



Armagh City
Banbridge
& Craigavon
Borough Council

ROAD TRAFFIC REGULATION (NORTHERN IRELAND) ORDER 1997 (as amended)

APPLICATION TO HOLD A SPECIAL EVENT ON A PUBLIC ROAD

Please read the following guidance documents before submitting your application.

- Department for Infrastructure 'Guidance for Promoters of Events'
- Attached Council guidance notes on completion of this application form

ABOUT YOU	
Name of Promoter	
Address of Promoter	
	Postcode:
Name of contact (s)	Telephone:
Position / role of contact	E-Mail:
Confirm if you have authority to act on behalf of the Promoter	<input checked="" type="radio"/> Yes <input type="radio"/> No
ABOUT THE EVENT	
Name of Event	ARMAGH INTERNATIONAL ROAD RACES
Date of event	12TH FEBRUARY 2026
Purpose and nature of event	TO PROVIDE COMPETITION FOR INTERNATIONAL, NATIONAL, SENIOR AND JUVENILE RUNNERS, MALE & FEMALE
Have all other options for holding the event off the public road been explored?	<input checked="" type="radio"/> Yes <input type="radio"/> No
Is this a 'small event'?	Yes <input type="radio"/> <input checked="" type="radio"/> No
Public liability insurance details	ORGANISED BY ARMAGH ATHLETIC CLUB WHICH HAS PUBLIC LIABILITY INSURANCE OF UPTO £10,000,000 BY VIRTUE OF AFFILIATION TO ATHLETICS N.IRELAND
POSSIBLE IMPACT	
1. Name of road (s) on which event is to be held. (Enclose a detailed, marked up location plan to include marshals / stewards & first aid positions)	MALL EAST, COLLEGE HILL, MALL WEST AND GAOL SQUARE. BASICALLY THE ENTIRE PUBLIC ROADWAY ENCIRCLING THE MALL, ARMAGH CITY
2. Please list all roads to be signed as diversionary routes. (Use separate sheet if necessary)	SEE TRAFFIC MANAGEMENT SIGNING SCHEDULE (ENCLOSED)

3. Type of restriction (full road closure / lane restriction etc.)	SEE TRAFFIC MANAGEMENT SIGNING SCHEDULE (ENCLOSED)		
4. Date and Start / End times of proposed road restriction	Date: 12TH FEB 2026	Start Time: 18.00 HOURS	End Time: 21.30 HOURS
5. Name of company undertaking the Traffic Management Plan including a signing schedule?	LAGAN OPERATIONS AND MAINTENANCE LTD (LAGAN TRAFFIC SOLUTIONS)		
6. Name of company undertaking signage work for the event (Appendix A)	LAGAN OPERATIONS AND MAINTENANCE LTD (LAGAN TRAFFIC SOLUTIONS)		
7. Has this event been held previously?	<input checked="" type="radio"/> Yes <input type="radio"/> No		
8. If yes, are the previous arrangements amended in any way? Provide details.	Yes <input type="radio"/> No <input checked="" type="radio"/> Not applicable		
9. Please give details of any structure or equipment to be erected on the public road as part of the event	THERE WILL BE A FINISH AREA ON THE INSIDE LANE OF THE MALL WEST IN DIRECTION OF GAUL SQUARE FROM 18.00 17.30 HOURS TO 21.30 HOURS		
10. Provide details of any businesses and residents which may be affected by the event and provide confirmation that they have been contacted	ALL BUSINESSES AND INSTITUTIONS ON MALL EAST, COLLEGE HILL, CHARLEMONT Gdns AND MALL WEST HAVE BEEN ISSUED WITH A LETTER OUTLINING ANY RESTRICTIONS TO TRAFFIC IN THE AREA AND ASSURING THEM OF FULL CO-OPERATION FROM OUR OFFICIALS TO FACILITATE ^{ENTRY} EXIT		
11. Is a bus route affected (public and / or Education Authority)	YES		
12. Will the Council's waste collection service be affected?	NO		
13. Please detail the arrangements for cleaning up after the event.	FROM THE MOMENT OF THE FINISH OF THE FINAL RACE AT APPROX 21.20 A TEAM OF VOLUNTEERS FROM ARMAGH AC WILL COMMENCE TO DISMANTLE & COLLECT THE BARRIERS AND WILL DEPOSIT ALL RUBBISH IN BAGS / BINS PROVIDED BY THE COUNCIL		
14. Provide any other information that may assist with processing your request	LETTERS OUTLINING ROAD CLOSURE AND DIVERSION PLANS APOLOGISING FOR INCONVENIENCE, ETC., WILL hand-delivered to ALL RESIDENTS AND BUSINESSES ON BOTH SIDES OF MALL AND CHARLEMONT GARDENS		

DECLARATIONS

- I confirm that I have read the Department for Infrastructure 'Special Events on Roads - Guidance for Promoters of Events' and understand that the Council may apply all or any of the conditions as it deems necessary.
- I also understand that the Council may request any further information that it considers necessary to process this application and that my application may not proceed if I fail to produce this additional information.
- I acknowledge that Armagh City, Banbridge and Craigavon Borough Council is the data controller and data processor under General Data Protection Regulation (GDPR). The Council is collecting this personal information to assist the Environmental Health Department to carry out its statutory duties. The personal data may be shared internally within the Council with staff who are involved in providing this service and where necessary, between internal departments with the purpose of supporting an effective delivery of service. Information collected will only be shared with other Statutory Agencies for lawful purposes or to fulfil statutory obligations. The information you provide will be held securely and in accordance with the Council's Retention and Disposal Schedule. We would like you to be aware that for some legislation, this information may need to be on a register to which others can have access to by request. Further information can be viewed at <https://www.armaghbanbridgecraigavon.gov.uk> or obtained from the Senior Records Officer at the Council.
- I understand I will be required to provide appropriate **Public Liability** insurance cover for this event.
- I confirm that I have consulted with local residents, businesses and relevant service providers that may be affected by the holding of this event.
- I can confirm the details provided in this application are true and correct.

