lithuanian (1,736) and Portuguese (834). Of those whose main language is not English or Irish, 34% cannot speak English or cannot speak it well (based on the three legacy council areas).</p>
Age	<p>The population of the Borough was estimated to be 216,205 at 30 June 2019. The profile by age group is:</p> <p>0-15 years - 23% 16-39 years - 30% 40-64 years - 32% 65+ years - 16%</p> <p>The Borough has a growing and ageing population. The population of the Borough is projected to increase by almost 8% or 16,675 people over the next 10 years to 2029. The largest percentage increase is projected in the 65 and over age group (29%). Within this age group the number aged 85 and over are projected to increase by an extra 1,781 people (46%).</p>
Marital status	<p>The 2011 Census provides information on the marital status profile of those aged 16 and over in the Borough:</p> <ul style="list-style-type: none"> • Single (never married or never registered a same-sex civil partnership) - 34% • Married - 51% • In a registered same-sex civil partnership - 0.1% • Separated (but still legally married or still legally in a same-sex civil partnership) - 4% • Divorced or formerly in a same-sex civil partnership which is now legally dissolved - 5% • Widowed or surviving partner from a same-sex civil partnership - 7%
Sexual orientation	<p>The 2011 Census did not include a question on sexual identity.</p> <p>The Continuous Household Survey provides results on the sexual identity of persons aged 16 and over. In 2017/18 - 2019/20, 98% of respondents to the survey identified as Heterosexual/Straight, 1% as Gay/Lesbian and 1% as Bisexual in the Borough. Note figures may not sum to 100% due to rounding.</p>

	<p>Results from the 2019 Northern Ireland Life and Times Survey showed for adults aged 18 and over in NI overall:</p> <ul style="list-style-type: none"> • I am 'gay' or 'lesbian' (homosexual) - 2% • I am heterosexual or 'straight' - 90% • I am bi-sexual - 1% • Other answer - 1% • I do not wish to answer this question – 7% <p>Note figures may not sum due to rounding.</p>
Men and women generally	<p>The 2011 Census showed that in Armagh City, Banbridge and Craigavon Borough 49% (98,713) of usual residents were males and 51% (100,980) were females.</p> <p>Population estimates for 2019 show the borough is made up of 107,540 (49.7%) males and 108,665 (50.3%) females.</p>
Disability	<p>.In 2011, one fifth (20%) of people (or 39,861 individuals) in the Armagh City, Banbridge and Craigavon Borough had a long-term health problem or disability that limited their day-to-day activities.</p> <p>The Family Resources Survey showed, using data for 2015/16 to 2017/18, 19% of individuals in the Borough were disabled, similar to the level in NI overall (21%).</p> <p>Benefit statistics from the Department for Communities showed as of May 2020 there were:</p> <ul style="list-style-type: none"> • 2,120 or 4.4% of under 16 population and 6,070 or 18.1% of 65 and over population claiming Disability Living Allowance • 5,550 or 16.6% of 65 and over population claiming Attendance Allowance <p>15,130 Personal Independence Payment claims in payment (experimental statistics).</p>
Dependants	<p>The 2011 Census showed:</p> <p>36% or 27,287 households in the Borough contained dependent children.</p> <p>12% of the population (or 23,101 individuals) provided unpaid care. Of those who provided unpaid support:</p> <ul style="list-style-type: none"> • 58% provided 1-19 hours per week, • 17% provided 20-49 hours per week, and • 25% provided 50+ hours per week. <p>Benefit statistics from the Department for Communities show that at May 2020, there were 7,940 claimants or 4.7% of 16 and over population claiming Carer's Allowance in the Borough.</p>

Needs, experiences and priorities

Taking into account the information gathered above, what are the different needs, experiences and priorities of each of the following categories in relation to this particular policy/decision?

Section 75 category	Needs, experiences and priorities
Religious belief	Any decision made by Council on the placement of a memorial bench will be subject to and considered in

	accordance with the Council's equality and good relations duties.
Political opinion	Any decision made by Council on the placement of a memorial bench will be subject to and considered in accordance with the Council's equality and good relations duties.
Racial group	Any decision made by Council on the placement of a memorial bench will be subject to and considered in accordance with the Council's equality and good relations duties.
Age	We do not anticipate any additional impact for this category.
Marital status	We do not anticipate any additional impact for this category.
Sexual orientation	We do not anticipate any additional impact for this category.
Men and women generally	We do not anticipate any additional impact for this category.
Disability	We do not anticipate any additional impact for this category.
Dependants	We do not anticipate any additional impact for this category.

Screening Questions

1. What is the likely impact on equality of opportunity for those affected by this policy for each of the Section 75 categories?

