



MINUTES OF THE COMMUNITY PLANNING STRATEGIC PARTNERSHIP (CPSP) MEETING
HELD ONLINE VIA ZOOM ON WEDNESDAY 23 JUNE 2022 AT 10.00 AM

PRESENT: Sharon McNicholl, Strategic Director – Strategy and Performance,
Armagh City, Banbridge and Craigavon Borough Council (Acting
Chair)

Aldermen
Kenneth Twyble

OFFICIAL PARTNERS: CVSP Anna Clarke
CVSP Chris Leech
CVSP Colin Loughran
CVSP Martin Stevenson
CVSP Donna Stewart
DfC Sorcha Hassay
EA Paul Crooks
Invest NI Ciaran O’Kane
NIFRS Andy Burns
PSNI Chief Inspector Bernard O’Connor
SHSCT Gerard Rocks

APOLOGIES: P2000, CVSP Geraldine Lawless
Invest NI Ethna McNamee
Libraries NI Adrienne Adair
NIHE Catherine McFarland
PHA Colette Rogers
SHSCT Lesley Leeman
SRC Catriona Regan

Armagh City, Banbridge and Craigavon Borough Council

Councillor Peter Lavery
Roger Wilson, Chief Executive
Sharon O’Gorman, Strategic Director – Neighbourhood Services

IN ATTENDANCE: Elaine Gillespie, Head of Department: Community Planning / Policy
and Research
Jennie Dunlop, Community and Strategic Planning Manager
Emma O’Carroll, Community Planning and Evidence Officer
Patricia McParland, Democratic Services Officer

1. WELCOME AND APOLOGIES

1.1 Welcome

The Acting Chair, Sharon McNicholl welcomed everyone to the meeting. She explained that the Chair, Roger Wilson Chief Executive was unable to attend so she would take the position of Chair.

She welcomed Martin Stevenson CVSP, Donna Stewart CVSP, Chris Leech CVSP, Anna Clarke CVSP, Gerard Rocks SHSCT, Ciaran O’Kane Invest NI and Emma O’Carroll Community Planning to their first Community Planning Strategic Partnership meeting.

NOTED.

1.2 Apologies

NOTED: apologies were received and accepted from Roger Wilson Chief Executive, Sharon O’Gorman, Strategic Director – Neighbourhood Services, Councillor Peter Lavery Armagh City, Banbridge and Craigavon Borough Council, Geraldine Lawless CVSP, Ethna McNamee Invest NI, Adrienne Adair Libraries NI, Catherine McFarland NIHE, Colette Rogers PHA, Lesley Leeman SHSCT and Catriona Regan SRC.

NOTED.

1.3 Introductions

All partners introduced themselves.

NOTED.

1.4 Opening Announcements

The Acting Chair, Sharon McNicholl highlighted that since the previous meeting on 30 March 2022 a number of important events had taken place including:

- Launch of Armagh Place Plan
- Launch of CVSP Action Plan

She had attended both and thanked all those involved in organising both events which were extremely successful and well attended.

The Acting Chair, Sharon McNicholl pointed out that a decision needed to be taken today on the issue of Participatory Budgeting which had been an innovative and ground-breaking piece of work taken forward by the partnership.

NOTED.

2. MINUTES FROM PREVIOUS MEETING

2.1 Approve Minutes from Previous Meeting on 30 March 2022

Minutes of the Community Planning Strategic Partnership (CPSP) meeting on 30 March 2022.

AGREED: that the Minutes of the Community Planning Strategic Partnership (CPSP) meeting on 30 March 2022 having been previously circulated be confirmed and signed off as a correct record.

3. COMMUNITY AND VOLUNTARY SECTOR PANEL ACTION PLAN

- **Report CPSP-22-04**

Anna Clarke, Colin Loughran, Martin Stevenson and Donna Stewart took partners through the report and the Powerpoint Presentation elaborating on the following points:

- Community and Voluntary Sector Panel Action Plan 2022 – 2023
- The role and purpose of the Community and Voluntary Sector Panel (CVSP)
- Theme 1 – Mental Health and Wellbeing
- Theme 2 – Anti-Poverty
- Theme 3 – Place and Locality Planning
- Theme 4 – Climate Action and Environmental Sustainability
- Theme 5 – Strengthening the CVSE Sector
- Break out room discussion questions
 - How can statutory partners support the CVSP to deliver on actions within our Action Plan?
 - What is the pathway to that support?