Signature of applicant _____ (on behalf of the Promoter)

Date of application _____

Checklist:	Yes
Application fee - £287 *	✓
Location plan / map showing marshals / stewards & first aid positions	✓
Traffic Management Plan including Signing Schedule	✓
Proof of Company's Competency to produce a Traffic Management Plan (e.g. Lantra sector 12 D (M7) or equivalent)	✓
Details of Consultees and feedback received (bus providers, residents, businesses)	✓

* Please refer to relevant point in attached guidance notes regarding small events

Please return the completed application form, accompanying documents and fee to:

Environmental Health Dept Old Armagh City Hospital 39 Abbey Street Armagh BT61 7DY	Environmental Health Dept Civic Building, Downshire Road, Banbridge, BT32 3JY	Environmental Health Dept Civic & Conference Centre, PO Box 56, Lakeview Road, Craigavon, BT64 1AL
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T: 0330 0561 011 E: ehhealth@armaghbanbridgecraigavon.gov.uk

www.armaghbanbridgecraigavon.gov.uk

GUIDANCE NOTE TO ACCOMPANY APPLICATION FORM TO HOLD A SPECIAL EVENT ON A PUBLIC ROAD

Please also read the Department for Infrastructure 'Guidance for Promoters of Events'

ABOUT YOU	
Name of Promoter	Person, company, club or society organising the event
Address of promoter	
Name of contact (s)	
Position/role of contact	
Confirm if you have authority to act on behalf of the Promoter	Yes No
ABOUT THE EVENT	
Name of Event	The name the event is being advertised under
Date of event	Council usually require a minimum of 12 weeks' notice to process your application
Purpose and nature of event	Provide a full description of the proposed event
Have all other options for holding the event off the public road been explored?	Detail the reasons why this event cannot take place on other than a public road – consideration should be given to grassed areas / local community & activity centres / private land and sports grounds.
Is this a 'small event'?	<p>Small events may be exempt from the application fee. In order to be considered a "small event", the following criteria must be met: -</p> <ol style="list-style-type: none"> 1. The event must only be held on minor residential roads e.g. cul-de-sacs, side streets or within a defined housing development 2. The road to be closed must not have a bus route along it. 3. The road to be closed must not have a car park located on it or which is accessed via the road to be closed (other than one for residents of the road) 4. Be an event which would meet the criteria of the Council's Financial assistance policy for community events, insofar as <ol style="list-style-type: none"> a. The event must be organised by a formally constituted group b. The event must not discriminate against Section 75 groups (eg between persons of different religious belief, political opinion, race etc) c. The event must not be for personal or business gain 5. The event must finish by 11 pm. 6. The event must have no fireworks, pyrotechnics or bonfires on the street.
Public liability insurance details	An Order may not be granted without insurance cover being in place
POSSIBLE IMPACT	
1. Name of road(s) on which event is to be held (Enclose a detailed marked up	Organisers must identify the exact roads / streets affected including the start and end locations and provide a marked up plan / drawing to indicate

Write a description for your map.



**LAGAN
TRAFFIC
SOLUTIONS**

Lagan Traffic Solutions
Rosemount House
21-23 Sydenham Road
Belfast, BT3 9HA

20181030AIRPD
Armagh IRR Diversion

Directed	A Noble
Date	20181030
Score	NTS

[illegible]

Write a description for your map

Diversion

ROAD
CLOSED

ROAD
CLOSED

Diversion

Legend



Lagan Traffic Solutions
Rosemount House
21-23 Sydenham Road
Belfast, BT3 9HA

Armagh IRR east side

20181030AIRRES

A Noble

A Noble
20181030

NTS

Untitled Map

Write a description for your map



Google Earth

Legend



**LAGAN
TRAFFIC
SOLUTIONS**

Lagan Traffic Solutions
Rosemount House
21-23 Sydenham Road
Belfast, BT3 9HA

Job No

Armagh IRR West side
20181030AIRRWS

Client
A Noble

Date
20181030

Notes
NTS



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Public Notice

Road Traffic Regulation (Northern Ireland) Order 1997 Notice of Proposed Special Event

Armagh City Banbridge and Craigavon Borough Council has received an application from James Vallely that he wishes to hold Armagh International Road Races on The Mall, Armagh on Thursday 12 February 2026.

By virtue of the powers conferred on it by Article 8A of and Schedule 3A to the Road Traffic Regulation (Northern Ireland) Order 1997 the Council gives notice that it is minded to make an Order to temporarily prohibit traffic. Mall East will be closed in both directions on 12 February 2026 between the hours of 5.00 pm and 9.30 pm. The left lane of Mall West in the direction of Goal Square will be closed between the hours of 6.00 pm and 9.30 pm. College Hill will be closed at Tower Hill between the hours of 5.45 pm and 9.30 pm. The inner lane will be closed on Barrack Street between the hours of 8.00 pm and 9.30 pm.

A diversion route will be signposted via College Hill, Drumadd Road and Victoria Street, Armagh.

Copies of the application may be inspected free of charge at the Environmental Health Office, The Old Armagh City Hospital, 39 Abbey Street, Armagh, BT61 7DY.

Persons wishing to make representations to the Council regarding the proposal may make representations in writing at the address below by 5pm Friday 16 January 2026, representations received after this will not be considered.

The Chief Executive
The Old Armagh City Hospital
39 Abbey Street
Armagh
BT61 7DY