Category	Policy Impact	Level of impact (Major/minor/none)
Religious belief	Any decision made by Council on the placement of a memorial bench will be subject to and considered in accordance with the Council's equality and good relations duties.	Minor
Political opinion	Any decision made by Council on the placement of a memorial bench will be subject to and considered in accordance with the Council's equality and good relations duties.	Minor
Racial group	Any decision made by Council on the placement of a memorial bench will be subject to and considered in accordance with the Council's equality and good relations duties.	Minor
Age	We do not anticipate any additional impact for this category	None
Marital status	We do not anticipate any additional impact for this category	None
Sexual orientation	We do not anticipate any additional impact for this category	None

Men and women generally	We do not anticipate any additional impact for this category	None
Disability	We do not anticipate any additional impact for this category	None
Dependents	We do not anticipate any additional impact for this category	None

2. Are there opportunities to better promote equality of opportunity for people within the Section 75 categories?

Category	If yes, provide details	If no, provide reasons
Religious belief		No
Political opinion		No
Racial group		No
Age		No
Marital status		No
Sexual orientation		No
Men and women generally		No
Disability		No
Dependents		No

3. To what extent is the policy likely to impact on good relations between people of different religious belief, political opinion, or racial group?

Category	Details of Policy Impact	Level of impact (major/minor/none)
Religious belief	Any decision made by Council on the placement of a memorial bench will be subject to and considered in accordance with the Council's equality and good relations duties.	Minor
Political opinion	Any decision made by Council on the placement of a memorial bench will be subject to and considered in accordance with the Council's equality and good relations duties.	Minor
Racial group	Any decision made by Council on the placement of a memorial bench will be subject to and considered in accordance with the Council's equality and good relations duties.	Minor

4. Are there opportunities to better promote good relations between people of different religious belief, political opinion or racial group?

Category	If yes, provide details	If no, provide reasons
Religious belief		No
Political opinion		No
Racial group		No

Multiple Identity

Generally speaking, people fall into more than one Section 75 category (for example: disabled minority ethnic people; disabled women; young Protestant men; young lesbian, gay and bisexual people). Provide details of data on the impact of the policy on people with multiple identities. Specify relevant s75 categories concerned.

None

Disability Discrimination (NI) Order 2006

Is there an opportunity for the policy to promote positive attitudes towards disabled people?

None

Is there an opportunity for the policy to encourage participation by disabled people in public life?

None

Screening Decision

A: NO IMPACT IDENTIFIED ON ANY CATEGORY – EQIA UNNECESSARY

Please identify reasons for this below

B: MINOR IMPACT IDENTIFIED – EQIA NOT CONSIDERED NECESSARY AS IMPACT CAN BE ELIMINATED OR MITIGATED

Where the impact is likely to be minor, you should consider if the policy can be mitigated or an alternative policy introduced. If so, an EQIA may not be considered necessary. You must indicate the reasons for this decision below, together with details of measures to mitigate the adverse impact or the alternative policy proposed.

The Policy sets out the terms, conditions, and guidance notes to assist applicants in completing the memorial licence application process. Any decision made by Council on the placement of a memorial bench will be subject to and considered sensitively in accordance with the Council's equality and good relations duties.

C: MAJOR IMPACT IDENTIFIED – EQIA REQUIRED

If the decision is to conduct an equality impact assessment, please provide details of the reasons.

Timetabling and Prioritising

If the policy has been screened in for equality impact assessment, please answer the following questions to determine its priority for timetabling the equality impact assessment.

On a scale of 1-3 with 1 being the lowest priority and 3 being the highest, assess the policy in terms of its priority for equality impact assessment.

Priority criterion	Rating (1-3)
Effect on equality of opportunity and good relations	
Social need	
Effect on people's daily lives	

The total rating score should be used to prioritise the policy in rank order with other policies screened in for equality impact assessment. This list of priorities will assist the council in timetabling its EQIAs.

Is the policy affected by timetables established by other relevant public authorities? If yes, please give details.

Monitoring

Effective monitoring will help the authority identify any future adverse impact arising from the policy. It is recommended that where a policy has been amended or an alternative policy introduced to mitigate adverse impact, monitoring be undertaken on a broader basis to identify any impact (positive or adverse).

Further information on monitoring is available in the Equality Commission's guidance on monitoring (www.equalityni.org).

Identify how the impact of the policy is to be monitored

Approval and Authorisation

A copy of the screening form for each policy screened should be signed off by the senior manager responsible for that policy. The screening recommendation should be reported to the relevant Committee/Council when the policy is submitted for approval.

Screened by	Position/Job title	Date
Jason Patterson	Technical Officer	30 th March 2021
Approved by	Position/Job Title	Date
Barry Patience	Head of Environmental Services	30 th March 2021

Please forward a copy of the completed policy and form to:

mary.hanna@armaghbanbridgecraigavon.gov.uk

who will ensure these are made available on the Council's website.

The above officer is also responsible for issuing reports on a quarterly basis on those policies "screened out for EQIA". This allows stakeholders who disagree with this recommendation to submit their views. In the event of any stakeholder disagreeing with the decision to screen out any policy, the screening exercise will be reviewed.