Partners then joined breakout rooms where the above questions were discussed. Feedback was given as follows:

- Keen to support CVSP – eg. linking in with launch of plan
- Importance of signposting and communication
- Identify key people within each organisation
- Community and Voluntary sector dealt with real and live situations
- Decision making – reduction and breaking down bureaucracy
- Anti-poverty practical examples
- Connection with work of sub-groups
- Truth commission on poverty could potentially be set up
- Keeping lines of communication open within organisations so opportunities were not missed
- Route map into organisations and statutory sector to identify potential duplication or gaps
- Response to immediate emergencies and long term systemic issues – needed different approaches
- Potential for CVSP representative to sit on Support Hub
- CVSP could provide support to other organisations
- Importance of community development workers attending sub groups
- Referrals from NIFRS
- Mental health and awareness – importance of organisations linking together
- Identify need for further action

Donna Stewart thanked partners for their feedback and advised that the steering group would continue discussions.

The Acting Chair, Sharon McNicholl thanked partners for their contributions

NOTED.

4. CLOSURE OF HEALTH AND SOCIAL CARE BOARD AND NEW INTEGRATED CARE SYSTEM

- **Report CPSP-22-04**

Jennie Dunlop took partners through the report.

All partners were happy to approve the recommendations as set out in the report.

AGREED: that the partnership invite a Department of Health representative on the subject of Integrated Care Systems to join the Community Planning Strategic Partnership as a Support Partner to enable close collaboration with the new Integrated Care System.

The meeting adjourned from 11.08 am until 11.18 am.

5. UPDATE ON COVID-19 RESPONSE AND RECOVERY PLAN AND NEW SUBCOMMITTEES

- **Report CPSP-22-05**

Jennie Dunlop, Donna Stewart, Gerard Rocks and Elaine Gillespie took partners through the report.

The Acting Chair, Sharon McNicholl thanked partners for all their work in relation to the subcommittees.

All partners were happy to approve the recommendations as set out in the report.

AGREED:

- that partners provide feedback on the Progress Update for the partnership's Covid-19 Response & Recovery Plan
- that the partnership approve the draft basic Terms of Reference for the new subcommittees

Promoting Good Mental Health & Wellbeing

- that members of the CPSP encourage their colleagues to share health messages as a key action in the Get Moving ABC Framework

Tackling Poverty and Social Exclusion

- that two actions around People & Place and PEACE PLUS are added to the partnership's Covid-19 Response & Recovery Plan
- that the partnership consider holding a discussion at a future meeting on how the community planning partnership can add value to the existing partnership landscape.

6. PARTICIPATORY BUDGETING – SHARED LEADERSHIP AND COMMUNITY ENGAGEMENT SUBCOMMITTEE

- **Report CPSP-22-06**

Elaine Gillespie took partners through the report.

Some discussion ensued and the following points were noted:

- Partners supportive of PB and updates provided by individual organisations

All partners were happy to approve the recommendation below.

AGREED: that the partnership approve the plans for grant making PB. That partners ascertain if any further contributions could be made. If a funding pool of at least £50,000 to £60,000 was not secured by mid-July 2022 that the PB Working Group make decision on how to move forward with the PB process. .

7. APPOINTING A NEW CHAIR FOR THE COMMUNITY PLANNING STRATEGIC PARTNERSHIP

The Acting Chair, Sharon McNicholl explained that Council had held the role of Chair of the Partnership since it was formed in 2017 with Roger Wilson Chief Executive filling the position. It was important that another partner now took on the role of Chair and following discussions it had been agreed that Colette Rogers from PHA would assume the position. The Acting Chair, Sharon McNicholl referred to her enthusiasm, commitment and experience in this area of work.

The Acting Chair, Sharon McNicholl added that the position of Vice-Chair was currently vacant and some follow-up with partners would take place.

Elaine Gillespie expressed her thanks to partners who had taken on leadership roles of subcommittees

AGREED: on the proposal the Acting Chair, Sharon McNicholl, seconded by Gerard Rocks that Colette Rogers from PHA assume the role of Chair of CPSP.

8. AOB

There were no other items of business for consideration.

NOTED.

9. CLOSE

Some discussion ensued and the following points were noted:

- The next meeting of the partnership would take place in late Autumn 2022 and if the environmental conditions allowed it was proposed that it would be an in person meeting. As subcommittees would be in place by then it was hoped that partnership could look at more strategic issues.
- Best wishes to Chief Inspector O'Connor who was due to retire in July 2022

The Acting Chair, Sharon McNicholl thanked everyone for their input.

The business having been completed, the meeting concluded at 12.05 pm.